

1 The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, January 24, 2018 in the Truckee Tahoe Airport District Community
3 Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California

4 **CALL MEETING TO ORDER:** 4:30 PM

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President Lisa Wallace
7 Vice President Rick Stephens
8 Director Jim Morrison (Arrived at 4:36 PM)
9 Director John B. Jones, Jr.

10 **DIRECTORS ABSENT:** Director Teresa O’Dette

11 **STAFF PRESENT:** Mr. Kevin Smith, General Manager
12 Mr. Hardy Bullock, Director of Aviation and Community Services
13 Ms. Sally Lyon, Director of Finance and Administration
14 Mr. Dave Hoffman, Director of Operations and Maintenance
15 Mr. Mike Cooke, Manager of Aviation and Community Services
16 Mr. Brent Collinson, District Legal Counsel
17 Mr. Marc Lamb, Community Relations Manager
18 Ms. Lauren Tapia, District Clerk

19 **VISITORS PRESENT:** 12

20 **SPECIAL ORDERS OF BUSINESS:**

21 Mr. Lamb stated that the District is holding a Speakers Series on February 6th. The topic will be “managing
22 common wilderness emergencies”. Mr. Lamb also noted the new art that was just hung for the upcoming
23 quarter.

24 **PUBLIC COMMENT:** Mr. Sean Barclay, Tahoe City PUD General Manager, introduced himself to the Board
25 and stated that he is looking forward to developing future relationships with the Airport District.

26 Mr. Nathan Chorey, Engineer with Auerbach Engineering Corporation, stated that he is looking forward
27 to working the District in the future.

28 **CONSENT ITEMS**

- 29 • Minutes: October 25, 2017 Regular Meeting ----- TAB 1
30 • Minutes: November 29, 2017 Regular Meeting ----- TAB 2
31 • Minutes: December 12, 2017 Special Meeting ----- TAB 3
32 • Monthly Service Bills and Fees ----- TAB 4
33 • Quarterly Communications Report ----- TAB 5
34 • LED Retrofit Project Report ----- TAB 6
35 • Policy Instruction 306 Amendment (District Travel Reimbursement Policy) ----- TAB 7
36 • General Engineering Services Consultant Selection and Approval – Auerbach Engineering
37 Corp. ----- TAB 8

38 District Counsel Collinson requested Tab 7 to be pulled

39 **PUBLIC COMMENT:** None.

40 **MOTION #1 JANUARY-24-18:** Director Jones motioned to approve Tab Items 1 – 6 & 8. Director Wallace
41 seconded the motion. President Stephens, and Director Jones, and Wallace voted in favor of the motion.
42 The motion passed.

43 District Counsel Collinson requested to amend Policy Instruction 306 by adding language stating that
44 Directors and Staff need to give a brief conference/meeting report after they attend their
45 conference/meetings at the next regularly scheduled Board meeting.

46 **MOTION #2 JANUARY-24-18:** Director Jones motioned to approve Tab 7 with the amended language
47 added by District Counsel Collinson. Director Wallace seconded the motion. President Stephens, and
48 Director Jones, and Wallace voted in favor of the motion. The motion passed.

49 Vice President Morrison arrived at 4:36 PM.

50 **AIRSHOW UPDATE**

51 Mr. Tim LoDolce, Executive Director of the Truckee Tahoe Air Show, gave a brief update on the 2018 Air
52 Show. Mr. LoDolce reviewed the list of performers and disclosed the theme of this year's Air Show: *Salute*
53 *to First Responders*.

54 **PUBLIC COMMENT:** None.

