

DISCUSSION POINT FOR ITEM 4, 2017 BOARD PRACTICES AND METHODS

Our Charter is to be an affective Board for our Constituents in the Truckee Tahoe Airport District (Special District Leadership Academy)

- Set Direction
- Establish Structure
- Provide Support
- Ensure Accountability
- Act as a Community Leader

Our Mission Statement

- The Truckee Tahoe Airport is a community airport that provides high-quality aviation facilities and services to meet local needs. We strive for low impact on our neighbors while enhancing the benefit of the community at large.

4.1 Discussion of Board Focus and Practices (Obj. 2.5 to 3 hour meetings)

- Effective Boards (Special District Leadership Academy)
 - Do not represent one group, one agenda, one program
 - They stay focused on the Strategic Goals of the District
 - They do not get distracted by day to day issues in the District
 - Their agenda stays focused on the important policy issues, not administrative that they employ staff to handle.
 - FOCUS ON POLICY ISSUES AND GOALS
- Effective Boards have a challenging Balancing Act:
 - Serving the entire community. (2016 Regional Housing Study-TTCF/2014 data)
 - Permanent Population of 25,565
 - Residing in 9,897 household domiciles/dwellings.
 - Non-occupies domiciles/dwellings of 14,575
 - Total dwellings supporting the TTAD tax base is 24,472.
 - Governing Board Team
 - Jim, John, Lisa, Rick & Teresa
 - Constituency
 - Voting population of approximately 19,000.
 - Those who voted.
 - Those who voted for you.
 - Personal Beliefs & Values

- Our Charter is to be an affective Board for our Constituents.
 - Set Direction
 - Establish Structure
 - Provide Support
 - Ensure Accountability
 - Act as Community Leader.

4.2 Use of the Consent Calendar

- Like to see us put more items on the consent calendar that do not need discussion deliberation. Save the space/time for Policy, Strategy and Review Items.
- Encouraging Board Members to meet with Kevin Smith before scheduled meetings to review/educate themselves on anything on the agenda.

4.3 Defer Feb 9th meeting with hope of eliminating.

- My hope is our Monthly Board meetings can be reduced to 2 to 3 hour's vs the 4 to 5.5 hours sessions we have been holding.
- Let's add 3 hours on a quarterly basis to our meetings for Long Term Planning and Strategy discussion.

4.4 GM's Performance Review

- Move to have one performance review annually vs. 4.
- Request three one page bulleted reviews by Kevin at the end of each calendar quarter in a normal closed session.

4.5 Board Minutes

- Our Board Minutes have become almost a word for word dictation. We do not have a court reporter in our meetings and everything I have researched suggests we are exposing ourselves to litigation over what we thought someone said vs. what they could claim they said in our meeting.
- Minutes should reflect attendance, topics, and an overview of accomplishments at our Board Meetings.
- Anyone wanting the detail can review our video archive which is kept available to the public on our website.