

1 **ACAT Meeting Minutes from the November 14, 2017 Regular Meeting**

2 **Call Meeting to Order:** 9:22 A.M.

3 **ACAT Members Present:** Joe Polverari
4 Lisa Krueger
5 Dan Lutkenhouse
6 Paul Fast
7 Leigh Golden

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9 **ACAT Members Absent:** Kat Rohlf

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11 **Staff Present:** Hardy Bullock, Director of Aviation and Community Services
12 Mike Cooke, Aviation and Community Services Manager
13 Marc Lamb, Community Relations Manager
14 Lauren Tapia, District Clerk

15
16 **Public Present: 1**

17 **Special Orders of Business:** None

18 **PUBLIC COMMENT:** None

19 **CONSENT ITEMS**

- 20 • Minutes: September 10, 2017 Regular Meeting (TAB 1)
21 • Minutes: October 10, 2017 Regular Meeting (TAB 2)

22 **PUBLIC COMMENT:** None

23 **MOTION #1:**

24 Member Polverari motioned approve the regular meeting minutes from September 10, 2017 and October 10,
25 2017. Member Lutkenhouse seconded the motion. Members Polverari, Krueger, Fast, Golden and Lutkenhouse
26 voted in favor of the motion. The motion passed.

27 **SELECTION OF ACAT CHAIR, VICE CHAIR AND TREASURER**

28 Mr. Bullock explained the process of selecting ACAT Chair, Vice Chair and Treasurer; it is essentially an open
29 nomination process.

30 Member Polverari requested to nominate Interim Chair Krueger as ACAT Chair for December 2017 – December
31 2018.

32 **PUBLIC COMMENT:** None

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36 **MOTION #2:**

37 Member Golden motioned approve the nomination of Interim Chair Krueger as ACAT Chair. Member Polverari
38 seconded the motion. Members Polverari, Krueger, Fast, Golden and Lutkenhouse voted in favor of the motion.
39 The motion passed.

40 Member Golden stated that he would like to be considered for the Vice Chair position.

41 **PUBLIC COMMENT:** None

42 **MOTION #3:**

43 Member Polverari motioned approve Member Golden ACAT Vice-Chair. Member Fast seconded the motion.
44 Members Polverari, Krueger, Fast, Golden and Lutkenhouse voted in favor of the motion. The motion passed.

45 There was member consensus to defer the selection of Treasurer to the December meeting when Member Rohlf
46 is present.

47 **ADOPTION OF ACAT SUBCOMMITTEE PROJECTS FOR 2018**

48 Interim Chair Krueger stated that the subcommittee projects were all reviewed at the October meeting, though
49 approving the projects were delayed until the vacant ACAT seat was filled by the Board.

50 The following projects are up for approval: Airport Trail Network, Mountain Top AWOS, Pilot Incentives, Pilot
51 Messaging and Land Use Plan.

52 **PUBLIC COMMENT:** None

53 **MOTION #4:**

54 Member Polverari motioned approve the 2018 Subcommittee Project List for 2018. Member Golden seconded
55 the motion. Members Polverari, Krueger, Fast, Golden and Lutkenhouse voted in favor of the motion. The
56 motion passed.

57 ACAT members were assigned to the following projects:

- 58
- 59 • Mountain Top AWOS – Golden & Fast
 - 60 • Land Use Plan – Polverari & Rohlf
 - 61 • Airport Trail Network – Krueger & Golden
 - 62 • Pilot Incentives – Polverari, Krueger & Fast
 - 63 • Pilot Messaging – Fast

64 **PILOT INCENTIVES PRESENTATION – KATIE GREENWOOD**

65 Ms. Katie Greenwood reviewed two potential pilot incentive programs which include a Mountain Flying Check-
66 Out and a Touch & Go Incentive Program.

67 Ms. Greenwood stated that The Mountain Flying Check-Out Incentive program is designed to capture GA pilots
68 that are flying into KTRK to receive their mountain flying check-out. The District would pay the student pilot \$50
69 if they spend 30 minutes of their time being education on KTRK's NAP's by Ms. Greenwood and submit a picture

70 of their logbook entry indicating the following: notes illustrating a demonstration of mountain flying check out
71 and CFI endorsement. Ms. Greenwood would correlate the student's track and confirm it complies with KTRK's
72 NAP guidelines.

73 Ms. Greenwood then reviewed the Touch & Go Incentive program. The program is designed to capture student
74 and local pilots alike and encourage them to do their touch and goes at an alternative airport. The program will
75 not require pilots to fly at an alternative airport, but to incentivize them to do so.

76 There was ACAT consensus that the Mountain Fling Check Out incentive program is smart and a great initiative
77 to start.

78 ACAT members opened up with their opinions regarding the Touch and Go Incentive program. There was
79 concern about directing pilots who are young in their flying to train elsewhere. Member Golden suggested that
80 the student pilot should show that he is signed off to fly in and out of Truckee by a CFI, and after that they then
81 can qualify to participate in the program.

82 Mr. Bullock noted that Sierra Aero's and Mountain Lion Aviation's rental aircraft touch and goes are
83 disproportionately higher than typical pilots. A different program could be crafted for those two businesses.

84 Interim Chair Krueger stated that the programs will be adjusted by staff with all of the comments and be
85 brought back in December to be reviewed again.

86 **BREAK: 10:54 am – 11:02 am**

87 **SETTING OF REGULAR ACAT MEETING – DECEMBER 2017**

88 Interim Char Krueger inquired about member's opinion on holding a regular ACAT meeting after the Joint
89 Meeting in December. Member Lutkenhouse stated that he will not be present at the December meeting(s).
90 Member Golden stated that he has a commitment at 11:30 AM and would not be able to meet after the Joint
91 meeting. There was member consensus to hold a regular ACAT meeting from 1:00 PM – 3:00 PM on December
92 12th.

93 **NOISE MITIGATION STRATEGIES**

94 Interim Chair Krueger stated that this topic continues from the October Meeting. Mr. Bullock inquired if the
95 ACAT team had any project suggestions that could make an immediate impact for mitigating noise. Mr. Bullock
96 listed a previously funded project was ACAT funding new radios for gliders at Soar Truckee. After member
97 discussion, ACAT members did not have any project ideas that could make an immediate impact to reduce
98 noise/annoyance.

99 **ACAT MEMBER REPORT**

100 None.

101 **PUBLIC COMMENT:** None

102 **ADJOURN**

103 **MOTION #5:**

104 Member Golden made a motion to adjourn the meeting. Member Lutkenhouse seconded the motion. Members
105 Polverari, Krueger, Fast, Golden and Lutkenhouse voted in favor of the motion. The motion passed.

106 At 11:33 AM on November 14, 2017 the regular meeting of the Airport Community Advisory Team adjourned.

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