55 **NORTH TAHOE PUD PARTNERSHIP OPPORTUNITY - DISCUSSION (TAB 10)**

56 Staff from North Tahoe PUD gave a presentation regarding proposed projects would positively impact the
57 quality of life of Truckee Tahoe Airport District (TTAD) constituents and visitors by improving regional
58 recreational amenities and environmental quality. The proposed projects includes: general maintenance
59 and upgrades of existing park and trail facilities and amenities, expansion of trail systems to connect with
60 other regional trail systems (North Shore and Martis Valley), improvements in signage, environmental
61 erosion and stream restoration projects, completion of unfinished access trails, etc. Discussion ensued
62 between NTPUD staff/NTPUD park commissioners and the Board of Directors regarding a future Agency
63 Partnership.

64 **PUBLIC COMMENT:**

65 Mr. Tim LoDolce, Executive Director of the Truckee Tahoe Air Show, stated that the proposed partnership
66 is a good one that would benefit the district's constituents greatly.

67 Mr. Jim Schneider, stated that the proposed partnership would be a great opportunity for the Airport
68 District to share property tax dollars they receive from the Tahoe Basin and use them on projects within
69 the Tahoe Basin.

70 Ms. Sarah Coolidge, Publicly elected Board Member of NTPUD, stated that the proposed project is a "big
71 vision" project that will connect the two communities (Truckee and North Tahoe Basin). Ms. Coolidge
72 expressed pleasure that the project is being potentially considered by the Airport District.

73 There was positive Board consensus on the subject and encouragement was given to TCPUD staff to
74 continue through the Agency Partnership application process for future consideration.

75 **RESOLUTION 2018-01 NEW BANK ACCOUNT AND SIGNATURE CARDS – BANK OF THE WEST (TAB 9)**

76 Ms. Sally Lyon stated that the District's bank account had a fraudulent transaction in the amount of
77 approximately \$30.00, which was an error by Bank of the West. Bank of the West requested the District
78 open new accounts due to the fraudulent transaction. Bank of the West representatives were present to
79 attain new signature cards from both the Directors and District staff.

80 **PUBLIC COMMENT:** None.

81 **MOTION #3 JANUARY-24-18:** Vice President Morrison motioned to approve Resolution 2018-01 New
82 Bank Account and Signature Cards – Bank of the West and requested to waive the reading. Director Jones
83 seconded the motion. President Stephens - Yes, Vice President Morrison - Yes, Director Jones- Yes,
84 Director Wallace - Yes. The motion passed by roll call vote.

85 **ACAT MEETING REPORT (TAB 11)**

86 ACAT Member Leigh Golden reviewed the ACAT meeting which occurred on January 9th. Member Golden
87 reviewed the various topics ACAT discussed and reviewed the ACAT subcommittee updates.

88 **PUBLIC COMMENT:** None.

89 **ANNUAL OPERATIONS AND COMMENT REPORT (TAB 12)**

90 Mr. Cooke reviewed the annual operations and comment report for 2017 to the Board of Directors. Mr.
91 Cooke reviewed the technical systems the District uses to monitor and track operations. These systems
92 includes eleven airfield cameras which run tail number analytics, a transponder-based flight tracking
93 system, a software platform, the VNOMS system fuses camera images, flight tracks, and flight plan data
94 together for reporting and analysis. Real-time monitoring is available on 3 platforms, one of which feeds
95 slightly delayed flight tracking to the public through the quick links tab on our website homepage. Mr.
96 Cooke noted the most recent upgrade allows staff and the tower to monitor UAT targets. UAT or Universal
97 Access Transceivers are newer radios which meet the requirement of the FAA's 2020 ADSB mandate at a
98 lower cost than full transponder replacements. UAT equipped aircraft broadcast on a frequency the
99 District previously could not track, and since staff expects to see more of them as we near 2020, staff took
100 proactive measures to get ahead of the curve. Beyond flight tracks, plans, and pictures, the District also
101 broadcast the audio from our VHF channels to the website LiveATC.net as well as on our Webcam page.

