

## TTAD Rolling Agenda

Time Frame	Month
	<p><b><u>December 2018 (Swearing in of New Board Members as necessary)</u></b></p> <ul style="list-style-type: none"> <li>• Staff will organize a Swearing-in/Oath of Office special session as needed for any new Board Members. This is typically done the first week of December in election years if election results have been certified.</li> </ul>
<p><b>:30</b></p> <p><b>:30</b></p> <p><b>:15</b></p> <p><b>:30</b></p> <p><b>:15</b></p> <p><b>:15</b></p> <p><b>:15</b></p> <p><b>:30</b></p> <p><b>Total 3:00</b></p>	<p><b><u>January 2019</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Multi-site Planning Feasibility Study Review (G)</li> <li>• Annual Ops and Comment Report (G)</li> <li>• Policy Instruction Adoption for Disclosure and Conflict of Interest (A)</li> <li>• Review 2019 District Goals (A)</li> <li>• PI 311 Policy Update and Review of Use of District Funds for Public Benefit (A)</li> <li>• Air Show Update (I)</li> <li>• GM Annual Performance Review (A)</li> </ul>
	<p><b><u>February - 2019</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Annual Reporting of Reimbursements and Disclosure Report (I) – Consent</li> <li>• Monthly Ops and Comment Report (G)</li> <li>• Monthly Financial Report (G)</li> <li>• Review of Warehouse Non-Profit Tenant Applications (A)</li> <li>• Airport Land Use Ad Hoc Committee Report (G)</li> <li>• Review Annual Board Workshop Timeline and Date (A)</li> <li>• ACAT Report (G)</li> </ul>
	<p><b><u>March – 2019</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Monthly Financial Report</li> <li>• Air Show Update (I)</li> <li>• Annual Appropriation Limit Resolution (A)</li> <li>• Tower Update (i)</li> </ul>
	<p><b><u>April – 2019</u></b></p> <ul style="list-style-type: none"> <li>• Quarterly Noise Reports (I)</li> <li>• Quarterly Financial Report (G)</li> <li>• Air Show Update (I)</li> <li>• Annual Audit Presentation (A)</li> <li>• Designation of Unrestricted Net Assets (A)</li> <li>• Routine Reports and Presentations (I)</li> <li>• Quarterly Communication Report (I)</li> <li>• Quarterly GM Performance Review (G)</li> </ul>
	<p><b><u>May – 2019</u></b></p> <ul style="list-style-type: none"> <li>• Consent Items and Routine Reports (I)</li> <li>• Update on Summer Pavement Projects (I)</li> <li>• Investment Policy Review (A) – Consent</li> <li>• ARFF Annual Report (I)</li> <li>• Quarterly Financial Report (I)</li> <li>• Review Annual Employee COLA Adjustment (G)</li> <li>• Finalize Budget Workshop Date CY2020 Budget (A)</li> </ul>

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (E) = Election years (C) = Consent (P) = Proposal (R) = Reminder

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	<p><b><u>June – 2019</u></b></p> <ul style="list-style-type: none"> <li>• Consent Items and Routine Reports (I)</li> <li>• Air Show Update (I)</li> <li>• Monthly Financial Report (I)</li> <li>• ACAT Report (I)</li> <li>• Monthly Ops and Comment Report (I)</li> <li>• Property Insurance Renewal (C)</li> <li>• Approval of annual Employee COLA (C)</li> </ul>
	<p><b><u>July – 2019</u></b></p> <ul style="list-style-type: none"> <li>• Quarterly Operations Report (D)</li> <li>• Monthly Financial Report (I)</li> <li>• Review Hangar and Tenant CPI Lease Adjustments (I)</li> <li>• Consent Items and Routine Reports (G)</li> <li>• Quarterly Communications Report (D)</li> <li>• ACAT Report and Selection Process and Discussion (I)</li> <li>• GM Quarterly Performance Review (G)</li> </ul>
	<p><b><u>August – 2019 (2020 Budget Workshop)</u></b></p> <ul style="list-style-type: none"> <li>• To Be Scheduled</li> </ul>
	<p><b><u>August – 2019</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• 2019 Air Show Recap and Update (I)</li> <li>• Approval of Annual CPI Adjustment (A)</li> <li>• PI 204 Conflict of Interest Code Review and Approval (A) Every even year</li> </ul>
	<p><b><u>September – 2019</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• ACAT Member Selection (A)</li> <li>• Airport Camps and Field Trips Report (I)</li> <li>• Annual ACIP Review (C)</li> <li>• CY2020 Preliminary Budget Review #1 (G)</li> </ul>
	<p><b><u>October – 2019</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Quarterly Noise and Comment Reports (I)</li> <li>• GM Performance Evaluation Schedule (I)</li> <li>• Set Date for February Board Workshop (A)</li> <li>• Review of Signing and Signatory Authority (I) – Every other year (next review in 2020)</li> <li>• CY2020 Preliminary Budget Review #2 (G)</li> </ul>
	<p><b><u>November/December – 2019 (Tentatively December 4, 2019)</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Approval of FY2020 Final Budget (G)</li> <li>• Liability Insurance Approval (C)</li> <li>• Airport Art Program Annual Update (I)</li> <li>• Assignment of Board President &amp; Vice President (A)</li> </ul>

**Required Ethics Training Due (every 2 years)**

Bullock – June 2019

Lyon – December 2019

Morrison – February 2019

**Board of Director Planned Board Meeting Absences**

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O'Dette – January 2019  
Jones – May 2019  
Smith – February 2019  
Stephens – December 2018  
Wallace – February 2019