



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Network Use Policy Instruction 502 Review and Adoption
MEETING DATE: May 22, 2019
PREPARED BY: Mike Cooke, Aviation & Community Services Manager, IT

RECOMMENDED ACTION: (Approved by Consent) Review and approve the proposed TTAD Policy Instruction 502 as outlined.

DISCUSSION:

As the Airport District continues to evolve and utilize current and new technologies, management seeks a policy instruction as guidance for use of District owned or operated computers and IT equipment. This policy instruction will guide all stakeholders who use District email accounts, network user accounts, or have access to any District-operated network equipment.

All Policy Instructions (PI) are approved by the Board signed by the Board President. Standard Procedure Instructions (SPI) are signed by the General Manager. PMCDs are signed, amended, and/or approved by the Board of Directors.

FISCAL IMPACT: There is no specific fiscal impact related to this agenda item.

SAMPLE MOTION(S): (Approved by Consent) I approve adoption via consent of the proposed Network Use Policy as written.

ATTACHMENTS:

Proposed Network Use Policy