

## TTAD Rolling Agenda

Time Frame	Month
:20 :00 :05 :15 :30 :20 :10 :20 :10 :10 :10 :10 Total 2:30	<b><u>February - 2020</u></b> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Monthly Ops and Comment Report (G)</li> <li>• Monthly Financial Report (G)</li> <li>• Review 2021 District Goals (A)</li> <li>• Super T Hangar Presentation (G)</li> <li>• Alternate Runway Proposal (G)</li> <li>• Sagehen Fire Protection Program Presentation (I)</li> <li>• MAP/Town of Truckee Pocket Park Presentation (G)</li> <li>• NS Fire UTV Support Vehicle Agency Partnership Decision (A)</li> <li>• CATT/TDRPD Downtown Park Project Decision (A)</li> <li>• Review Annual Board Workshop and ACAT Combined Meeting Timeline and Date (A)</li> </ul>
	<b><u>March – 2020</u></b> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Monthly Financial Report</li> <li>• Annual Reporting of Reimbursements and Disclosure Report (I) – Consent</li> <li>• ATC Tower Activity and Expectation update (G)</li> <li>• Facilities Maintenance Plan Presentation (A)</li> <li>• Hangar Lease Policy Check-in (G)</li> <li>• MAP/Town of Truckee Pocket Park Presentation Agency Partnership Decision (A)</li> <li>• Wildlife Hazard Assessment Presentation (G)</li> <li>• Air Show Update (I)</li> <li>• Annual Appropriation Limit Resolution (A)</li> </ul>
	<b><u>April – 2020</u></b> <ul style="list-style-type: none"> <li>• Quarterly Noise Reports (I)</li> <li>• Quarterly Financial Report (G)</li> <li>• Air Show Update (I)</li> <li>• New Curfew Proposal (G)</li> <li>• Land Management Plan Presentation (G)</li> <li>• Runway Utilization Report (G)</li> <li>• Annual Audit Presentation (A)</li> <li>• Routine Reports and Presentations (I)</li> <li>• Quarterly Communication Report (I)</li> <li>• Quarterly GM Performance Review (G)</li> </ul>
	<b><u>May – 2020</u></b> <ul style="list-style-type: none"> <li>• Consent Items and Routine Reports (I)</li> <li>• Update on Summer Pavement Projects (I)</li> <li>• Investment Policy Review (A) – Consent</li> <li>• Designation of Unrestricted Net Assets (A)</li> <li>• ARFF Annual Report (I)</li> <li>• Quarterly Financial Report (I)</li> <li>• Review Annual Employee COLA Adjustment (G)</li> <li>• Finalize Budget Workshop Date CY2021 Budget (A)</li> </ul>
	<b><u>June – 2020</u></b> <ul style="list-style-type: none"> <li>• Consent Items and Routine Reports (I)</li> </ul>

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (E) = Election years (C) = Consent (P) = Proposal (R) = Reminder  
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	<ul style="list-style-type: none"> <li>• Air Show Update (I)</li> <li>• Monthly Financial Report (I)</li> <li>• ACAT Report (I)</li> <li>• Monthly Ops and Comment Report (I)</li> <li>• Property Insurance Renewal (C)</li> <li>• Approval of annual Employee COLA (C)</li> </ul>
	<p><b><u>July – 2020</u></b></p> <ul style="list-style-type: none"> <li>• Quarterly Operations Report (D)</li> <li>• Monthly Financial Report (I)</li> <li>• Review Hangar and Tenant CPI Lease Adjustments (I)</li> <li>• Consent Items and Routine Reports (G)</li> <li>• Quarterly Communications Report (D)</li> <li>• ACAT Report (I)</li> </ul>
	<p><b><u>August – 2020 (2021 Budget Workshop)</u></b></p> <ul style="list-style-type: none"> <li>• Typically before the regular August Board Meeting</li> </ul>
	<p><b><u>August – 2020</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• 2020 Air Show Recap and Update (I)</li> <li>• Approval of Annual Hangar &amp; Tenant CPI Adjustment (A)</li> <li>• PI 204 Conflict of Interest Code Review and Approval (A) Every even year</li> </ul> <p>GM Quarterly Performance Review (G)</p>
	<p><b><u>September – 2020</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• ACAT Member Selection (A)</li> <li>• Airport Camps and Field Trips Report (Mission to Mars) (I)</li> <li>• Annual ACIP Review (C)</li> <li>• CY2021 Preliminary Budget Review #1 (G)</li> </ul>
	<p><b><u>October – 2020</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Quarterly Noise and Comment Reports (I)</li> <li>• Review of Signing and Signatory Authority (I) – Every other year (next review in 2020)</li> <li>• CY2021 Preliminary Budget Review #2 (G)</li> <li>• T Hangar Row Study Presentation (G)</li> <li>• Excellence in Education Challenger Academy Presentation (I)</li> </ul>
	<p><b><u>November/December – 2020 (December 2, 2020)</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Approval of FY2021 Final Budget (C)</li> <li>• Liability Insurance Approval (C)</li> <li>• Airport Art Program Annual Update (I)</li> <li>• Assignment of Board President &amp; Vice President (A)</li> </ul>
	<p><b><u>January 2021</u></b></p> <ul style="list-style-type: none"> <li>• Routine Business, Reports, and Presentations (G)</li> <li>• Annual Ops and Comment Report (G)</li> <li>• Quarterly Communications Report (I)</li> <li>• Air Show Update (I)</li> <li>• GM Annual Performance Review (A)</li> </ul>

**Required Ethics Training Due (every 2 years)**

**Board of Director Planned Board Meeting Absences**

Bullock – July 2021

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Morrison – April 2021  
O’Dette – January 2021  
Hetherington – April 2021  
Smith – February 2021  
Stephens – December 2021  
Wallace – March 2021

**Required Anti-Harassment Training Due (every 2 years)**

Stephens – June 2021  
O’Dette – June 2021  
Morrison – June 2021  
Wallace – August 2020  
Hetherington – May 2021  
Smith - September 2020  
Bullock - September 2020  
Hoffman - September 2020