



# General Manager's Report

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## Item 1 – Upcoming Training/Conference Opportunities

- ICAS Convention – Dec. 9-12, 2019 – Las Vegas NV
- AAAE Aviation Issues Conference – Jan. 5-9, 2020 – Maui HI (Director Stephens and GM Smith have confirmed will be attending)
- AAAE/ACC Airport Planning, Design and Construction Symposium – Feb. 19-21, 2020 – Reno NV
- AAAE/ACI-NA Washington Legislative Conference – March 17-18, 2020 – Washington DC
- CSDA Leadership Academy – April 19-22, 2020 – San Diego CA
- AAAE National Conference and Exhibition – May 10-13, 2020 – Denver CO
- CSDA Legislative Days – May 19-20, 2020 – Sacramento CA
- SWAAAE Annual Conference – July 19-22, 2020 – Reno NV
- CSDA Annual Conference and Showcase – August 24-27, 2020 – Palm Desert CA
- F. Russell Hoyt National Airports Conference – Sept. 27-29, 2020 – Savannah GA
- CSDA Leadership Academy – Sept. 27-30, 2020 – South Lake Tahoe CA
- AAAE/ACI-NA Noise Conference – Oct. 19-22, 2020 – Montreal, Canada

## Item 2 – Ad Hoc Committee Meetings Update

### Mountain Housing Council (MHC) Member Report - Directors Stephens

- Director Stephens will provide an update on activities of the Mountain Housing Council and other local's housing projects currently underway.
- Recently the MHC completed a White Paper on Accessory Dwelling Units and is asking MHC Partners to accept the research and include our name on the paper in support of the research. They are not asking for an endorsement of policy, just an acceptance of the research. Staff and Director Stephens have reviewed the White Paper (see attached) and support the MHC request to include TTADs name on the Paper. Staff and Director Stephens want to assure the full Board is in support of this request. The full White Paper is attached to the GM Report. Staff and Director Stephens are of the opinion that ADUs are one of various tools that have the potential to improve the quality and quantity of housing available in our community.

Per Board consensus at the September 2019 Board Meeting Director Hetherington is assisting staff with review of the Runway Utilization Reporting Project and Director Wallace is assisting staff with review of the Communications Plan Report. Each of these projects will be reported and presented to the Board when complete.

### **Item 3 – ADS-B Implementation Update**

Harris engineering staff worked in Truckee and South Lake Tahoe on November 6<sup>th</sup> completing final design for both locations. Engineering is complete, permits are pending. The South Lake Tahoe site will be completed in late spring based on TRPA construction restrictions. KTRK will be completed mid-winter. The final written agreement is pending based on cost factors related to construction. No considerable changes to schedule or cost are anticipated at this time. Staff is meeting with the FAA in Washington DC on November 18-19 to discuss control tower ADSB display technology use and optimization. Various meetings with the FAA have been positive, supporting the use of ADSB at KTRK as anticipated. (Update provided by Hardy Bullock)

### **Item 5 – Land Management Plan (LMP) Update**

The Land Management Plan consultant was selected. HT Harvey along with Balanced Hydrologic are currently developing the rough draft. The first close-in stakeholder meeting is being held on December 10<sup>th</sup>. This is an opportunity for organizations and local districts, large neighbors, various large land owners, and other environmental organizations to interface with the District consultants and each other regarding the future vision for local property under District control. The summary of this meeting will be available by early January and incorporated into further community outreach and LMP development. (Prepared by Hardy Bullock)

### **Item 6 – Waddle Ranch Forest Management and Fuels Reduction Grant Update**

We are pleased to announce the Truckee Fire District has secured a grant from the National Forest Foundation to do an 1,100 acer fuels reduction project from Brockway Summit to Glenshire. This area consists of 230 acres of U.S. Forest Service property and 870 acers of private land. There are 5 private land owners including the Truckee Tahoe Airport District, which stewards 276 acers of grant eligible acreage within the Waddle Ranch property boundaries. At a treatment cost of \$1,500/acre, the contractor will be able to submit a reimbursement of \$414,000 to the Truckee Fire District for work provided on the Waddle property. There will be a number of different fuels reduction methods used to accomplish the task, including small log removal to the mill, biomass chips that can be used at the co-generation plant in Loyalton and mastication. We wanted to make sure the Board was aware of this important work taking place and the grant funds received. (Prepared by Dave Hoffman)

### **Item 7 – General Manager Annual Performance Review Timeline**

Each January the Board conducts its annual review of the performance of the District General Manager. This process is automated through the Districts employee evaluation software Trakstar. The Board will receive a web link to login to the software and complete their review at the December 4<sup>th</sup> Meeting. Directors should have their review complete by January 10, 2020. The General Manager will have his self-evaluation complete by Dec. 19<sup>th</sup>. Trakstar will provide a final consolidated report for the Board to review. After the Board has reviewed the Annual GM Performance Evaluation, a final copy will be provided to the GM by January 17, 2020 for review in closed session on January 22, 2020. More information will be provided at the December 4, 2019 Board of Directors Meeting regarding Trakstar access.

### **Item 8 – Upcoming Board Meeting Schedule**

Board Meeting dates are as follows:

- January 22, 2020 – Regular Board Meeting

- February 26, 2020 – Regular Board Meeting

**Item 9 – Rolling Agenda and Review of District Goals**

We will review upcoming items, review Goals, and plan agendas for future meetings.

**Attachments to GM Report**

MHC ADU White Paper

Rolling Agenda

2019 District Goals