

TTAD Rolling Agenda

Time Frame	Month
:20 :05 :00 :15 :30 :00 :15 :10 :15 <u>:10</u> 2:00	<u>March – 2020</u> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Monthly Financial Report • Annual Reporting of Reimbursements and Disclosure Report (I) – Consent • ATC Tower Activity and Expectation update (G) • Facilities Maintenance Plan Presentation (A) • Airport Vehicle Use Policy – Consent (A) • Truckee Springs Land Trust Request (G) • ADS-B Transponder for Gliders Discussion (G) • Joerger Ranch Trail Project Request (A) • Annual Appropriation Limit Resolution (A)
	<u>April – 2020</u> <ul style="list-style-type: none"> • Quarterly Noise Reports (I) • Quarterly Financial Report (G) • Air Show Update (I) • ADS-B Implementation Update (I) • Hangar Lease Policy Check-in (G) • New Curfew Proposal (G) • Land Management Plan Presentation (G) • Runway Utilization Report (G) • Annual Audit Presentation (A) • Routine Reports and Presentations (I) • Quarterly Communication Report (I) • Quarterly GM Performance Review (G)
	<u>May – 2020</u> <ul style="list-style-type: none"> • Consent Items and Routine Reports (I) • Update on Summer Pavement Projects (I) • Investment Policy Review (A) – Consent • Wildlife Hazard Assessment Presentation (G) • Designation of Unrestricted Net Assets (A) • Review new Agency Partnership Program Policy (G) • ARFF Annual Report (I) • Quarterly Financial Report (I) • Review Annual Employee COLA Adjustment (G) • Finalize Budget Workshop Date CY2021 Budget (A)
	<u>June – 2020</u> <ul style="list-style-type: none"> • Consent Items and Routine Reports (I) • Air Show Update (I) • Monthly Financial Report (I) • Adopt new Agency Partnership Program Policy (A) • ACAT Report (I) • Monthly Ops and Comment Report (I) • Property Insurance Renewal (C) • Approval of annual Employee COLA (C)

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (E) = Election years (C) = Consent (P) = Proposal (R) = Reminder

This rolling agenda is not intended to be all inclusive and serves simply as a guide which is subject to change at the request of the Board President or General Manager. Updated 2/21/20

	<p><u>July – 2020</u></p> <ul style="list-style-type: none"> • Quarterly Operations Report (D) • Monthly Financial Report (I) • Review Hangar and Tenant CPI Lease Adjustments (I) • Consent Items and Routine Reports (G) • Quarterly Communications Report (D) • ACAT Report (I)
	<p><u>August – 2020 (2021 Budget Workshop)</u></p> <ul style="list-style-type: none"> • Typically before the regular August Board Meeting
	<p><u>August – 2020</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • 2020 Air Show Recap and Update (I) • Approval of Annual Hangar & Tenant CPI Adjustment (A) • PI 204 Conflict of Interest Code Review and Approval (A) Every even year • GM Quarterly Performance Review (G)
	<p><u>September – 2020</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • ACAT Member Selection (A) • Airport Camps and Field Trips Report (Mission to Mars) (I) • Annual ACIP Review (C) • CY2021 Preliminary Budget Review #1 (G)
	<p><u>October – 2020</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Quarterly Noise and Comment Reports (I) • Review of Signing and Signatory Authority (I) – Every other year (next review in 2020) • CY2021 Preliminary Budget Review #2 (G) • T Hangar Row Study Presentation (G) • Excellence in Education Challenger Academy Presentation (I)
	<p><u>November/December – 2020 (December 2, 2020)</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Approval of FY2021 Final Budget (C) • Liability Insurance Approval (C) • Airport Art Program Annual Update (I) • Assignment of Board President & Vice President (A)
	<p><u>January 2021</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Annual Ops and Comment Report (G) • Quarterly Communications Report (I) • Air Show Update (I) • GM Annual Performance Review (A)
	<p><u>February - 2021</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Monthly Ops and Comment Report (G) • Monthly Financial Report (G) • Review 2021 District Goals (A) • Review Annual Board Workshop and ACAT Combined Meeting Timeline and Date (A)

Required Ethics Training Due (every 2 years)

Board of Director Planned Board Meeting Absences

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Bullock – July 2021
Morrison – April 2021
O’Dette – January 2021
Hetherington – April 2021
Smith – February 2021
Stephens – December 2021
Wallace – March 2021

Required Anti-Harassment Training Due (every 2 years)

Stephens – June 2021
O’Dette – June 2021
Morrison – June 2021
Wallace – August 2020
Hetherington – May 2021
Smith - September 2020
Bullock - September 2020
Hoffman - September 2020