102 Mr. Cooke noted in terms of operations, 2017 was a growth year but not as big as originally estimated.
103 Despite heavy weather that curtailed operations in the 1st quarter, overall operations gained 3% and 6%
104 in powered aircraft totals. Glider ops dropped 11% from 2016. Like 2016, the strong economy and area
105 growth look to be the biggest contributing factors our operations growth and changes in the Airport's
106 fleet mix. Residential real estate sales jumped 7% at a total volume of \$1.5 billion for the Truckee North
107 Tahoe region. Median home values are up 9% at \$567k and the average listing price for homes is \$825k.
108 Mr. Cooke stated that while 4 models of piston aircraft make the top 5 list for operations, it is noteworthy
109 that the most popular aircraft to visit was a turboprop, the Pilatus PC12 with just under 4000 total ops.
110 The way the systems capture operations, this is by far the most popular model visiting the airfield.
111 Turboprop operations grew 20% and represent 21% of the fleet mix. Continued steady growth in this
112 category is very likely based on operating costs, performance, and demand. Although 4th quarter numbers
113 have not been received, membership based airline SurfAir which operates PC12s at KTRK showed 18%
114 year over year growth through end of Q3.

115 Mr. Cooke stated that like 2016 the trends in operations appear to fit a pattern where there is steady
116 growth when the weather cooperates and spikes during the peak travel periods. Staff analyzes the Tower's
117 traffic counts and uses that data for touch and go estimations. According to the Tower, July 9th had 544
118 operations and was likely the busiest single day in airport history.

119 Mr. Cooke noted that the large majority of commenters, 139, sent 2 or fewer comments. The most regular
120 commenter sent in 76 for the year and resides in Martis Valley Estates. 5 residents sent in between 35–
121 50 comments. Neighborhoods experienced varying degrees of increases and decreases. Olympic Heights,
122 Martis Valley Estates and Tahoe Donner all sent in over 100 comments each. A significant trend affecting
123 all neighborhoods went largely missing this year due to Tower control; it's what I call the "strays." This
124 happens when aircraft maneuver around to sequence in to traffic – they've been a significant factor
125 historically but we don't see it when the Tower operating. Sundays got the most comments by day of the
126 week with Monday and Friday not far off. The hours of 10 AM and 4 PM received the most comments per

127 hour. Departures from Runway 29 represent half of all annual comments while arrivals to 11 and 29 were
128 split evenly and equal 150 of the total annual comments.

129 Mr. Cooke expressed a note of caution regarding the statistics: a big percentage swings can happen with
130 small numbers. For example, comments about helicopters in 2017 grew 200% but that numerical value
131 is only 12. Callers with a particular concern can make the overall data lean in their direction, for example
132 in 2015 Prosser Lakeview resident sent 96 comments about jets and again in 2016 until he moved away,
133 he sent 67 so the overall noise concerns tend to get weighted to the most comments whether the
134 operation associated is deemed compliant or not. Some airport noise offices use the number of
135 households commenting as the primary metric for analysis and reporting while others rely more on the
136 number of comments. The District uses both, and staff will continue to report both, but staff would like
137 recognize this so recipients of these reports can best understand the dynamics of the information. Again,
138 staff welcomes feedback on data gathering and reporting.

139 Director Wallace appreciates the data that was provided by staff, specifically the number of individual
140 number of comments and number of households. Director Wallace inquired more about the online
141 application that will help streamline district response to commenters. Mr. Bullock gave an over view of
142 the program PlaneNoise and that its official roll out will be approximately May of 2018.

143 **PUBLIC COMMENT:** None.

144 **MONTHLY FINANCIAL REPORT (TAB 13)**

145 Ms. Lyon reviewed the Quarterly Financial Report, for the twelve months ended November 30, 2017.

146 **PUBLIC COMMENT:** None.

147 There was Board consensus to accept the Monthly Financial Report as presented by Ms. Lyon.

148 **STAFF AND DIRECTOR CONFERENCE ATTENDANCE REPORTS**

149 Mr. Smith reported on the various topics that were discussed at the Aviation Issues Conference that was
150 held in Kona, Hawaii.

151 **PUBLIC COMMENT:** None.

