



General Manager's Report

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Item 1 – Upcoming Training/Conference Opportunities

- ACI-NA/AAAE Airport Board & Commissioners Conference – May 6-8, 2018, Las Vegas NV
- Special District Legislative Days – May 22-23, 2018 – Sacramento CA
- AAAE/USCTA Contract Tower Program Workshop – June 19-20, 2018 – Washington DC
- Special District Leadership Academy – July 8 – 11, 2018 – Napa Valley, CA
- AAAE General Aviation Issues Conference – Sept. 9-11, 2018 – Ft. Meyers FL
- Association of California Airports Conference - Sept. 12-14, 2018 – South Lake Tahoe CA
- ACI-NA/AAAE National Airports Conference – Sept. 16-18, 2018 – Anchorage AK
- CSDA Annual Convention – Sept. 24-27, 2018 – Indian Wells CA
- NBAA Convention & Exhibition – Oct. 16-18, 2018 – Orlando FL
- AAAE Basics of Airport Law Workshop and 2018 Update – Oct. 28-30, 2018 – Washington DC
- Annual Airports Going Green Conference – Nov. 4-7, 2018 – Atlanta GA
- ICAS Annual Convention – Dec. 3-6, 2018 – Las Vegas NV
- Aviation Issues Conference – Jan. 6-10, 2019 – Maui HI
- AAAE/ACC Airport Planning, Design, and Construction Symposium – Feb. 20-22, 2019, Denver CO
- AAAE Annual Conference and Exposition – June 16-19, 2019, Boston MA

Item 2 – Ad Hoc Committee Meetings Update

Non-Aviation Land Use Ad Hoc Committee (Directors Jones and Wallace)

- Ad Hoc Committee and staff are scheduling a meeting the week of May 6th. We will be discussing TTSA Land Transfer and discussions with Town of Truckee, JMA, & Joergers regarding a potential assessment District. We will also discuss the next steps with our Zone Change applications and the Town General Plan update.
- TTSA TTAD land transfer discussions continue. The TTSA Board of Directors are considering the District proposed solar concepts.
- I met with TTSA GM on April 17, 2018. They will be discussing our counter proposal at their April Board Meeting.
- Staff will provide an update at the meeting regarding the results of their discussion.

GHG Inventory Study Ad Hoc Committee (Directors Wallace and Morrison)

- The Board received the final GHG Inventory at the Oct. 2018 Board Meeting.
- The GHG Reduction Plan Contract has been signed and work has begun on project.
- Staff is working with First Environment on Reduction Action and Screen Criteria Matrices.

- We will be scheduling an Ad Hoc Committee meeting or mid to late May for a project check-in and update.
- Staff anticipates a mid to late summer presentation to the Board.

Economic Impact Study Ad Hoc Committee (Directors Wallace and O’Dette)

- EPS, Staff, and the ad hoc committee meet on Dec. 11, 2017 to review survey and data results in preparation for final report.
- We have had some movement from the State of California and EPS is receiving tax data. This is the last step to finish the draft study in preparation for ad hoc committee review and then Board of Directors.
- Staff anticipates the final report and presentation at the May or June 2018 Board Meeting.

Hangar 2 Design and Programing Ad Hoc Committee (Directors Morrison and Stephens)

- Staff and the Ad Hoc Committee have been working on project design and programing of the new building.
- Staff has meet with Mountain Lion Aviation on programming and budget needs. Significant progress has been made on viable options that are within the District’s programed budget.
- Staff anticipates Concept and Budget Report will be ready for the May 23, 2018 Board Meeting.

Regional Housing Ad Hoc Committee (Directors Stephens and Morrison)

- Ad Hoc Committee and staff are actively working with the Mountain Housing Council.
- The Lazando property is in vertical construction. Active Construction is currently taking place.
- Staff attended the Mountain Housing Council Partners Meeting on Friday April 13, 2018.
- The Annual Housing Update Meeting for the entire community will be held on Saturday, April 28, 2018 from 9:00 AM to 12:00 PM at the North Tahoe Events Center in Kings Beach.
- The Ad Hoc Committee will provide an update regarding their activities at the meeting.

