



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS
 MARY HETHERINGTON
 JAMES W. MORRISON
 TERESA O'DETTE
 RICK STEPHENS
 LISA WALLACE

**AGENDA
 FOR
 NOVEMBER 6, 2019**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, November 6, 2019 at 4:30 p.m. in the Community Room A, 10356 Truckee Airport Road, Truckee, California.** No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and Broadcast online and local television. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

MISSION STATEMENT:

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes.

CONSENT AGENDA

Action Items:

- 1. Minutes: September 25, 2019 Regular Meeting -----**TAB 01**
- 2. Monthly Service Bills and Fees -----**TAB 02**

SPECIAL PRESENTATIONS

- 3. Excellence in Education Challenger Academy Report-----**TAB 03**

4. Community Programs Policy Discussion-----**TAB 04**
The Board will review the various community engagement policies, including recommendations from staff and ACAT and provide direction to staff.
5. Quarterly Financial Report -----**TAB 05**
6. FY 2020 Preliminary Budget Review #2 -----**TAB 06**
Board of Directors will review the second draft of the preliminary budget in preparation for final adoption on December 4th. The Board will also consider a letter from the Truckee Donner Recreation and Park District regarding funding for Ponderosa Golf Course’s irrigation system.

ACTION ITEMS

7. Soaring Way Infrastructure Funding Participation Request -----**TAB 07**
The Board will review staff recommendations and hear public comment and possibly take action regarding a Soaring Way infrastructure funding request from JMA Ventures.

REPORTS AND PRESENTATIONS

8. Monthly ACAT Report -----**TAB 08**
9. Quarterly Operations & Comment Report-----**TAB 09**
10. Quarterly Communications Report -----**TAB 10**
11. Staff and Board Member Conference Attendance Report

BOARD GUIDANCE AND INFORMATION ITEMS

12. GENERAL MANAGER’S REPORT ----- **TAB 11**
 - Upcoming Training Opportunities
 - Ad Hoc Committees Status Update And Board Assignments
 - Mountain Housing Council Committee Member Report
 - General Manager Committee Appointments
 - Hangar 1 Project Update
 - East Hangar Access Modification Review
 - General Manager Annual Performance Review Timeline
 - Upcoming Meeting Schedule
 - Rolling Agenda And District Goals Review

CLOSED SESSION

- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER QUARTERLY PERFORMANCE REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – December 4, 2019, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – January 22, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – February 26, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – March 25, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on November 1, 2019.

Lauren Tapia, HR Manager / District Clerk