



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
**(530) 587-4119 tel**  
**(530) 587-2984 fax**  
**WWW.TRUCKEETAHOEAIRPORT.COM**

**DIRECTORS**

JOHN B. JONES, JR.  
 JAMES W. MORRISON.  
 TERESA O'DETTE  
 RICK STEPHENS  
 LISA WALLACE

**AGENDA**  
**FOR**  
**May 23, 2018**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, May 23, 2018 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A., 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**REGULAR MEETING:** 4:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

- **RESOLUTION 2018-07 Expressing Appreciation for Mr. Rick Anzar**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

1. Minutes: April 25, 2018 Regular Meeting----- **TAB 1**
2. Monthly Service Bills and Fees ----- **TAB 2**
3. Repeal of Outdated Policy Instructions----- **TAB 3**  
 Board of Directors will consider a repeal of various Policy Instructions that have been replaced by the District's adoption of Rules and Regulations, Minimum Standards, and other Management Documents.

**SPECIAL DISCUSSION and ACTION ITEMS**

4. Boys and Girls Club of North Lake Tahoe – Consideration of Contract Renewal for Education and Special Event Services ----- **TAB 4**  
 Board of Directors will consider of renewal of a service contract with BGCNLT providing youth education services and volunteer support for District Community Events.
5. Project MANA and TRU FC Warehouse Non-Profit Lease Discussion ----- **TAB 5**
6. Annual Airport Rescue & Firefighting (ARFF) Presentation  
 Chief Bill Seline of the Truckee Fire Protection District will present the annual ARFF report.

**PRESENTATIONS AND ROUTINE REPORTS**

- 7. Air Show Update
- 8. ACAT Meeting Report (ACAT did not hold their May meeting)
- 9. Monthly operations and Comment Report----- **TAB 6**
- 10. Quarterly Financial Report----- **TAB7**
- 11. Staff and Board Member Conference Attendance Report(s)

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 12. SUMMER PAVEMENT AND CAPITAL PROJECTS – UPDATE----- **TAB 8**  
The Director of Operations & Maintenance will present an update on various capital and facility maintenance projects underway for the Summer and Fall of 2018.
- 13. REVIEW OF NEW NOISE OFFICE PROTOCOLS FOR SUMMER OF 2018 ----- **TAB 9**  
In preparation for the summer peak operational period, Director of Aviation and Community Services will provide an overview of summer noise office staffing and pilot outreach programs planned for summer and fall of 2018.
- 14. GENERAL MANAGER’S REPORT ----- **TAB 10**
  - UPCOMING TRAINING OPPORTUNITIES
  - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
    - Non-Aeronautical Land Use Plan
    - GHG Inventory Study
    - Economic Impact Study
    - Hangar 2 Design & Programming
    - Regional Housing
    - Soar Truckee
  - EMPLOYEE COLA ADJUSTMENT - UPDATE
  - TENANT CPI ADJUSTMENT
  - SUMMER BOARD MEETING SCHEDULE
  - ROLLING AGENDA REVIEW

**CLOSED SESSION**

- GOVERNMENT CODE SECTION 54954.5. - CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: APN 19-440-81, APN 49-040-24 and 25, APN 49-040-11
  - Agency negotiator: Kevin Smith, General Manager
  - Negotiating parties: Truckee Tahoe Airport District and Tahoe-Truckee Sanitation Agency
  - Under negotiation: Price and Terms of Payment
- GOVERNMENT CODE SECTION 54954.5. - CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: Proposed site of Hangar 2; 10356 Truckee Airport Road, Truckee, CA 96161
  - Agency negotiator: Kevin Smith, General Manager
  - Negotiating parties: Truckee Tahoe Airport District and Mountain Lion Aviation
  - Under negotiation: Price and Terms of Payment

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – June 27, 2018; **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – July 25, 2018; **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Special Board Meeting** – August 22, 2018; **1:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – August 22, 2018; **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA

**ADJOURNMENT OF MEETING**

**NOTE:** *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on May 18, 2018.*

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**Lauren Tapia, District Clerk**