



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
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**DIRECTORS**

JOHN B. JONES, JR.  
 JAMES W. MORRISON.  
 TERESA O'DETTE  
 RICK STEPHENS  
 LISA WALLACE

**AGENDA  
 FOR  
 SEPTEMBER 26, 2018**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, September 26, 2018 at 4:30 p.m. in the Truckee Tahoe Airport District Community Room A, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and Broadcast online and local television. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

**REGULAR MEETING:** 4:30 pm

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**MODIFICATION OF AGENDA:** The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT ITEMS**

- 1. Minutes: August 22, 2018 Special Meeting----- **TAB 1**
- 2. Minutes: August 22, 2018 Regular Meeting----- **TAB 2**
- 3. Monthly Service Bills and Fees ----- **TAB 3**
- 4. Economic Impact Study – Final Acceptance of Report ----- **TAB 4**
- 5. Internal Control Review – Quarterly ----- **TAB 5**
- 6. PMCD Update----- **TAB 6**

**SPECIAL ACTION ITEM**

- 7. ACAT Member Selection ----- **TAB 7**  
 The Board of Directors will consider and select candidates for the Airport Community Advisory Team.

**PRESENTATIONS AND REPORTS**

- 8. ACAT Meeting Report----- **TAB 8**
- 9. Monthly Operations and Comment Report ----- **TAB 9**
- 10. Monthly Financial Report -----**TAB 10**
- 11. District Camps and Fieldtrips Report-----**TAB 11**
- 12. Staff and Board Member Conference Attendance Report(s)

**ACTION ITEMS**

- 13. CY 2019 PRELIMINARY BUDGET - PRESENTATION -----**TAB 12**  
Staff will present the preliminary Draft of the CY2019 Budget in preparation for Budget adoption anticipated at the Nov. 28, 2018 Board of Directors Meeting. The Budget will also be discussed at the Oct. 24, 2018 Board Meeting.
- 14. ANNUAL PAVEMENT PROJECTS AND FAA ACIP REVIEW AND APPROVAL-----**TAB 13**  
The General Manager will present the proposed Airport Capital Improvement Program (ACIP) for CY2019 to 2024 as well as proposed pavement projects scheduled for summer of 2019.

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 15. WAREHOUSE PRO FORMA DISCUSSION-----**TAB 14**  
Per Board Direction at the May 2018 Board Meeting, Staff will present information and financial performance data related to use and leasing of the District Warehouse Building.
- 16. GENERAL MANAGER’S REPORT ----- **TAB 15**
  - UPCOMING TRAINING OPPORTUNITIES
  - AD HOC COMMITTEES STATUS UPDATE AND BOARD ASSIGNMENTS
    - Non-Aeronautical Land Use Plan
    - GHG Inventory Study
    - Hangar 2 Design & Programming
  - MOUNTAIN HOUSING COUNCIL COMMITTEE MEMBER REPORT
  - HANGAR 2 CONSTRUCTION DELIVERY METHODOLOGY - DISCUSSION
  - SUSTAINABLE ENERGY & ECONOMIC DEVELOPMENT (SEED) FUND – UPDATE
  - EMERALD BAY TO STANFORD ROCK TRAIL – AGENCY PARTNERSHIP CONCEPT DISCUSSION
  - UPCOMING MEETING SCHEDULE
  - ROLLING AGENDA AND DISTRICT GOALS REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – October 24, 2018, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – November 28, 2018, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – January 23, 2018, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on September 20, 2018.

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**Lauren Tapia, District Clerk**