

1 **ACAT Meeting Minutes from the June 12, 2018 Regular Meeting**

2 **Call Meeting to Order:** 9:18 A.M.

3 **ACAT Members Present:** Joe Polverari  
4 Lisa Krueger  
5 Leigh Golden  
6 David Diamond  
7 Kat Rohlf  
8 Paul Fast  
9

10 **ACAT Members Absent:** None  
11

12 **Staff Present:** Hardy Bullock, Director of Aviation and Community Services  
13 Marc Lamb, Community Relations Manager  
14 Lauren Tapia, HR Manager/District Clerk  
15

16 **Public Present:** 1

17 **Special Orders of Business:** None.

18 **PUBLIC COMMENT:** Member Kat Rohlf requested to speak as a member of the public regarding the District's  
19 Sponsorship/Partnership Program. Member Rolf expressed concern regarding the flow of money coming out of  
20 the Airport, as well as the communication methods the District uses for the Sponsorship/Partnership program.  
21 Member Rohlf requested this topic be placed on the July ACAT meeting Agenda.

22 **CONSENT ITEMS**

- 23 • Minutes: April 10, 2018 Regular ACAT Minutes

24 **PUBLIC COMMENT:** None

25 **MOTION #1:**

26 Member Rohlf motioned approve the regular meeting minutes from April 10, 2018. Member Fast seconded the  
27 motion. Members Polverari, Krueger, Diamond, Rohlf, Fast and Golden voted in favor of the motion. The motion  
28 passed.

29 **KTRK TRAILS MASTER PLAN PHASE II – CONSULTANT SUBMISSION FOR THE RFP**

30 Mr. Bullock reviewed the RFP process that took place for the search of a consultant that would help seek funding  
31 for trail development/grant funding. Mr. Bullock stated that there were a total of three submissions, one of  
32 which is the Truckee Trails Foundation. Mr. Bullock stated that this project will not be very time consuming, but  
33 the only tricky aspect is getting all of the "players" in the room. Estimated project completion is Fall of 2018.

34 **PUBLIC COMMENT:** None

35 **SUBCOMMITTEES**

- 36 • Mountain Top AWOS

37 Mr. Bullock stated that he was in Washington D.C. and met with the District's congressional support consultant.  
38 There was a letter of appeal put together which is set to be signed by a majority of operators at the airport  
39 pleading that they need the information the AWOS would provide on the mountain top. Hopefully, sometime in  
40 August, that letter will be delivered to the congress representatives in D.C. Discussion ensued regarding the  
41 Tech Operations Department within the FAA and how unique and closed off they are from other Departments  
42 within the FAA. The biggest hurdle for the District will be the Tech Operations Department.

- 43 • Non-Aviation Land Use

44 Member Polverari stated that not much is occurring with the subcommittee. There is still close session meetings  
45 taking place at the District Board level regarding possible land swaps with T-TSA.

- 46 • Airport Trail Network

47 Discussed earlier in the meeting.

- 48 • Pilot Incentives

49 Discussed earlier in the meeting.

- 50 • Pilot Messaging

51 Member Fast indicated that he still needs to go on an airfield tour. Member Fast is back home for the summer  
52 and will be able to schedule this tour more easily.

### 53 **STAFF REPORT**

54 Mr. Bullock reviewed the June Board meeting agenda with ACAT Members. Member Fast gave a quick update  
55 on the Air Show. NOTAMS for the Air Show were discussed. Mr. Lamb gave an update regarding the Taxiway  
56 Romeo construction project.

57 Mr. Lamb reviewed PI 311 District Sponsorship/Partnership Program Policy. Mr. Lamb reviewed the extensive  
58 application process for the Partnership Program.

59 Mr. Bullock noted the new Noise Office Protocols and the Plane Noise Program that is currently live.

### 60 **ACAT MEMBER REPORT**

61 Member Diamond reviewed his report regarding "Telling Stories of KTRK". Discussion ensued regarding the  
62 District's communication methods, and the challenges the District faces regarding the community's absorption  
63 of its information. Chair Krueger requested this project be placed on next month's agenda for further discussion  
64 and to ensure that the project fits the objective of the Board of Director's communication strategy for the  
65 District.

66 **PUBLIC COMMENT:** None

### 67 **ADJOURN**

### 68 **MOTION #2:**

69 Chair Krueger made a motion to adjourn the meeting. Member Polverari seconded the motion. Members  
70 Polverari, Krueger, Diamond, Rohlf, Fast and Golden voted in favor of the motion. The motion passed.

71 At 11:16 AM on June 12, 2018 the regular meeting of the Airport Community Advisory Team adjourned.

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