



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Confirmation of Applicability of Annual Staff Safety and Performance Award to General Manager

MEETING DATE: October 24, 2018

PREPARED BY: Sally Lyon, Director of Finance and Administration

RECOMMENDED ACTION: Approved by Consent: The Board of Director confirms the annual Safety and Performance Award provided to staff is applicable and extended to the General Manager.

DISCUSSION: Each year, typically after the busy summer peak season the General Manager provides a Performance Award to District staff. In providing this Award, the General Manager considers OSHA workplace, and aviation safety performance, customer service delivery, and revenue performance primarily during the summer peak operations cycle. As the District had a very successful summer in regards to all of these factors, this year the General Manager provided a \$1,000 Safety and Performance Award to District staff. As has been custom, this Award is typically also applied to the General Manager. As the General Manager is a contract employee, applicability of this Performance Award requires Board of Director approval in an Open Session of the Board Meeting.

FISCAL IMPACT: There is a \$1,000 fiscal impact of applying this Award to the General Manager.

SAMPLE MOTION(S): Approved by Consent: The Board moves to approve the staff request to confirm the annual Safety and Performance Award provided to staff is applicable and extended to the General Manager.

ATTACHMENTS:

None