152 **CESSNA 172 JT-A - CONSIDERATION OF AIRCRAFT PURCHASE (TAB 14)**

153 Mr. Smith reviewed the information that was requested at the November 30th regular Board meeting
154 regarding the potential purchase of the Cessna 172 JT-A. Mr. Smith specifically reviewed the aircraft
155 leaseback agreement with Sierra Aero, the communication plan which includes how the district plans to
156 communicate with pilot and the public regarding the goals and objectives of the new trainer aircraft. Mr.
157 Smith continued to review the operational impact assessment of the Cessna JT-A versus the standard
158 C172, as well as the Financial Pro-Forma. Mr. Smith noted that if the Board is in agreement with the
159 information he provided and approves the motion to acquire the aircraft, Total cost of acquisition is
160 approximately \$515,000 for the Cessna 172 JT-A including sales tax, licensing, etc. (Base Price is \$435,000).
161 Per the pro forma, the aircraft will generate revenue to offset a portion of these costs. Mr. Smith stated
162 that the aircraft is a tangible asset which could be sold if the program is deemed unsuccessful recovering
163 a significant portion of the initial acquisition costs. Mr. Smith also noted that funding for this project is
164 budgeted in the CY2018 Budget. The Board briefly discussed the purchase of the Cessna 172 JT-A. There
165 was Board consensus to move forward with purchasing the aircraft.

166 **PUBLIC COMMENT:** None.

167 **MOTION #4 JANUARY-24-18:** Vice President Morrison motioned to approve the proposal to purchase a
168 Cessna 172 JT-A aircraft with a not to exceed budget of \$515,000 and authorize Board President to sign
169 purchase agreements and finalize and sign leaseback agreement with Sierra Aero. Director Jones

170 seconded the motion. President Stephens, Vice President Morrison and Director Jones, and Wallace voted
171 in favor of the motion. The motion passed.

172 **HANGAR 1 MODULAR OFFICE AND HANGAR MODIFICATION PROPOSAL (TAB 15)**

173 Mr. Smith reviewed the proposed hangar modification of Hangar 1, which is the current home of Sierra
174 Aero. Mr. Smith stated that the space in Hangar 1 is old and in much need of repair and the office space
175 is currently 40+ years old. Mr. Smith stated that staff proposes to remove this space from the hangar as it
176 will be relatively inexpensive and provide Sierra Aero the ability to place 3 more aircraft inside Hangar 1.
177 Mr. Smith stated that staff also proposes to install an 1800 sq. ft. modular office in the dirt and grass area
178 immediately west of the current Hangar 1. There are plans to run sewer lines to Hangar 1 in the works
179 and is planned to be installed the summer of 2018. This will eliminate the need for the sewer leach field
180 and make this space available for the modular structure. Mr. Smith noted that to the untrained eye, the
181 District's intent is that a modular structure will appear as permanent construction, but will allow for
182 flexibility to be moved if need be. Mr. Smith stated that if the Board is in agreement, staff will pursue bids
183 on the modular space and bring final pricing back to the Board as well as the amended Lease with Sierra
184 Aero. Mr. Smith indicated that he is still receiving bids on modular and reserves the right to return if the
185 bids come in higher than expected. There was Board consensus to move forward with the project and to
186 authorize the Board President to finalize and sign the lease agreement with Sierra Aero.

187 **PUBLIC COMMENT:** None.

188 **MOTION #5 JANUARY-24-18:** Vice President Morrison motioned to approve the proposal to re-fit hangar
189 1 as proposed in the staff report and authorize staff to proceed with project with a not to exceed budget
190 of \$350,000 as well as authorize the Board President to finalize and sign lease agreement with Sierra Aero.
191 Director Wallace seconded the motion. President Stephens, Vice President Morrison and Director Jones,
192 and Wallace voted in favor of the motion. The motion passed.

