

1 The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY
2 ADVISORY TEAM (ACAT) regular meeting held Tuesday, February 12, 2019 in the Truckee Tahoe Airport
3 District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee,
4 California

5 **CALL MEETING TO ORDER:** 9:15 AM

6 **PLEDGE OF ALLEGIANCE**

7 **MEMBERS PRESENT:** Chair Leigh Golden
8 Member David Diamond
9 Member Lynn Larson
10 Member Stacy Caldwell

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12 **MEMBERS ABSENT:** Member Paul Fast
13 Member Kat Rohlf

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15 **STAFF PRESENT:** Mr. Hardy Bullock, Director of Aviation and Community Services
16 Mr. Mike Cooke, Manager of Aviation and Community Services
17 Mr. Marc Lamb, Community Relations Manager
18 Ms. Lauren Tapia, Human Resource Manager/District Clerk

19 **VISITORS PRESENT:** 2

20 **SPECIAL ORDERS OF BUSINESS:** None.

21 **PUBLIC COMMENT:** None.

22 **CY 2018 ACAT BUDGET DISCUSSION**

23 Mr. Bullock reviewed the ACAT CY 2018 Budget, and some specific line item costs that Ms. Sally Lyon,
24 Director of Finance and Administration, which are considered “shared costs”. Discussion ensued for more
25 clarity and explanation on certain shared costs. There was Member consensus to have Ms. Lyon attend
26 the March ACAT Meeting to review the business charges she allocates to ACAT.

27 **PUBLIC COMMENT:** None.

28 **MEETING CONDUCT**

29 Mr. Bullock noted that Member Larson met with him to review different meeting styles that would provide
30 better order at future ACAT meetings. Discussion ensued regarding the setup of the agenda, and flow of
31 conversations that could help meeting efficiency, and to ensure all members are recognize and provided
32 an opportunity to share comment.

33 **PUBLIC COMMENT:** Mr. Tom Lippert inquired if ACAT could meeting with Aviation “specialists” to get
34 better dialed up on subjects that are outside of their knowledge base.

35 Discussion ensued regarding Mr. Lippert’s comment, and whether it could lend issue with the Brown Act.
36 There was consensus for Members to utilize staff if they need further information regarding certain
37 subjects that they do not have enough knowledge on.

38 **RESOLUTION 2019-01 ACAT ADOPTION OF SPEAK YOUR PEACE**

39 **PUBLIC COMMENT:** None

40 **MOTION #1:** Chair Golden motioned to approve Resolution 2019-01 ACAT Adoption of Speak Your Peace
41 and to waive the reading. Member Diamond seconded the motion. Member Golden: Yes. Member
42 Diamond: Yes. Member Larson: Yes. Member Caldwell: Yes. Member Fast: Absent. Member Rohlf: Absent.
43 The motion passed via roll call vote.

44 **ACAT BYLAWS AMENDMENT**

45 Mr. Bullock reviewed the process of updating the ACAT Bylaws. The changes (or deletions) have to be first
46 approved by ACAT, and then must have final approval by the Board of Directors. Mr. Bullock reviewed the
47 last three changes that were accepted and approved the Board of Directors. Mr. Bullock noted the added
48 amendment regarding “safety” under ACAT objectives.

49 **PUBLIC COMMENT:** Mr. Lippert noted his approval of a safety objective being added to the ACAT bylaws.

50 **MOTION #2:** Member Diamond motioned to approve the addition of the Safety Objective to ACAT Bylaws.
51 Member Larson seconded the motion. Chair Golden and Members Diamond, Larson and Caldwell voted
52 in favor of the motion. The motion Passed.

53 **SUB COMMITTEE REPORTS**

54 **AIRPORT TRAIL NETWORK**

55 None to report.

56 **PUBLIC COMMENT:** None.

57 **PILOT MESSAGING**

58 None to report.

59 **PUBLIC COMMENT:** None.

60 **AVIATION COMMUNITY BENEFIT**

61 Member Diamond noted that he suggested some ideas to Member Fast, but have yet to hear back from
62 him.

63 **PUBLIC COMMENT:** None.

64 **COMMUNICATIONS MASTER PLAN**

65 Member Diamond noted that the RFP closes on February 15th, and that the subcommittee will have
66 additional information to report in March.

67 **PUBLIC COMMENT:** None.

68 **STAFF REPORTS**

69 None.

70 **PUBLIC COMMENT:** None

71 **MEMBER REPORTS**

72 Member Larson inquired if the ACAT members would like further information regarding the Fire Wise
73 community group she is involved with. There was consensus from the Members to have this item added
74 to a future meeting agenda as a discussion item.

75 **PUBLIC COMMENT:** None

76 **ADJOURN**

77 **PUBLIC COMMENT:** None

78 **MOTION #4:** Chair Golden motioned to adjourn the meeting. Member Larson seconded the motion.
79 Members Golden, Diamond, Larson and Caldwell voted in favor of the motion. The motion Passed.

80 At 10:53 a.m. the February 12, 2019 regular meeting of the Truckee Tahoe Airport Community Advisory
81 Committee adjourned.