



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**STAFF REPORT**

**AGENDA ITEM:   3**

**AGENDA TITLE:     Airport Community Advisory Team Bylaws Update**

**MEETING DATE:    February 27, 2019**

**PREPARED BY:     Hardy Bullock, Director of Aviation & Community Services**

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**RECOMMENDED ACTION:** Approve a modification to the Airport Community Advisory Team, (ACAT) bylaws adding objective 2 – *Safety*, as a core element within the eleven objectives outlined under ARTICLE II MISSION, OBJECTIVE & TERM.

**DISCUSSION:** At the February 12, 2019 regular meeting ACAT unanimously voted to adopt a change to the bylaws. The ACAT charter and Bylaws are owned by the Board of Directors as the ACAT serves at the pleasure of the Board. Staff has prepared the bylaw changes and included the draft herein as attachment A.

Having thoroughly reviewed the bylaws, ACAT believes Safety is a foundational principal in support of the Mission and Objectives of the group; reduce community impact and enhance benefit. At the November and January meetings ACAT discussed the role *Safety* plays in ensuring low impact. It is ACAT’s belief that nothing will more greatly affect the airports impact upon the community than an incident or accident. Therefore Safety is a core, supporting element of the mission and objectives and should be included within the bylaws.

Staff also updated Section G removing “Assistant General Manager” and include “Director of Aviation and Community Services” under Section G - Expenditure Authorization.

**WHAT’S NEXT:** If the bylaws are approved by the Board, staff will amend and publish the final bylaws.

**FISCAL IMPACT:** None

**PUBLIC COMMUNICATIONS:** Covered through the public meeting notification system.

**SAMPLE MOTION(S)**: I XXX move to approve/deny the modification to the ACAT bylaws adding objective 2 – *Safety*, as a core element within the eleven objectives outlined under ARTICLE II MISSION, OBJECTIVE & TERM.

**ATTACHMENTS:**

Attachment A: ACAT Bylaws