

1 The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY
2 ADVISORY TEAM (ACAT) regular meeting held Tuesday, September 18, 2018 in the Truckee Tahoe Airport
3 District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee,
4 California

5 **CALL MEETING TO ORDER:** 9:16 AM

6 **PLEDGE OF ALLEGIANCE**

7 **MEMBERS PRESENT:** Interim Chair Leigh Golden
8 Member Kat Rohlf
9 Member Paul Fast
10 Member David Diamond
11 Member Joe Polverari
12

13 **MEMBERS ABSENT:** Vacant Seat
14

15 **STAFF PRESENT:** Mr. Hardy Bullock, Director of Aviation and Community Services
16 Mr. Mike Cooke, Manager of Aviation and Community Services
17 Mr. Marc Lamb, Community Relations Manager
18 Ms. Lauren Tapia, Human Resource Manager/District Clerk

19 **VISITORS PRESENT:** 4

20 **SPECIAL ORDERS OF BUSINESS:**

21 Mr. Lamb discussed the latest version of the Pilot Newsletter, as well as the Paint and Mattress recycling
22 event taking place on the field September 22nd.

23 **PUBLIC COMMENT:** None.

24 **CONSENT ITEMS**

- 25 • Minutes: July 10, 2018 Regular Meeting ----- TAB 1

26 **PUBLIC COMMENT:** None.

27 **MOTION #1:** Member Rohlf motioned to approve the July 10, 2018 regular meeting minutes. Member
28 Fast seconded the motion. Interim Chair Golden and Members Rohlf, Fast, Diamond and Polverari voted
29 in favor of the motion. The motion passed.

30 **TRUCKEE TAHOE SOARING ASSOCIATION (TTSA) – EQUIPMENT PURCHASE PARTNERSHIP (TAB 2)**

31 Mr. Richard Pearl, President and Director of Operations at TTSA reviewed the background and history of
32 TTSA. Mr. Pearl reviewed the Cost of Services TTSA incurs while running the Youth Glider Aviation
33 Academy. Mr. Pearl noted that TTSA would like to expand the youth program, but they cannot do so
34 without acquiring a new training aircraft. Member Polverari inquired about District contingent liability
35 regarding the District’s logo being displayed on the training aircraft. Mr. Pearl stated that there will be a
36 “no hold harmless” agreement with additional liability insurance backing it up. Discussion ensued
37 regarding lien holder status on the aircraft for modifications, the costs associated with the youth academy
38 and specifically Mode S transponders.

39 **PUBLIC COMMENT:** None.

40 **MOTION #2:** Member Fast motioned to form an agreement between TTSA and TTAD for \$35,000 for a
41 purchase of a training glider which will be equipped with a Mod S Transponder. Interim Chair Golden

42 seconded the motion. Interim Chair Golden and Members Rohlf, Fast, and Diamond voted in favor of the
43 motion. Member Polverari abstained. The motion passed.

44 **AUTOMATIC TERMINAL INFORMATION SERVIS (ATIS) VS. AUTOMATED WEATHER OBSERVING SYSTEM**
45 **(AWOS) (TAB 3)**

46 Mr. Bullock reviewed the differences between ATIS, AWOS and ASOS weather measuring systems. Mr.
47 Cooke discussed the weather observer program, and the dissolving of the program at the FAA level.

48 **PUBLIC COMMENT:** None.

49 There was member consensus to have staff research further about installing an ATIS at the airport and
50 about getting the tower staff certified in the weather observer program.

51 **COMMUNICATIONS MASTERPLAN**

52 Mr. Lamb stated that staff has been in discussions with the Abbi Agency regarding crafting a
53 Communications Masterplan, which was a topic first brought up by Member Diamond. The Abbi agency
54 submitted a two page proposal, but staff has reduced it to a three part plan: Analysis of our current
55 marketing and outreach efforts, improving outreach to target audiences, and engaging District partners
56 in mutual promotion of the District's mission.

57 **PUBLIC COMMENT:** None.

58 **NEW ACAT MEMBER RECRUITMENT**

59 Mr. Bullock stated that there was less interest than anticipated with the recruitment of the two available
60 Community Member Seats. Mr. Bullock stated that Member Rohlf is requesting reappointment.

61 **PUBLIC COMMENT:** None.

62 **SUBCOMMITTEE REPORTS**

63 **MOUNTAIN TOP AWOS**

64 Mr. Bullock stated that he is having current discussions with Squaw regarding a possible ground lease. Mr.
65 Cooke will have more information regarding the subject in October.

66 **PUBLIC COMMENT:** None.

67 **NON-AERONAUTICAL LAND USE**

68 None to Report

69 **PUBLIC COMMENT:** None.

70 **AIRPORT TRAIL NETWORK**

71 None to report.

72 **PUBLIC COMMENT:** None.

73 **PILOT MESSAGING**

74 Member Fast indicated that he participated in an hour long tour of the field, where he observed the
75 signage throughout the airfield. Member Fast noted that many of the signs are outdated, and many
76 taxiway throats are not adequately signed.

77 **PUBLIC COMMENT:** None.

78 **STAFF REPORTS**

79 Mr. Bullock shared that the District's Pilot and Passenger Outreach Coordinator, Ms. Katie Greenwood will
80 be leaving the District. She has taken a position of being a Corporate Pilot. Mr. Bullock stated that an
81 internal recruitment process has been initiated. Mr. Bullock also shared that a Noise Analyst position has
82 been created and recruitment for that will begin in December with a start date of January 1st. This position
83 will take on most of the community noise response duties that were once assigned to Mr. Cooke.

84 Mr. Bullock noted various conferences opportunities for ACAT Members, as well as a possible partnership
85 between ACAT and Tahoe Skydiving, which will be presented in October.

86 **PUBLIC COMMENT:** None

87 **MEMBER REPORTS**

88 Member Fast inquired about the possible creation of a new subcommittee, specifically regarding an
89 innovative use of aviation resources for aviation projects. Mr. Bullock stated that the proposal will need
90 to be agendaized for further discussion.

91 **PUBLIC COMMENT:** None

92 **ADJOURN**

93 **PUBLIC COMMENT:** None

94 **MOTION #3:** Member Fast motioned to adjourn the meeting. Member Rohlf seconded the motion.
95 Interim Chair Golden and Members Rohlf, Fast, Diamond and Polverari voted in favor of the motion. The
96 motion passed.

97 At 11:56 a.m. the September 18, 2018 regular meeting of the Truckee Tahoe Airport Community Advisory
98 Committee adjourned.