

ACAT Meeting Minutes from the September 10, 2017 Regular Meeting

Call Meeting to Order: 9:18 A.M.

ACAT Members Present: Joe Polverari
Leigh Golden
Lisa Krueger
Dan Lutkenhouse
Kathryn Rohlf

ACAT Members Absent: Chris Gage

Staff Present: Kevin Smith, General Manager
Hardy Bullock, Director Aviation and Community Services
Marc Lamb, Community Relations Manager
Lauren Tapia, District Clerk

Public Present: None

Special Orders of Business:

Mr. Lamb informed the ACAT members about the community wide paint and mattress recycling event which will be held on the District's jet ramp. The event will take place on Saturday, September 23, 2017

Chair Lutkenhouse stated that due to personal commitments he's been unable to be present at the summer ACAT meetings. Chair Lutkenhouse will voluntarily step down as Chair after the September meeting. Vice Chair Krueger will act as interim Chair.

PUBLIC COMMENT: None

CONSENT ITEMS

- Minutes: July 11, 2017 Regular Meeting (TAB 1)

PUBLIC COMMENT: None

MOTION #1:

Member Golden motioned approve the regular meeting minutes from July 11, 2017. Vice Chair Krueger seconded the motion. Members Polverari, Golden, Krueger, Rohlf and Lutkenhouse voted in favor of the motion. The motion passed.

BIG LIFE SPONSORSHIP – TRUCKEE CHAMBER OF COMMERCE AWARDS DINNER

Mr. Smith reviewed the Big Life sponsorship request for the ACAT Members. Mr. Smith noted that the District has funding available from another source for this request, but opted to bring it to ACAT first. Vice Chair Krueger stated that she liked the focus this year of the video (which comes with the Big Life sponsorship level). Member Golden is in support of funding the sponsorship of \$4,000.

PUBLIC COMMENT: None

MOTION #2:

Member Rohlf motioned to approve the Big Life sponsorship request in the amount of \$4,000. Vice Chair Krueger seconded the motion. Members Polverari, Golden, Krueger, Rohlf and Lutkenhouse voted in favor of the motion. The motion passed.

ACAT ANNUAL WORK PLAN

Mr. Bullock stated that the goal of today’s discussion is to have the annual work plan penciled out for 2018. Staff and ACAT members reviewed the status of their current subcommittee projects for 2017. Member Polverari requested staff Ms. Greenwood to be present at next month’s meeting to give a full update on the Pilot Incentive review. Vice Chair Krueger requested further information be presented about the District’s Community Sponsorship policy. Mr. Bullock reviewed the potential diesel aircraft project that is being pursued by the Board of Directors. Member Golden requested spec data of the Diesel Aircraft be sent to him to review further.

Mr. Bullock reviewed past projects that were deferred by the past and current ACAT members. Discussion ensued amongst the members regarding specific deferred projects. Members Polverari and Krueger requested the Trails Master Plan’s next steps to be looked at again. Member Lutkenhouse requested the Noise Monitor program to be looked into again, and requested a full analysis of the program be sent to him.

BREAK: 11:00 AM – 11:10 AM

There was member consensus on the following potential subcommittee projects for 2018:

- Trails Master Plan – Next Steps
- Mountain Top AWOS
- Pilot Incentives
- Community Sponsorship
- Pilot Messaging

There was no member consensus on the following potential subcommittee projects for 2018:

- Noise Monitor Program

PUBLIC COMMENT: None

AWOS SUBCOMMITTEE UPDATE

None to report.

PUBLIC COMMENT: None

LAND USE SUBCOMMITTEE

None to report.

PUBLIC COMMENT: None

AIRPORT USER DATA COLLECTION

None to report.

PUBLIC COMMENT: None

MY AIRPORT WEB PAGE

None to report.

PUBLIC COMMENT: None

COMMUNICATION ENHANCEMENT

None to report.

PUBLIC COMMENT: None

STAFF REPORT

Mr. Bullock stated that due to lack of attendance of members at last month's ACAT meeting (August), the Board of Directors requested the attendance requirements in the ACAT bylaws be enforced. If members miss two (2) meetings a discussion about their Member status would ensue.

PUBLIC COMMENT: None

ACAT MEMBER REPORT

None.

PUBLIC COMMENT: None

ADJOURN

MOTION #3:

Member Rohlf made a motion to adjourn the meeting. Vice Chair Krueger seconded the motion. Members Polverari, Golden, Krueger, Rohlf and Lutkenhouse voted in favor of the motion. The motion passed.

At 11:35 AM on September 10, 2017 the regular meeting of the Airport Community Advisory Team adjourned.