



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
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**DIRECTORS**  
 MARY HETHERINGTON  
 JAMES W. MORRISON  
 TERESA O'DETTE  
 RICK STEPHENS  
 LISA WALLACE

**AGENDA  
 FOR  
 AUGUST 28, 2019**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, August 28, 2019 at 4:30 p.m. in the Community Room A, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and Broadcast online and local television. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

**MISSION STATEMENT:**

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

**REGULAR MEETING: 4:30 PM**

**STANDING ORDERS: Call the Meeting to Order**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

- **Public Comment 101 – Presentation by District Counsel Joshua Nelson ----- TAB 01**

**MODIFICATION OF AGENDA:** The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

**CONSENT AGENDA**

Action Items:

- 1. Minutes: July 24, 2019 Regular Meeting -----TAB 02**
- 2. Monthly Service Bills and Fees -----TAB 03**
- 3. Approval of Annual CPI Adjustment for Hangar and Tenant Lease Agreements -----TAB 04**

Information Items:

4. Monthly Operations and Comment Report -----TAB 05

**PRESENTATIONS AND REPORTS**

- 5. ACAT Report and Member Seat Selection Overview -----TAB 06
- 6. 2019 Airshow Wrap Up Report
The Truckee Tahoe Air Show and Family Festival representatives will provide a review and summary of the 2019 Air Show and provide insights into the 2020 Air Show.
- 7. Regional Air Service Corporation (RASC) Presentation
Representatives of RASC and the Reno Tahoe Airport Authority will provide an update on RASC activities and air service development at the Reno Tahoe International Airport.
- 8. Monthly Financial Report -----TAB 07
- 9. Staff and Board Member Conference Attendance Report

**ACTION ITEMS**

None.

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 10. GENERAL MANAGER’S REPORT ----- TAB 08
• Upcoming Training Opportunities
• Ad Hoc Committees Status Update And Board Assignments
o Hangar 2 Design & Programming
o Mountain Housing Council Committee Member Report
• Runway Utilization Request – Reporting Method
• Soaring Ranch PC-3 Infrastructure Funding Update
• Upcoming Meeting Schedule
• Rolling Agenda And District Goals Review

**CLOSED SESSION**

- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER QUARTERLY PERFORMANCE REVIEW

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- Regular Board Meeting – September 25, 2019, 4:30 PM Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- Regular Board Meeting – November 6, 2019, 4:30 PM Truckee Tahoe Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- Regular Board Meeting – December 4, 2019, 4:30 PM Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA

**ADJOURNMENT OF MEETING**

**NOTE:** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on August 23, 2019.

Lauren Tapia, HR Manager / District Clerk