

1 The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY  
2 ADVISORY TEAM (ACAT) regular meeting held Tuesday, November 13, 2018 in the Truckee Tahoe Airport  
3 District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee,  
4 California

5 **CALL MEETING TO ORDER:** 9:13 AM

6 **PLEDGE OF ALLEGIANCE**

7 **MEMBERS PRESENT:** Interim Chair Leigh Golden  
8 Member Kat Rohlf  
9 Member Paul Fast  
10 Member David Diamond  
11 Member Lynn Larson  
12 Member Stacy Caldwell  
13

14 **MEMBERS ABSENT:** None  
15

16 **STAFF PRESENT:** Mr. Hardy Bullock, Director of Aviation and Community Services  
17 Mr. Mike Cooke, Manager of Aviation and Community Services  
18 Mr. Marc Lamb, Community Relations Manager  
19 Ms. Lauren Tapia, Human Resource Manager/District Clerk

20 **VISITORS PRESENT:** 0

21 **SPECIAL ORDERS OF BUSINESS:** None.

22 **PUBLIC COMMENT:** None.

23 **CONSENT ITEMS**

- 24 • Minutes: September 18, 2018
- 25 • Minutes: October 9, 2018

26 **PUBLIC COMMENT:** None.

27 **MOTION #1:** Member Fast motioned to approve the September and October ACAT meeting minutes.  
28 Member Diamond seconded the motion. Members, Golden, Rohlf, Fast, Diamond, Larson and Caldwell  
29 voted in favor of the motion. The motion Passed.

30 **ANNUAL SELECTION OF OFFICERS**

31 Mr. Bullock reviewed the selection process of identifying the annual officer seats. Mr. Bullock noted that  
32 Member Golden has been interim Chair since the departure of Ms. Lisa Krueger. This action is typically  
33 done annually during the month of November or in January, so we are on schedule. Member Rohlf stated  
34 that she wished to nominate Member Golden to be Chair for 2019. Member Larson stated that she wished  
35 to nominate Member Diamond to be Vice Chair for 2019.

36 **PUBLIC COMMENT:** None.

37 **MOTION #2:** Member Rohlf motioned to appoint Member Golden as ACAT Chair for 2019. Member  
38 Caldwell seconded the motion. Members, Golden, Rohlf, Fast, Diamond, Larson and Caldwell voted in  
39 favor of the motion. The motion Passed.

40 **MOTION #3:** Member Larson motioned to appoint Member Diamond as ACAT Vice Chair for 2019.  
41 Member Golden seconded the motion. Members, Golden, Rohlf, Fast, Diamond, Larson and Caldwell  
42 voted in favor of the motion. The motion Passed.

43 Ms. Tapia reviewed the basics of the Brown act and the option of teleconferencing for members who are  
44 unable to physically be at the monthly ACAT meetings.

#### 45 **ACAT ANNUAL WORK PLAN**

46 Mr. Bullock reviewed the pending 2019 work plan for ACAT. Member Fast noted that he would like to see  
47 AWOS/ATIS project reflected as a “safety category”. Member Diamond agreed with Member Fast’s  
48 suggestion. Mr. Bullock stated that staff could add a safety element to the ACAT bylaws and that he could  
49 bring back a draft of the bylaws in January that would include that safety element.

50 **PUBLIC COMMENT:** President Stephens, Board Director, noted that at the last monthly Board meeting,  
51 the ADS-B project was placed back in the budget, but the project itself is on “hold” until they receive  
52 additional information by Staff.

53 Discussion ensued regarding the ADS-B project and its potential relationship as an ACAT ad hoc  
54 committee.

55 The following members jointed the subsequent ad hoc committees:

- 56 • Pilot Messaging Ad Hoc Committee – Chair Golden
- 57 • Communications Master Plan – Member Larson
- 58 • Aviation Community Benefit – Vice Chair Diamond

59 **BREAK:** 10:40 AM – 10:48 AM

#### 60 **ACAT CALENDAR – UPCOMMING MEETINGS**

61 Mr. Bullock opened up the discussion regarding upcoming meeting dates. There was consensus from the  
62 members to forgo the December ACAT meeting and to move the January meeting to January 15<sup>th</sup>.

63 **PUBLIC COMMENT:** None.

#### 64 **AIRCRAFT MODIFICATION OPPORTUNITY – SKYDIVE TRUCKEE**

65 Mr. Cooke reintroduced the topic and commended all of those who participated in the unofficial noise  
66 testing. Mr. Cooke reviewed the results from the unofficial test. Discussion ensued regarding the status  
67 of the 206, and how the business is going to operate with the smaller 182, as well as climb rates of the  
68 182 if it is modified. Members inquired about SkyDive Truckee’s ability to partially fund the modification  
69 if ACAT couldn’t fund it fully. Mr. Mike Swanson stated that his business does not have the ability to fund,  
70 even partially fund the project. Mr. Swanson stated that his staff showed up to the summer community  
71 meetings and that they were asked if they could think of ways to reduce their annoyance. This  
72 modification request is a manifestation from those questions. Skydive Truckee does not need to modify  
73 their planes, technically.

74 Vice Chair Diamond express concern about the public facing aspect of this modification project, especially  
75 if SkyDive Truckee still has the ability to use the 206 in the summer if need be.

76 **PUBLIC COMMENT:** None.

77 **MOTION #4:** Member Fast motioned to fund \$28,000 for the install of the super charger as described by  
78 SkyDive Truckee Tahoe, with ACAT having final review of the language of the contract before it’s signed.

79 Member Golden seconded the motion. Members, Golden, Rohlf, Fast, and Caldwell voted in favor of the  
80 motion. Members Diamond and Larson opposed the motion. The motion Passed.

81 **AD HOC REPORTS**

82 **AIRPORT TRAIL NETWORK**

83 None to report.

84 **PUBLIC COMMENT:** None.

85 **PILOT MESSAGING**

86 None to report.

87 **PUBLIC COMMENT:** None.

88 **STAFF REPORTS**

89 None.

90 **PUBLIC COMMENT:** None

91 **MEMBER REPORTS**

92 None.

93 **PUBLIC COMMENT:** None

94 **ADJOURN**

95 **PUBLIC COMMENT:** None

96 **MOTION #5:** Chair Golden motioned to adjourn the meeting. Member Fast seconded the motion.  
97 Members, Golden, Rohlf, Fast, Diamond, Larson and Caldwell voted in favor of the motion. The motion  
98 Passed.

99 At 11:59 a.m. the November 13, 2018 regular meeting of the Truckee Tahoe Airport Community Advisory  
100 Committee adjourned.