193 **SEASONAL CONTROL TOWER – UPDATE (TAB 16)**

194 Mr. Bullock stated that there has been a dramatic reduction in single even annoyance comments. Mr.
195 Bullock expressed that staff believes the use of alternative runways is helping diffuse impact away from
196 the west side of the airport toward open space to the east. Clear direction from the airport regarding
197 runway use criteria has enabled more creative, safe use of the available airspace. The dynamic variables
198 that exist when sequencing aircraft can be complicated. The observation period has helped staff and the
199 controllers better understand how to reduce annoyance and what is possible when handling various
200 aircraft. Mr. Bullock stated that staff believes that dramatic reductions in annoyance are possible through
201 the work currently underway with the tower.

202 Mr. Bullock expressed that another observation by Staff, the controllers, and the pilot community is that
203 the airport, airspace, and the operation function better with a tower in operation. The KTRK airport and
204 airspace are complicated by any standard. This notion is supported by Oakland Center, the experienced
205 tower controllers and the Midwest ATC Executive staff. To optimize the effect of the tower, it is Staff's
206 opinion that the District should consider in detail opening the tower year around. Cost reduction may be
207 realized by avoiding the stop-start behavior. Additional improvements in control of aircraft may reduce
208 annoyance if controllers can become proficient in the complicated KTRK environment. Incremental annual
209 cost increase may provide exponential benefit. Mr. Bullock stated that the next tower report will be
210 delivered to the Board on February 28, 2018.

211 President Stephens stated that he is encouraged with the initial results for the winter season and Vice
212 President Morrison noted that he has personally noticed a distinct difference in operational activity this
213 winter season. Questions regarding funding for the tower to be up and running year around were brought
214 up, staff responded that in future budget years, the operational costs of the tower would need its own
215 budget line item. Mr. Smith noted that funding sources for a year around tower will be discussed in further

216 detail at the March 7th Board workshop. Discussion ensued regarding the future of the tower and the
217 likelihood of the District being able to participate in the FAA Airport Tower program.

218 Ms. Karen Hardiman, Tower Manager with Mid-West ATC, discussed staffing levels at the Seasonal Control
219 Tower and different potential operational times of the temporary control tower that would work best for
220 her staff. Ms. Hardiman expressed a strong desire to keep the tower open during the spring, specifically
221 to ensure tower staff is around for the summer season.

222 **PUBLIC COMMENT:** None.

223 **MOTION #6 JANUARY-24-18:** Vice President Morrison motioned to approve District Staff to bring forth a
224 contract in the amount of \$275,000 and authorize the Board President to sign such contract between the
225 District and Mid-West ATC. Director Jones seconded the motion. President Stephens, Vice President
226 Morrison and Director Jones, and Wallace voted in favor of the motion. The motion passed.

227 **AIRSPACE STUDY – UPDATE (TAB 17)**

228 Mr. Bullock stated that the Phase II Airspace Design Project has been underway for 6 months. Phase I was
229 completed in 2016, it was presented to the Board and the community and has been posted on the website
230 under Publications. As part of the review process for the notional arrival procedures the airspace working
231 group was convened on January 16, 2018. This group is comprised of local pilots, commercial operators
232 such as Surf Air, Mt. Lion Aviation and Sierra Aero, the FAA, consultants, and any participating ACAT
233 members. This is a dynamic group of stakeholders who have knowledge and background that allows some
234 critical review of potential procedures for KTRK. After this stakeholder process is complete Bridgenet will
235 begin the FAA submission process which is already, partially underway. This process will take 18-36
236 months to complete. The FAA will review the procedures from every angle including how our procedures
237 affect other airports like South Lake Tahoe, Reno, and Sacramento. Minor adjustments or total denial is a
238 possibility in this process. During this process the Board may choose to discontinue the submission process
239 whereby the FAA would cease its progress. Mr. Bullock reviewed the Phase II deliverables and deliverable
240 timeline. Mr. Bullock then went on to play new video animations showcasing the proposed notional
241 approaches into KTRK.

