

1 **ACAT Meeting Minutes from the April 10, 2018 Regular Meeting**

2 **Call Meeting to Order:** 9:15 A.M.

3 **ACAT Members Present:** Joe Polverari
4 Lisa Krueger
5 Leigh Golden
6 David Diamond

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8 **ACAT Members Absent:** Kat Rohlf
9 Paul Fast

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11 **Staff Present:** Mike Cooke, Aviation and Community Services Manager
12 Marc Lamb, Community Relations Manager
13 Katie Greenwood, Pilot & Passenger Outreach Coordinator
14 Lauren Tapia, District Clerk

15
16 **Public Present: 0**

17 **Special Orders of Business:** Chair Krueger thanked Member Polverari for transitioning to a member designated
18 seat.

19 **PUBLIC COMMENT:** None

20 **CONSENT ITEMS**

- 21 • Minutes: February 13, 2018 Regular ACAT Minutes

22 **PUBLIC COMMENT:** None

23 **MOTION #1:**

24 Vice Chair Golden motioned approve the regular meeting minutes from February 13, 2018. Member Polverari
25 seconded the motion. Members Polverari, Krueger, Diamond, and Golden voted in favor of the motion. The
26 motion passed.

27 **KTRK Familiarization Program**

28 Ms. Greenwood, Pilot and Passenger Outreach Coordinator, reviewed the KTRK Familiarization Program. The
29 Familiarization program is needing ACAT member approval so it can be brought forth to the District Board of
30 Directors for program approval. Ms. Greenwood noted that she has already been promoting the program on a
31 preliminary basis at her road shows; it has already gathered interest by those attendees. Discussion ensued
32 amongst Members regarding briefing the CFI's to ensure consistency in their training, the factors that come into
33 play in receiving a "mountain flying check-out", and the idea of having a release of liability created for pilots to
34 sign.

35 **PUBLIC COMMENT:** None.

36 **MOTION #2:**

37 Member Polverari motioned to continue to move the program forward as presented to the District Board of
38 Directors and to ratify the activity, as well as to add the disclaimer of releasing the airport's liability on program
39 documentation. Vice Chair Golden seconded the motion. Members Polverari, Krueger, Diamond, and Golden
40 voted in favor of the motion. The motion passed.

41 **INTRODUCTION OF NEW ACAT MEMBER – DAVID DIAMOND**

42 Introductions were made by current ACAT members as well as new member David Diamond.

43 **PUBLIC COMMENT:** None

44 **BROWN ACT AND LEGAL UPDATES – BRENT COLLINSON**

45 District Counsel Brent Collinson reviewed his New Member Orientation regarding the Brown Act, FPPC
46 regulations as well as other various legal updates.

47 **PUBLIC COMMENT:** None

48 **ACAT MISSION & VISION**

49 Chair Krueger reviewed the ACAT Mission and Vision, which can also be found on the ACAT member page on the
50 District's website.

51 **PUBLIC COMMENT:** None

52 **KTRK TRAILS PHASE II – PERMITTING & CONSTRUCTION PROCESS**

53 Chair Krueger stated that the subcommittee is at a point where they would like to dedicate some funds to help
54 obtain a grant writer to seek multiple sources of funding for trail construction. The subcommittee would like to
55 ask for a recommendation not to exceed \$15,000 to hire said grant writer (consultant) and to publish an RFP to
56 recruit for the position with a timeline not to exceed 30 days.

57 **MOTION #3:**

58 Chair Krueger motioned to publish an RFP for a grant writing consultant with a budgeted amount of not to
59 exceed \$15,000. The advertising of the RFP is to not exceed 30 days. Member Polverari seconded the motion.
60 Members Polverari, Krueger, Diamond, and Golden voted in favor of the motion. The motion passed.

61 **SUBCOMMITTEES**

- 62
- Mountain Top AWOS

63 Vice Chair Golden stated that the subcommittee has come "up against a wall" with the FAA. Mr. Cooke indicated
64 that he is investigating another system that would not require FAA certification, though he would need to reach
65 out to VISLA to see if it could even be done. More information to come.

- 66
- Non-Aviation Land Use

67 Member Polverari stated that not much is occurring with the subcommittee. There is still close session meetings
68 taking place at the District Board level regarding possible land swaps with T-TSA.

- 69
- Airport Trail Network

70 Discussed earlier in the meeting.

- 71 • Pilot Incentives

72 Discussed earlier in the meeting.

- 73 • Pilot Messaging

74 None to report.

75 **ACAT MEMBER REPORT**

76 Member Krueger would like to create a formal presentation regarding her time spent at the UC Davis Noise
77 Symposium in Long Beach. This presentation will be presented at the May ACAT Meeting.

78 **PUBLIC COMMENT:** None

79 **ADJOURN**

80 **MOTION #4:**

81 Chair Krueger made a motion to adjourn the meeting. Member Polverari seconded the motion. Members
82 Polverari, Krueger, Diamond, and Golden voted in favor of the motion. The motion passed.

83 At 10:55 AM on April 10, 2018 the regular meeting of the Airport Community Advisory Team adjourned.