

1 The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY
2 ADVISORY TEAM (ACAT) regular meeting held Tuesday, March 12, 2019 in the Truckee Tahoe Airport
3 District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee,
4 California

5 **CALL MEETING TO ORDER:** 9:15 AM

6 **PLEDGE OF ALLEGIANCE**

7 **MEMBERS PRESENT:** Chair Leigh Golden
8 Member David Diamond
9 Member Lynne Larson
10 Member Stacy Caldwell
11 Member Paul Fast
12 Member Kat Rohlf
13

14 **STAFF PRESENT:** Mr. Hardy Bullock, Director of Aviation and Community Services
15 Ms. Sally Lyon, Director of Finance and Administration
16 Mr. Marc Lamb, Community Relations Manager
17 Ms. Lauren Tapia, Human Resource Manager/District Clerk

18 **VISITORS PRESENT:** None

19 **SPECIAL ORDERS OF BUSINESS:** Member Fast indicated that he will be stepping down from ACAT due to
20 his increased duties and commitments with the United States Air Force. Mr. Bullock stated that there will
21 be a search to replace Member fast here in the coming months.

22 **PUBLIC COMMENT:** None.

23 **CONSENT ITEMS**

- 24 • Minutes: January, 15, 2019
25 • Minutes: February 12, 2019

26 Member Larson requested to have her first name corrected in the minutes.

27 **PUBLIC COMMENT:** None.

28 **MOTION #1:** Member Caldwell motioned to approve the January and February ACAT Minutes. Member
29 Larson Seconded. Chair Golden, and Members Diamond, Larson, Caldwell, Fast, and Rohlf voted in favor
30 of the motion. Motion passed.

31 **CY 2018 ACAT BUDGET OVERVIEW**

32 Ms. Lyon, Director of Finance and Administration, reviewed ACAT's 2018 budget, specifically addressing
33 the questions identified by ACAT members at the February meeting. There was member consensus to
34 have quarterly budget reports given to ACAT either by Mr. Bullock or the Director of Finance and
35 Administration.

36 **PUBLIC COMMENT:** None.

37 **DISTRICT EFFORTS TO WORK WITH OTHER AGENCIES RELATED TO EMERGENCIES – MEMBER LARSON**

38 Mr. Bullock noted that Member Larson requested to have this topic discussed with ACAT. Member Larson
39 inquired if the ACAT Members are interested in participating and becoming more involved with the Fire
40 Wise community groups. Mr. Bullock reviewed how the District plays its part in various types of emergency
41 situations and it's involvement in the emergency plan with the Town of Truckee. There was member
42 consensus to have a representative from Fire Wise and from the Truckee Fire Protection District to discuss
43 what the proper roll the District may have regarding fire prevention and education.

44 **BREAK:** 10:32 AM – 10:37 AM

45 **2019 COMMUNICATIONS OVERVIEW PRESENTATION – MARC LAM**

46 Mr. Lamb reviewed the Quarter 4 Communications Report which was presented to the Board of Directors
47 at the January Board meeting.

48 **PUBLIC COMMENT:** None

49 **EFFECTIVE MEETING PROTOCOLS**

50 Mr. Bullock played a video regarding Good Chairman Conduct of Public Meetings, from Roberts Rules of
51 Order. There was Member discussion regarding the long length of ACAT meetings and the need to have
52 agenda topics assigned time allotments to help make the meetings more efficient. There was member
53 consensus to add timed topics to the agenda.

54 **PUBLIC COMMENT:** None.

55 **UC DAVIS NOISE SYMPOSIUM PRESENTATION**

56 There was Member consensus to have this presented at the next scheduled ACAT meeting.

57 **JOINT ACAT/BOARD MEETING**

58 Ms. Tapia reviewed with Chair Golden about needing to get together with President Stephens to craft the
59 Agenda and its topics for the Joint meeting. Chair Golden acknowledged his responsibilities

60 **SUB COMMITTEE REPORTS**

61 **AIRPORT TRAIL NETWORK**

62 None to report.

63 **PUBLIC COMMENT:** None.

64 **PILOT MESSAGING**

65 Member Fast reviewed the signage that have been added to the airfield. There is additional sigs that need
66 to be ordered and installed, which will be taking place in June.

67 **PUBLIC COMMENT:** None.

68 **AVIATION COMMUNITY BENEFIT**

69 Member Fast shared many of the ideas the ad hoc committee has come up with, a committee meeting
70 needs to be scheduled to follow up on the ideas.

71 **PUBLIC COMMENT:** None.

72 **COMMUNICATIONS MASTER PLAN**

73 Member Diamond noted that the District received six (6) responses to their RFP request. The committee
74 has narrowed it down to two, and will be interviewing the final candidates tomorrow.

75 **PUBLIC COMMENT:** None.

76 **STAFF REPORTS**

77 None.

78 **PUBLIC COMMENT:** None

79 **MEMBER REPORTS:** None.

80 **PUBLIC COMMENT:** None

81 **ADJOURN**

82 **PUBLIC COMMENT: None**

83 **MOTION #2:** Chair Golden motioned to adjourn the meeting. Member Fast seconded the motion.
84 Members Golden, Diamond, Larson, Caldwell, Fast and Rohlf voted in favor of the motion. The motion
85 Passed.

86 At 11:30 a.m. the March 12, 2019 regular meeting of the Truckee Tahoe Airport Community Advisory
87 Committee adjourned.