



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTORS STAFF REPORT**

AGENDA TITLE: REVIEW AND APPROVE DISTRICT CONFLICT OF INTEREST CODE.

MEETING DATE: AUGUST 22, 2018

PREPARED BY: LAUREN TAPIA, HR MANAGER/DISTRICT CLERK

RECOMMENDED ACTION: Review and approve existing Conflict of Interest Code, with findings, and direct General Manager to report same to FPPC.

DISCUSSION: Pursuant to Government Code sections 87300-87313, every public agency must adopt a Conflict of Interest Code, which the District has done. Title 2 of the California Code of Regulations, section 18736.1 requires that a multi-county agency (such as the Airport District) review its Code every even-numbered year and report to the Fair Political Practices Commission (“FPPC”).

If no changes are needed, the General Manager is to notify the FPPC that no changes are needed by October 1 of each even-numbered year.

Events that could give rise to a change include:

- New positions that make or participate in governmental decisions, or
- A change in the disclosure categories.

It does not appear that any changes have occurred at the District that require any changes or modifications to our existing Conflict of Interest Code.

NEXT STEPS: After notice to the public and receipt of any public comment, and review of the existing Conflict of Interest Code by the Board, the Board can approve the existing Code and direct the General Manager to make that report to the FPPC.

FISCAL IMPACT: None.

PUBLIC COMMUNICATION: The matter will be included on the August Agenda under the Consent Calendar. Notice does not need to be published in the *Sierra Sun* and no advance notice need be given to the FPPC.

POSSIBLE MOTIONS: Approved by Consent: The Board approves the existing Conflict of Interest Code with a finding that the Board has reviewed the existing Code and determined that the existing Code accurately designates all positions that make or participate in the making of governmental decisions; that the disclosure categories accurately assigned to those positions requires the disclosure of all investments, business positions, interests in real property, and sources of income which may foreseeably be affected materially by the decisions made by those designated positions; and that the codes includes the provisions required by Government Code Section 87302.

I further move that the Board direct the General Manager to so advise the Fair Political Practices Commission in writing of this approval and these findings no later than October 1, 2018.

ATTACHMENTS:

- Existing Conflict of Interest Code
- Proposed letter to notify FPPC