



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE: Airport Community Advisory Team (ACAT) Selection
Process Review**

MEETING DATE: July 25, 2018

**PREPARED BY: Hardy Bullock, Director of Aviation & Community
Services**

RECOMMENDED ACTION: Review the ACAT member selection process. Give any needed staff guidance on the selection or reappointment of community member positions.

DISCUSSION: Three community member positions are open for the ACAT term from September 2018 to September 2021.

1. Joe Polverari, Community Member Position Completed
2. Katherine Rolf, Community Member Position Completed
3. Lisa Krueger, Community Member Position resigned based on extensive work travel

ACAT's mission is to reduce impact from aircraft activities on the surrounding community and enhance the benefit of the airport to the community at large. This six member appointed team consists of three pilot members and three community members who each serve at the will of the Board for a term of three years beginning and ending annually in September. Each September two members complete their term. The method of recruitment includes queries of each retiring member to ascertain if they wish to be reappointed, advertisement for a minimum of one month in the Sierra Sun News Paper, KTKT Truckee Tahoe Radio, District E-Blast and word of mouth encouragement from staff, ACAT, and the Board. The resultant effort usually produces one or two pilot candidates and six to eight community candidates. The candidates write a letter of interest and provide a resume. Staff contacts them and discusses the commitment and answers any questions. At a minimum of two weeks prior to the Board meeting staff forwards all candidate information to the Board for review and encourages each board member to interview

potential candidates. A three minute presentation by each candidate and a discrete poll at the September meeting completes the selection process.

WHAT'S NEXT: Staff will notify the Board by August 1, 2018 if Katherine Rohlf wishes to be reappointed. Joe Polverari will not seek reappointment. Staff will begin the advertisement for new community member positions for ACAT.

FISCAL IMPACT: None, handled under routine District budget.

PUBLIC COMMUNICATIONS: Routine District postings and the Sierra Sun News Paper, KTKE Truckee Tahoe Radio, District E-Blast, and word of mouth encouragement from staff, ACAT, and Board.

SAMPLE MOTION(S): None

Member	Date Appointed	Term Expires
Joe Polverari	September 2015	September 2018
Kathryn Rohlf	September 2015	September 2018
Lisa Krueger	September 2017	September 2020
Paul "Speedy" Fast	September 2017	September 2020
Leigh Golden	September 2016	September 2019
David Diamond	September 2018	September 2019