



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE: New Bank of the West Signatories**

**MEETING DATE: May 22, 2019**

**PREPARED BY: Kelly Woo, Director of Finance and Administration**

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**RECOMMENDED ACTION:** Approve Resolution 2019-06, New Bank Signature Cards with Bank of the West.

**DISCUSSION:** A formal board action is required in order to update signers on our bank accounts. With the hire of a new Director of Finance and Administration, Kelly Woo, there is a need to update the signatories. This resolution is requesting to remove Sally Lyon, retiring Director of Finance and Administration and add Kelly Woo, Director of Finance and Administration and Hardy Bullock, Director of Aviation & Community Services.

**FISCAL IMPACT:** None.

**SAMPLE MOTION:** Move to approve Resolution number 2019-06 of the Truckee Tahoe Airport District, New Bank Signature Cards with Bank of the West.

**ATTACHMENTS:** Resolution No. 2019-06 of the Truckee Tahoe Airport District, New Bank Signature Cards with Bank of the West.