242 **PUBLIC COMMENT:** None.

243 **GENERAL MANAGER REPORT (TAB 18)**

- 244 • Upcoming Training and Conference Opportunities

245 Mr. Smith reviewed the upcoming training and conference opportunities for the Board and District staff.

- 246 • Non-Aeronautical Land Use Committee

247 Staff will be working on land use and zoning applications with the Town of Truckee, Placer County and
248 Nevada County. Staff has a meeting early in February with the Town of Truckee to review District
249 Requests. Also, T-TSA and TTAD land transfer discussion continues. The next steps for that will continue
250 in closed session later this evening.

- 251 • GHG Inventory Study Committee

252 Staff is currently working on the scope and contract for ad hoc committee review and presentation to the
253 Board at the May 2018 Board meeting.

- 254 • Economic Impact Study

255 Due to delays in receiving information from the State of California, the contractor has not been able to
256 finalize the Economic Impact Study. Staff anticipates final report and presentation at the March 2018
257 Board Meeting.

258 • Hangar 2 Design & Programming

259 Staff will be meeting with Mead & Hunt and VJS Lincoln tomorrow to receive the first cost estimate of the
260 structure. Staff anticipates the concept and budget report will be ready to be reviewed at the regular
261 February Board meeting.

262 • Regional Housing

263 The Lazando property has completed site grading and begun vertical construction. The ad hoc committee
264 decided the CFY Railyard project did not meet the District's criteria for participation.

265 • 2018 Board Workshop - Spring

266 A meeting date of March 7th from 9:00 AM – 3:00 PM was confirmed for the annual Board Workshop
267 which will be held in the Board room at KTRK. Potential topics for the workshop was reviewed.

268 • Warehouse Leasing Strategy

269 Currently the District has about 8,000 sq. ft. of unleased space in the warehouse. Staff is currently using
270 the space to house equipment, some temporary non-profit storage, and a staging area for parts and
271 equipment for the Executive Hangar project. This space will be available for lease by late spring or early
272 summer. Staff had some inquiries from local non-profits looking to lease the space at market rates or
273 possibly with discount based on public benefits provided.

274 Ms. Susie Sutphin, Executive Director of the Tahoe Food Hub, introduced herself and expressed a desire
275 for the Tahoe Food Hub to be considered as a possible tenant if the warehouse space became available.
276 Ms. Sutphin reviewed who and what the Tahoe Food Hub is, their future goals for the business and how
277 the additional space would allow them to reach those goals. Ms. Sutphin stated that she would like to
278 have her store front be transferred to the Airport, but stated that if that was a "make or break" decision
279 they could keep the store front at its original location. The Tahoe Food Hub is willing and able to work
280 with the District in any capacity.

281 There was Board consensus to have District staff to start a more detailed conversation with the Tahoe
282 Food Hub to understand specifically what they need and what they desire from the District for the
283 warehouse space.

284 • Vector Automated Billing and PlaneNoise Contracting Update

285 March 1, 2018 the District will begin using our existing Vector camera system to automatically bill aircraft
286 TU fees. Currently the night staff tag aircraft with paper envelopes. This may take 1-3 hours a day during
287 peak cycles. During peak periods we also may miss aircraft that should be billed. The camera system will
288 ID these and send them a bill. In addition our new Master Fee Schedule allows for a Prior Permission
289 Request fee for night operations. With this system operating we feel we will have a higher capture rate of
290 this fee. Ultimately the system will help us collect fees with better efficiency and accuracy. The number
291 of daily transactions at Unicom will decrease as pilots will not have to go to UNICOM to pay their fees.
292 The cost is 13% of collected TU revenue. Staff plans to adjust the fee schedule to capture the fee. A
293 significant ancillary benefit will be reducing workload while billing more fees and letting our staff do other
294 things during busy periods.

