



General Manager's Report

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Item 1 – Upcoming Training/Conference Opportunities

- AAAE/ACI-NA Airport Customer Experience Symposium – March 4-7, 2019 – Chicago IL
- CSDA Leadership Academy – April 7-8, 2019 – San Diego CA
- AAAE/ACI-NA Airport Board and Commissioners Conference – May 5-7, 2019, San Francisco, CA
- AAAE/USCTA FAA Contract Tower Program Workshop – May 14-16, 2019 – Washington DC
- CSDA Legislative Days – May 21, 2019 – Sacramento CA
- AAAE Annual Conference and Exposition – June 16-19, 2019, Boston MA
- CSDA Leadership Academy – July 7-8, 2019 – Napa CA
- Southwest Chapter AAAE Annual Conference – July 26-28, 2019 – Tucson AZ
- CSDA Annual Conference - Sept. 25-28, 2019 – Anaheim CA
- AAAE National Airports Conference – Oct. 6-8, 2019 – San Antonio TX
- NBAA Aviation Convention – Oct. 22-24, 2019 – Las Vegas NV

Item 2 – Ad Hoc Committee Meetings Update

Hangar 2 Design and Programing Ad Hoc Committee (Directors Morrison and Stephens)

- Per CMAR discussion at the November 2018 Board Meeting, staff is moving forward with schematic (30%) design. The full Board will have its next check in on this project when Schematic Design is complete. At that time the Board will decide whether to proceed or table the project.
- As part of the FY2019 Budget construction funding for project was moved out of 2019 Budget. Should the Board decided to move forward with final design and construction, unrestricted net assets can be allocated to begin construction.
- Staff anticipates Schematic Design documents for review in April or May of 2019.

Mountain Housing Council Committee Member Report - Directors Stephens

- Director Stephens will provide an update on activities of the Mountain Housing Council and other local's housing projects currently underway.

Item 3 – New Director of Finance and Administration Selection Process Update

As you are all aware, Sally Lyon will be retiring by July 1, 2019. Thank you Sally for your dedicated service to the District these past 5 years. Senior Staff and Director Stephens interviewed 5 candidates on February 6th, 8th, and 11th. In addition a Staff panel also interviewed the candidates. Second interviews were conducted on February 18th with 3 candidates. The interview committee is pleased with the great applicants as well as finalists for this position. We hope to announce the new Director of Finance and Administration within the next 5 to 7 days pending offer acceptance and successful completion of pre-

employment screening requirements. Its Staffs desire to have the new Director begin employment by late March or sooner.

Item 4 – Discussion on Annual Board Strategy Workshop

At the last Board of Directors meeting, direction was given to Staff to consider topics and discussion items for a Board of Director annual strategy meeting. These meetings have typically been held in February or March of most years. With the change in the fiscal year, staff recommends holding these meeting in May or June of each year to better coincide and complement the annual Budget timeline. Per instructions at the January Board Meeting, Staff would propose the following topics for strategic discussions:

- ADS-B and Charted Procedures
- Contract Tower Program and future of ATC at TRK
- Hangar 2 Discussions as well as building addition ideas for Administration Building
- GHG reduction Strategies including solar projects
- Workforce Housing strategies and formulation of Housing Joint Powers Authority
- Board's interest in creating a new Strategic Plan for 2020 to 2025
- Potentially looking at re-formatting the District Budget and how information is presented. This ideas was discussed by Director Hetherington at the January Board Meeting.

It was also mentioned for Directors to send the GM any ideas they have for strategic discussions. As of publication of this report, no topics were submitted. This GM Report Discussion Item is also an appropriate time for staff, Board of Directors, and public to provide strategic discussion ideas for a potential workshop.

If these ideas or a combination of ideas are not ripe for a separate workshop, these discussion items can be cycled into regular Board Meetings for strategic discussions.

Item 5 – Discussion on Annual ACAT/Board Workshop

Each Spring ACAT and the Board of Directors have held a combined workshop to coordinate ideas and discuss projects. The meeting is usually from 9:00 AM to 12:00 PM followed by Lunch with Board, Staff, and ACAT. Please put a placeholder on your schedules for May 14th from 9:00 AM to 12:00 PM. ACAT will be discussing this at their March 12th Meeting to confirm.

Item 6 – Upcoming Board Meeting Schedule

Board Meeting dates are as follows:

- March 27, 2019 – Regular Board Meeting
- April 24, 2019 – Regular Board Meeting
- May 14, 2019 – Potential ACAT combined Meeting. Meeting will be confirmed by March 12th.
- May 22, 2019 – Regular Board Meeting
- Discuss changing Oct. 23, 2019 meeting to Nov. 6, 2019 to accommodate NBAA travelers. NBAA is in Las Vegas in 2019. We have various staff members including the GM that will be attending. This will allow interested Board Members to attend also.

Item 7 – Rolling Agenda

We will review upcoming items and plan agendas for future meetings.

Attachments to GM Report

Rolling Agenda