



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
**(530) 587-4119 tel**  
**(530) 587-2984 fax**  
**WWW.TRUCKEETAHOEAIRPORT.COM**

**DIRECTORS**  
 MARY HETHERINGTON  
 JOHN B. JONES, JR.  
 JAMES W. MORRISON  
 J. THOMAS VAN BERKEM  
 LISA WALLACE

**AGENDA  
 FOR  
 OCTOBER 29, 2014**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, October 29, 2014 at 5:30 p.m. in the Truckee Tahoe Airport District Community Room**, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

**REGULAR MEETING:** 5:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

- RESOLUTION NO. 2014-08 of the Truckee Tahoe Airport District expressing appreciation to John Aadland ----- **TAB 1**
- RESOLUTION NO. 2014-09 of the Truckee Tahoe Airport District expressing appreciation to Gerald Herrick ----- **TAB 2**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

1. Minutes: September 24, 2014 Regular Meeting ----- **TAB 3**
2. Monthly Service Bills and Fees ----- **TAB 4**
3. Financial Report ----- **TAB 5**
4. Internal Audit Report ----- **TAB 6**
5. Revision of PI 309 – Designation of Unrestricted Net Assets (Annual Update) ----- **TAB 7**
6. Annual Reporting of Reimbursements and Disclosure Report ----- **TAB 8**

**PRESENTATIONS AND ROUTINE REPORTS**

7. PC 3 – PLANNED COMMERCIAL DEVELOPMENT LAND ACQUISITION PROPOSAL ----- **TAB 9**  
 Per request by the public at the September 24, 2014 Board Meeting, staff will provide information regarding land acquisition options for property within PC 3.
8. AIRPORT COMMUNITY ADVISORY TEAM ----- **TAB 10**

**BOARD ACTION ITEMS**

9. UTILITY CAPITAL FACILITY PLAN PRESENTATION ----- **TAB 11**  
 District Engineer Bill Quesnel will present the draft Utility Capital Facility Plan for Board review and possible action

- 10. EXECUTIVE HANGAR FEASIBILITY STUDY – REQUEST FOR PROPOSAL APPROVAL ----- TAB 12**  
Board of Directors will review and possibly take action on final language for the RFQ for Executive Hangar Feasibility Study
- 11. MEETING TIME CHANGE REVIEW ----- TAB 13**  
Board of Directors will review and possibly alter the start time of District Board meetings
- 12. APPROPRIATIONS LIMIT – RESOLUTION 2014-10 ----- TAB 14**  
Resolution 2014-10 to establish Annual Appropriations Limit for FY 2014-2015
- 13. POLICY INSTRUCTION 308 – INVESTMENT POLICY REVIEW: RESOLUTION 2014-11 ----- TAB 15**  
Resolution 2014-11: Adoption of District Investment Policy

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 14. PI 312 – CLUP Funding Participation Policy Review ----- TAB 16**  
Per Board request, staff has included the PI 312 for Board review and discussion
- 15. Land Leasing Ad Hoc Committee Report**  
Ad Hoc Committee and staff will report on land leasing activities on Soaring Way including an update on the Clear Capital proposal
- 16. GENERAL MANAGER’S REPORT -----TAB 17**
  - Upcoming Training Opportunities
  - Ad Hoc Committees Update
    - Land Leasing – Clear Capital – Project Update
    - Master Plan
    - Hangar 3 – Update on progress of Concept of Budget Report
  - Review of February 2015 Board of Director/Staff retreat
  - Reminder of Upcoming Meetings
  - Project Tracking and Priority List Review

**CLOSED SESSION**

- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – December 3, 2014, **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Regular Board Meeting** – January 28, 2015; **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA
- **Board of Directors/Staff Retreat** – February 12, 2015; **9:00 AM:** Northstar Board Room
- **Regular Board Meeting** – February 25, 2015; **5:30 PM:** Truckee Tahoe Airport Community Rm., 10356 Truckee Airport Rd., Truckee CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on October 24, 2014.

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Denae Granger, District Clerk