Soar Truckee Agreement Ad Hoc Committee (Directors O’Dette and Jones)

- The Committee will have its first meeting on May 3, 2018 at 2:30 PM.
- Staff anticipates bring a revised Soar Truckee Lease Agreement to the Board at the July 2018 Board Meeting.

Item 3 – Hangar 1 Project Update

Staff is proposing to change course a bit on this project and desires to provide the Board an update. After meeting with both modular office vendors and considering product and cost, staff has decided to move to a wood frame construction. Cost for this structure is estimated at \$360,000 to \$375,000. This is similar to the price of the modular trailers when sales tax is included (The State considers modular offices to be vehicles). Staff feels confident we can remain within the already approved budget. This path only slightly modifies the project timeline. The new building will be a simple wood framed structure with completion estimated no later by December of 2018. Office demo in the hangar will occur in January/February of 2019. The only budget risk is the bidding environment. Should bids come in high, we always have the option to return to the modular office trailer option or budget for the Hangar 1 office demo in 2019. While the modular office trailer concept is still very viable, we feel a permanent wood frame structure will provide a more aesthetically pleasing, higher quality product, and better value to the District for just about the same cost.

Item 4 – Executive Hangar Project Update

Staff will provide a brief review of the project status of the new Executive Hangar project.

Item 5 – Re-appointment of Brent Collinson to Truckee Tahoe Airport Land Use Commission (TTALUC)

I wanted to inform the Board that I intend to re-appoint Brent Collinson as the Placer County Airport Manager's representative on the TTALUC. Mr. Collinson was last appointed on May 7, 2014. As I am the only airport manager in Placer County within the TTALUC boundaries the appointment is essentially left up to the General Manager of the Truckee Tahoe Airport District. Mr. Collinson has served faithfully on the TTALUC since its inception in May of 2010. TTALUC is administered and staffed by the Nevada County Transportation Commission. Other than influence regarding appointments of some of the Commissioners, the TTALUC and TTAD run independently of each other. Mr. Collinson volunteers his time to serve on the Commission independent of his position as General Counsel for TTAD. Nevada County Board of Supervisors as well as Placer County Board of Supervisors are currently in the reappointment process. I have been reappointed by the Nevada County Airport Managers to an additional 4 year seat. I have included the current Commission membership along with some basic information about TTALUC. (See Attachment 1)

Item 6 – Review and Follow-Up of after 7:00 PM Fueling Policy and Customer Service Complaint of April 9, 2018.

While I have provide reports and updates on this situation, staff would like to follow-up with the Board and review some of the details regarding our after 7:00 PM fueling strategy as well as answers any questions regarding the fueling complaint received on April 9, 2018.

Item 7 – Confirmation of 2019 Budget Workshop Date and Timeline

We are confirmed for August 22, 2018 for our first Budget Workshop. We will meet before the Board meeting at 1:00 PM to 4:00 PM. Staff would like to briefly review the 2019 Budget Timeline.

The Budget Timeline is proposed as follows:

- Budget Workshop - August 22, 2018 (1:00 PM to 4:00 PM)
- Preliminary Budget Review #1 – September 26, 2018 during regular Board Meeting
- Preliminary Budget Review #2 – October 24, 2018 during regular Board Meeting (if necessary)
- Budget Adoption – November 28, 2018 – This date is proposed as our Nov./Dec. Board Meeting. Dec. 5, 2018 is also an option.

Item 8 – Summer Board Meeting Schedule

Staff would like to review Staff and Board Member Summer schedules to assure we have quorums for all of our summer 2018 Board Meetings. Board Meeting dates are as follows:

- May 23, 2018
- June 27, 2018
- July 25, 2018
- August 22, 2018
- September 26, 2018

Item 9 – Rolling Agenda Review

We will review upcoming items and plan agendas for future meetings.

Attachments to GM Report

TTALUC Information

Rolling Agenda