



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Resolution 2019-02 - Approval of New Bank of the West Credit Cards

MEETING DATE: January 23, 2019

PREPARED BY: Sally Lyon, Director of Finance and Administration

RECOMMENDED ACTION: Approve Resolution 2019-02 of the Truckee Tahoe Airport District, Authorizing the Director of Finance to negotiate an agreement with Bank of the West for TTAD Credit Cards

DISCUSSION: The existing credit cards which District staff have been assigned came through a rewards program through CSDA, which has been terminated. Staff is recommending obtaining new cards with Bank of the West with a new rewards program. Currently the District has credit cards for Dave Hoffman, the Director of Operations and Maintenance, Mike Ketron and Mike Lebedeff, Operations and Maintenance Supervisors, Hardy Bullock, Director of Aviation and Community Services, Kevin Smith, General Manager and Lauren Tapia, HR Manager/District Clerk. These staff will continue to retain credit cards issued in their names. All credit cards are audited monthly.

WHAT'S NEXT: The Director of Finance and Administration will prepare an application and enter into an agreement with Bank of the West to obtain these new rewards credit cards for the Truckee Tahoe Airport District.

SAMPLE MOTION(S): Move to approve Resolution 2019-02, authorizing the Director of Finance to negotiate an agreement with Bank of the West for Truckee Tahoe Airport District Credit Cards.

ATTACHMENTS: Resolution 2019-02 of the Truckee Tahoe Airport District.