



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS

JOHN B. JONES, JR.
 JAMES W. MORRISON.
 TERESA O'DETTE
 RICK STEPHENS
 LISA WALLACE

**AGENDA
 FOR
 JUNE 27, 2018**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, June 27, 2018 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A., 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

REGULAR MEETING: 4:30 pm

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT ITEMS

- 1. Minutes: May 23, 2018 Regular Meeting ----- **TAB 1**
- 2. Monthly Service Bills and Fees ----- **TAB 2**
- 3. Sierra Aero – Approval of Consent and Agreement of Sale of Interest ----- **TAB 3**
 Board will consider approval of consent agreement of sale between Sierra Aero and Jim Wilkinson.
- 4. Annual Review and Approval of Employee Cost of Living Adjustment (COLA) ----- **TAB 4**
- 5. Approval of Property Insurance Renewal ----- **TAB 5**
- 6. Approval of Revised Personnel Board Policy Instructions – PI 110, PI 111 and PI 113 ----- **TAB 6**

PRESENTATIONS AND ROUTINE REPORTS

- 7. Air Show Update
- 8. Lazando Housing Project (Mr. Rick Lee) Update
 Mr. Lee will provide a brief update to the Board of Directors on the status of his project.
- 9. ACAT Meeting Report ----- **TAB 7**

- 10. Monthly Operations and Comment Report ----- TAB 8
- 11. Monthly Financial Report ----- TAB 9
- 12. Staff and Board Member Conference Attendance Report(s)
 - a. US Contract Tower Association Conference
 - b. FAA Wester Pacific Region Conference
 - c. SHRM 2018 Annual Conference

ACTION ITEMS

- 13. SOAR TRUCKEE ADHOC COMMITTEE REPORT AND FINAL LEASE AGREEMENT APPROVAL -----TAB 10
Ad Hoc Committee and Staff will present amended lease agreement for Truckee Tahoe Soaring Association.

BOARD GUIDANCE AND INFORMATION ITEMS

- 14. FEDERAL CONTRACT TOWER PROGRAM AND ADS-B SURVEILLANCE UPDATE -----TAB 11
Hardy Bullock will provide an update on the District’s efforts to join the federal contract tower program, and secure an ADS-B ground station. .
- 15. GENERAL MANAGER’S REPORT ----- TAB 12
 - UPCOMING TRAINING OPPORTUNITIES
 - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
 - Non-Aeronautical Land Use Plan
 - GHG Inventory Study
 - Economic Impact Study
 - Hangar 2 Design & Programming
 - Regional Housing
 - Soar Truckee
 - PONDEROSA GOLF COURSE LEASE AND IRRIGATION SYSTEM – UPDATE
 - MOUNTAIN HOUSING COUNCIL YEAR ONE REPORT - UPDATE
 - UPCOMMING MEETING SCHEDULE
 - ROLLING AGENDA AND DISTRICT GOALS REVIEW

CLOSED SESSION

- GOVERNMENT CODE SECTION 54954.5. - CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: Proposed site of Hangar 2; 10356 Truckee Airport Road, Truckee, CA 96161
 - Agency negotiator: Kevin Smith, General Manager
 - Negotiating parties: Truckee Tahoe Airport District and Mountain Lion Aviation
 - Under negotiation: Price and Terms of Payment

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – July 25, 2018; **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Special Board Meeting** – August 22, 2018; **1:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – August 22, 2018; **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – September 26, 2018; **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on June 22, 2018.

Lauren Tapia, District Clerk