



# General Manager's Report

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## Item 1 – Upcoming Training/Conference Opportunities

- AAAE/USCTA FAA Contract Tower Program Workshop – May 14-16, 2019 – Washington DC
- CSDA Legislative Days – May 21, 2019 – Sacramento CA
- AAAE Annual Conference and Exposition – June 16-19, 2019, Boston MA
- CSDA Leadership Academy – July 7-8, 2019 – Napa CA
- Southwest Chapter AAAE Annual Conference – July 26-28, 2019 – Tucson AZ
- AAAE General Aviation Conference – Sept. 8-10, 2019 – Minneapolis MN
- CSDA Annual Conference - Sept. 25-28, 2019 – Anaheim CA
- AAAE National Airports Conference – Oct. 6-8, 2019 – San Antonio TX
- NBAA Aviation Convention – Oct. 22-24, 2019 – Las Vegas NV
- AAAE/ACI-NA Airport Noise Conference - Oct. 28-30, 2019 – Seattle WA
- ICAS Convention – Dec. 9-12, 2019 – Las Vegas NV
- AAAE Aviation Issues Conference – Jan. 5-9, 2020 – Maui HI
- AAAE/ACC Airport Planning, Design and Construction Symposium – Feb. 19-21, 2020 – Reno NV

## Item 2 – Ad Hoc Committee Meetings Update

### Hangar 2 Design and Programming Ad Hoc Committee (Directors Morrison and Stephens)

- Per Board instruction at the November 2018 Board Meeting, staff is moving forward with schematic (30%) design. The full Board will have its next check-in on this project when Schematic Design is complete with a 3 phase option cost estimate. At that time the Board will decide whether to proceed or table the project.
- As part of the Hangar 1 project, new sewer lines will be constructed to the Hangar 2 site. Some funds from the Hangar 2 project will be allocated to the Hangar 1&2 Sewer project.
- As part of the FY2019 Budget construction funding for project was moved out of 2019 Budget. Should the Board decided to move forward with final design and construction, unrestricted net assets can be allocated to begin construction.
- Staff anticipates Schematic Design documents for review and possible action in May of 2019.

### Mountain Housing Council Committee Member Report - Directors Stephens

- Director Stephens will provide an update on activities of the Mountain Housing Council and other local's housing projects currently underway.

## Item 3 – General Counsel Legal Services Contract Discussion

With the retirement of District legal counsel Brent Collinson the Board will need to discuss next steps with regard to retaining legal counsel. Legal counsel is hired and retained by the Board of Directors and works with the Board, General Manager, and staff. Staff is inquiring if the Board would like to stay with BBK Law, our current legal counsel, or issue an RFP for this services. Staff

has been pleased with BBK Law and would recommend continuing our service contract with them. That said, staff would support whatever decision the Board chooses on this matter including issuing a Legal Services RFP. The District has separate legal services agreements with specialize aviation law and human resource firms.

#### **Item 4 – 2018 Revenue Passenger Enplanement Report Update**

Staff will provide a brief update on efforts to achieve our 10,000 annual enplanement reports for 2018. As of the end of April 2019 it does not appear we will reach the numbers necessary to secure the \$1,000,000 FAA funding entitlement. This is primarily due to a sharp decline in Surf Air enplanement numbers for 2018. Staff will provide more information on this at the meeting.

#### **Item 5 – Discussion of Annual Board Strategy Workshop**

We are very close to finding a day that will work for our annual Board Workshop. May 24<sup>th</sup> is the leading candidate but we are waiting for a few more folks to provide their availability. Staff has the following items listed for discussion:

- ADS-B and Charted Procedures
- Contract Tower Program and future of ATC at TRK
- Community Sponsorships and Agency Partnerships Policy Discussion
- Hangar 2 Discussions as well as building addition ideas for Administration Building
- GHG reduction Strategies including solar projects
- Future open space land acquisition options
- Workforce Housing strategies and formulation of Housing Joint Powers Authority
- Board's interest in creating a new Strategic Plan for 2020 to 2025
- Potentially looking at re-formatting the District Budget and how information is presented. This ideas was discussed by Director Hetherington at the January Board Meeting.

Some of these items are more developed than others and may not need discussion at a work session. Due to discussion at the May and June Board Meetings Hangar 2 and ADS-B may not need Work Session discussion time. Staff would like to prioritize these items with the Board in preparation for the workshop.

#### **Item 6 – Upcoming Board Meeting Schedule**

Board Meeting dates are as follows:

- May 14, 2019 – ACAT combined Meeting confirmed. .
- May 22, 2019 – Regular Board Meeting
- May/June Board Workshop date to be confirmed
- June 26, 2019 – Regular Board Meeting
- We need to begin thinking about our first Board Budget Workshop in July/August 2019.

#### **Item 7 – Rolling Agenda**

We will review upcoming items and plan agendas for future meetings.

#### **Attachments to GM Report**

Rolling Agenda