



TRUCKEE TAHOE AIRPORT DISTRICT STAFF REPORT

AGENDA TITLE: Approval of Lease Agreement for Tahoe Flying Club
MEETING DATE: June 26, 2019
PREPARED BY: Hardy Bullock, Director of Aviation & Community Services

RECOMMENDED ACTION: Authorize a community benefit lease agreement for the Tahoe Flying Club in support of club oriented, locally based flight activity.

DISCUSSION: Tahoe Flying Club, Inc. was incorporated in Sept 2013 as a California mutual benefit corporation and has been granted non-profit status as a 501(c)(7) Social Club. They currently meet monthly on the first Tuesday of the month in the TTAD administration building. The club has been pursuing an aircraft for club use and settled on a Cessna Skylane, (N5479N), currently based at KTRK in hangar C06. The aircraft will be available for club member use and rented hourly. The club has approached the District to request an in-kind rental fee payment agreement that would allow the club to use volunteer time and flight time as payment for rent on the aircraft hangar, C06.

TTAD currently uses this type of in-kind payment agreement with the Experimental Aircraft Association (EAA) and Soar Truckee Inc. (STI). The goal is to provide assistance to local organizations whose mission includes the promotion of aviation, aeronautical science, soaring, STEM, or community service with an emphasis on aviation or airport related trades and skills. Because the barrier to entry for flying locally can be significant staff feels the Tahoe Flying Club is a welcome addition to the affordable service offerings available to the constituents of the District. This flying club arrangement offers access to aircraft ownership in a very affordable way. The popularity of these types of sanctioned clubs is rising as the cost of aircraft ownership increases.

The activities that can be used to offset rent are approved and calculated with the attached form, *Tahoe Flying Club IN-KIND RENTAL PAYMENT CALCULATION SHEET*. These approved credit

activities include assistance with airport events, Truckee Thursdays, open houses, and community outreach opportunities. The calculation is standardized for both the EAA and STI organizations. Should a group fail to perform or provide documentation for its annual contribution the entire rent or the pro-rata amount will be due and payable to TTAD.

WHAT'S NEXT: Staff will develop a standard hangar lease agreement using the in-kind payment agreement concept and complete the required hangar lease documentation with the Board President and General Manager.

FISCAL IMPACT: \$4,212 of in-kind community service benefit from the Tahoe Flying Club to the constituents of the Truckee Tahoe Airport District in exchange for payment of rent due on hangar C06 of \$4,212 annually.

PUBLIC COMMUNICATIONS: Covered through the public meeting notification process.

SAMPLE MOTION(S): I XXX move to approve/deny the authorization of a community benefit lease agreement for the Tahoe Flying Club providing an in-kind payment method in an amount equal to the annual rent on hangar C06, approximately \$4,212

ATTACHMENTS:

Attachment 1, Tahoe Flying Club IN-KIND RENTAL PAYMENT CALCULATION SHEET

Attachment 2, Hangar Signatory Incentive Election Form – C06