



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS
 MARY HETHERINGTON
 JAMES W. MORRISON
 TERESA O'DETTE
 RICK STEPHENS
 LISA WALLACE

AGENDA
FOR
April 24, 2019

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, April 24, 2019 at 4:30 p.m. in the Community Room A, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and Broadcast online and local television. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly schedule Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

MISSION STATEMENT: The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- **RESOLUTION 2019-05 EXPRESSED APPRECIATION TO ACAT MEMBER MR. PAUL "SPEEDY" FAST -----TAB 1**
- **"RECOGNITION IN SPECIAL DISTRICT GOVERNANCE" AWARDED TO MS. LAUREN TAPIA – PRESENTED BY MR. DAN WADLE, FIELD COORDINATOR WITH CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)**

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT AGENDA

Action Items:

- 1. Minutes: March 27, 2019 Regular Meeting ----- TAB 2**

2. Monthly Service Bills and Fees ----- TAB 3
3. Annual Report of Reimbursements and Disclosures for 2017 and 2018 ----- TAB 4
4. Approval of TTSA/TTAD Real Property Exchange Agreement ----- TAB 5
The Board will take action on an agreement outlining terms and conditions for the future transfer of real property between agencies. No property is exchanged with this specific agreement at this time.
5. Approval of Letter of Support for General Manger to be considered for AAEE Board of Examiners ----- TAB 6
6. Approval of 2019 District Goals ----- TAB 7
Staff has provided a redraft of the District Goals including comments from the Board of Directors received at the March 27, 2019 Board Meeting

Information Items:

7. Executive Hangar Project Closeout Report ----- TAB 8
Staff will present the final project Budget and lease and revenue information for the new executive hangars.

SPECIAL ACTION ITEM

8. Appointment of new ACAT Member ----- TAB 9
9. Acceptance and Approval of TTAD Annual Audit -----TAB 10
The annual audit will be presented by James Marta & company.

PRESENTATIONS AND REPORTS

10. ACAT Report (No Meeting in April)
11. Airshow Update
12. Quarterly Operations and Comment Report-----TAB 11
13. Monthly Financial Report -----TAB 12
14. Quarterly Communications Report -----TAB 13
15. Staff and Board Member Conference Attendance Report

ACTION ITEMS

16. Tahoe Food Hub Tenant Improvement Credit Allowance & Lease Amendment-----TAB 14
The Board will review and consider approval of the amendments made to the Tahoe Food Hub lease agreement as well as the tenant improvement allowance for final building improvements.
17. Policy Instruction 119 Campaign Contributions to Board Members -----TAB 15
District Counsel Collinson will review the revised proposed Policy Instruction 119 – Campaign Contributions to Board Members.

BOARD GUIDANCE AND INFORMATION ITEMS

18. ADS-B PROJECT UPDATE -----TAB 16
Staff will provide an ADS-B project update in preparation for the anticipated June 2019 Board Meeting decision item.
19. GENERAL MANAGER’S REPORT ----- TAB 17
 - Upcoming Training Opportunities
 - Ad Hoc Committees Status Update And Board Assignments
 - Hangar 2 Design & Programming
 - Mountain Housing Council Committee Member Report
 - General Counsel Legal Services – Contract Discussion
 - 2018 Revenue Passenger Enplanement Report - Update
 - Annual Board Strategy Workshop - Discussion
 - Upcoming Meeting Schedule
 - Rolling Agenda And District Goals Review

CLOSED SESSION

- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER QUARTERLY PERFORMANCE REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – May 22, 2019, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** – June 26, 2019, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA
- **Regular Board Meeting** - July 24, 2019, **4:30 PM** Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd. Truckee, CA

ADJOURNMENT OF MEETING

NOTE: *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on April 19, 2019.

Lauren Tapia, HR Manager / District Clerk