

1 The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY  
2 ADVISORY TEAM (ACAT) regular meeting held Tuesday, January 15, 2019 in the Truckee Tahoe Airport  
3 District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee,  
4 California

5 **CALL MEETING TO ORDER:** 9:13 AM

6 **PLEDGE OF ALLEGIANCE**

7 **MEMBERS PRESENT:** Chair Leigh Golden  
8 Member Kat Rohlf  
9 Member David Diamond  
10 Member Lynn Larson  
11 Member Stacy Caldwell  
12

13 **MEMBERS ABSENT:** Member Paul Fast  
14

15 **STAFF PRESENT:** Mr. Hardy Bullock, Director of Aviation and Community Services  
16 Mr. Mike Cooke, Manager of Aviation and Community Services  
17 Mr. Marc Lamb, Community Relations Manager  
18 Ms. Lauren Tapia, Human Resource Manager/District Clerk

19 **VISITORS PRESENT:** 4

20 **SPECIAL ORDERS OF BUSINESS:** None.

21 **PUBLIC COMMENT:** None.

22 **CONSENT ITEMS**

- 23
  - Minutes: November 13, 2018

24 **PUBLIC COMMENT:** None.

25 **MOTION #1:** Member Rohlf motioned to approve the November ACAT meeting minutes. Member  
26 Diamond seconded the motion. Members, Golden, Rohlf, Diamond, and Caldwell voted in favor of the  
27 motion. Member Larson abstained. The motion Passed.

28 **SPEAK YOUR PEACE PRESENTATION**

29 The Speak Your Peace presentation was reviewed for the ACAT Members by Ms. Phyllis McConn with the  
30 Tahoe Truckee Community Foundation. There was consensus from all Members to have staff return next  
31 month with a Resolution indicating ACAT will review and accept the Speak Your Peace tenants on an  
32 annual basis.

33 **PUBLIC COMMENT:** None.

34 **MOTION #2:** Member Larson motioned to have staff construct a Resolution for ACAT and to bring it back  
35 to be voted on in February. Chair Golden seconded the motion. Members, Golden, Rohlf, Diamond, Larson  
36 and Caldwell voted in favor of the motion. The motion Passed.

37 **TRUCKEE TRAILS FOUNDATION – TRUCKEE TAHOE AIRPORT TRAILS UPDATE**

38 Ms. Alison Pedly reviewed the Truckee Trails Foundation “Airport Trails” update for ACAT Members.  
39 Discussion ensued regarding the different phases of the trail network, as well as future identified trails  
40 within the Town of Truckee limits. There was Member consensus for the Trail Network Ad Hoc Committee  
41 to reconvene and review the Phase II plan for the trail network.

42 **PUBLIC COMMENT:** None

43 **BREAK:** 10:28 am – 10:35 am

44 **AIRCRAFT MODIFICATION AGREEMENT – SKYDIVE TRUCKEE TAHOE**

45 Mr. Bullock reviewed previous discussions held in past meetings regarding the approved project and  
46 indicated that Mr. Swanson has returned to request additional funds to cover expenses not noted in the  
47 original request. Specifically additional part costs, additional labor fees, and additional sales tax.  
48 Discussion ensued on the topic, and conversation went back about the viability of the project and if it  
49 aligns with ACAT’s mission.

50 **PUBLIC COMMENT:** None

51 **MOTION #3:** Member Caldwell motioned to add an additional \$1,500 to the contract. Member Golden  
52 seconded the motion. Members, Golden, Rohlf, and Caldwell voted in favor of the motion. Member  
53 Diamond did not vote in favor of the motion. Member Larson abstained. The motion did not pass.

54 **PILOT FAMILIARIZATION PROGRAM**

55 Mr. Bullock reviewed the history of the program and the newly developed SPI, and the redlined changes  
56 suggested by the District’s local CFI’s made at the last Pilot meeting last week. Discussion ensued amongst  
57 ACAT Members and Local CFI Mr. Kevin Sloan regarding the program and his impression of the program.

58 **PUBLIC COMMENT:** None.

59 **AUTOMATED TERMINAL INFORMATION SYSTEM (ATIS) – OVERVIEW**

60 Mr. Cooke played an example of an ATIS recording for ACAT members, and then gave a brief overview of  
61 what an ATIS system does. Discussion ensued regarding the differences between and ATIS, AWOS, and  
62 ASOS system. ACAT members thanked Mr. Cooke for his overview.

63 **PUBLIC COMMENT:** None.

64 **MODERATED ACAT MEETING OPPORTUNITY**

65 Member Larson requested to pull the topic from the agenda. Member Larson noted that she would like  
66 to have further discussion on the topic with Staff.

67 **PUBLIC COMMENT:** None.

68 **ADS-B UPDATE**

69 Mr. Bullock reviewed his ADS-B presentation that was given to the Board of Directors at the  
70 November/December Board meeting.

71 **PUBLIC COMMENT:** None.

72 **SUB COMMITTEE REPORTS**

73 **AIRPORT TRAIL NETWORK**

74 Discussed earlier in the meeting.

75 **PUBLIC COMMENT:** None.

76 **PILOT MESSAGING**

77 None to report.

78 **PUBLIC COMMENT:** None.

79 **AVIATION COMMUNITY BENEFIT**

80 None to report.

81 **PUBLIC COMMENT:** None.

82 **COMMUNICATIONS MASTER PLAN**

83 Member Diamond reviewed what the subcommittee has been working on; they and staff have  
84 constructed an RFP to recruit a marketing entity. The RFP closes on February 15<sup>th</sup>.

85 **PUBLIC COMMENT:** None.

86 **STAFF REPORTS**

87 None.

88 **PUBLIC COMMENT:** None

89 **MEMBER REPORTS**

90 None.

91 **PUBLIC COMMENT:** None

92 **ADJOURN**

93 **PUBLIC COMMENT:** None

94 **MOTION #4:** Chair Golden motioned to adjourn the meeting. Member Larson seconded the motion.  
95 Members, Golden, Rohlf, Diamond, Larson and Caldwell voted in favor of the motion. The motion Passed.

96 At 12:14 p.m. the January 15, 2019 regular meeting of the Truckee Tahoe Airport Community Advisory  
97 Committee adjourned.