295 Plane Noise is a software platform designed to manage community annoyance and provide a higher level
296 of response and transparency. The system is designed around a "Community Hotline" telephone system
297 which takes calls, transcribes them, logs them, and does data entry so staff can focus on analyzing the
298 data and working directly with the commenter. The GIS capability of the system allows staff to define
299 areas of annoyance real time and respond by working with air traffic controllers to adjust patterns and
300 procedures. Initial cost is \$25K, Ongoing cost is between \$10-15K. We have funding in the budget for this.
301 We hope this allows staff to meet the needs of our 164 household that submitted comments in 2017 plus

302 any new folks that submit comments annually without adding full time staff while maintaining high level
303 of personal response and action. It also allows commenters to follow our investigation as it unfolds and
304 updates them along the way. We will keep the Board posted regarding how this system performs.

305 • Tahoe City Emergency Service Helipad – Update

306 The Tahoe City Emergency Service Helipad is substantially complete. The helipad is currently operational
307 and has already been used by EMS helicopters. The transformer is the last significant item necessary to
308 complete the project to 100%. This will be complete by the end of the month and in turn will allow the
309 final lighting and gate to be programmed.

310 • Bike Share Update

311 Staff has received confirmation that the Tahoe Forest Hospital District will be buying 2 stations for the
312 summer of 2018. We will have 25 bikes in the system for this summer. He had 10 bikes for the summer
313 of 2017. The Truckee Donner PUD came onboard at the end of last summer with 5 bikes. There continues
314 to be strong interest in this program.

315 We have also had some preliminary conversations with Granlibakken and some Tahoe Basin entities on
316 getting a bike share program going in the Tahoe City downtown area. If the Board is willing to jump start
317 the program with two stations (\$9500 per year for 1 station and 5 bikes) we may be able to leverage that
318 to get a few more local agencies and business to sponsor stations.

319 • Placer County Capital Projects Advisory Committee Appointment

320 Mr. Smith stated that President Stephens has been nominated to be an alternate for the Placer County
321 Capital Projects Advisory Committee.

322 • National Plan of Integrated Airports System (NPIAS) – Update

323 Mr. Smith noted that the Airport is classified (funding only) as a national general aviation airport.

324 **PUBLIC COMMENT:** None

325 **BOARD MEMBER ANNOUNCEMENTS**

326 None.

327 **ADJOURN TO CLOSED SESSION: 8:01 PM**

328 **CLOSED SESSION**

329 • GOVERNMENT CODE SECTION 54954.5. - CONFERENCE WITH REAL PROPERTY NEGOTIATORS

- 330 ○ Property: APN 19-440-81, APN 49-040-24 and 25, APN 49-040-11
- 331 ○ Agency negotiator: Kevin Smith, General Manager
- 332 ○ Negotiating parties: Truckee Tahoe Airport District and Tahoe-Truckee Sanitation
333 Agency
- 334 ○ Under negotiation: Price and Terms of Payment

335 • GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

336 The Board of Directors gave staff direction to open the discussion regarding the TTAD and T-TSA land swap
337 at next month's regularly scheduled Board meeting.

338 The Board of Directors approved a 5% annual salary increase for 2018 for Mr. Smith, General Manager.

339 **MOTION #7 JANUARY-24-18:** Director Jones motioned to adjourn the meeting. Vice President Morrison
340 seconded the motion. President Wallace, Vice President Stephens and Director Jones, Morrison and
341 O'Dette voted in favor of the motion. The motion passed.

342 At 9:02 p.m. the January 24, 2018 regular meeting of the Truckee Tahoe Airport Board of Directors
343 adjourned.

344 **THIS SET OF MINUTES IS A CONDENSED VERSION OF THE JANUARY 24, 2018 REGULAR BOARD MEETING.**
345 **TO WATCH THE MEETING IN ITS ENTIRTY, IT CAN BE FOUND HERE UNDER “BOARD MEETING ARCHIVES”:**
346 **<http://ktrk-live.s3-website-us-west-2.amazonaws.com/>**