



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS

MARY HETHERINGTON
JAMES W. MORRISON
TERESA O'DETTE
RICK STEPHENS
LISA WALLACE

AGENDA FOR MARCH 25, 2020

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, March 25, 2020 at 4:30 p.m. in the Community Room A, 10356 Truckee Airport Road, Truckee, California.** Web streaming access can be found here: <http://ktrk-live.s3-website-us-west-2.amazonaws.com> . Text message public comment can be made to the following number and read aloud during Public Comment sections of each agenda topic: **(530) 205-8603**. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and Broadcast online and local television. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting. Please note that due to social distancing guidelines attendance at the physical meeting location will be very limited. Members of the public are encouraged to watch or webcast the meeting and provide public comment by text message to (530) 205-8603.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

Pursuant to Executive Order N-29-20, the meeting will be held at the listed physical location and electronically through the above web address.

MISSION STATEMENT:

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- COVID-19 Airport Operations and Business Continuity Update

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes. Pursuant to Executive Order N-29-20, public comment may be provided in person at the physical meeting location or by text message. Please send all comments to **(530) 205-8603** and staff will endeavor to read them during the meeting.

CONSENT AGENDA

Action Items:

- 1. Minutes: February 26, 2020 Regular Meeting -----TAB 01
- 2. Monthly Service Bills and Fees -----TAB 02
- 3. Approval of Funding Agreement with TART and Town of Truckee – Free Bus Fares-----TAB 03
- 4. Approval of PI 215 and PI 215.10 – District Vehicle Use and Insurability Policies -----TAB 04
- 5. Approval of PI 121 – Coronavirus (COVID-19) District Response Policy -----TAB 05
- 6. Final Approval of 2020 District Goals -----TAB 06
- 7. Annual Reporting of Reimbursements and Disclosure Report -----TAB 07

Information Items:

- 8. Monthly Operations and Comment Report -----TAB 08

REPORTS AND PRESENTATIONS

- 9. 2020 Air Show Update
- 10. Monthly Financial Report -----TAB 09
- 11. Staff and Board Member Conference Attendance Report

ACTION ITEMS

None

BOARD GUIDANCE AND INFORMATION ITEMS

- 12. ADS-B Program and Flight Procedure Update -----TAB 10
- 13. GENERAL MANAGER’S REPORT ----- TAB 11
 - Upcoming Training Opportunities
 - Ad Hoc Committees Status Update and Board Assignments
 - Mountain Housing Council Committee Member Report
 - Truckee Tahoe Workforce Housing Joint Powers Authority Formation - Update
 - Super T-Hangar Project - Update
 - Upcoming Meeting Schedule
 - Rolling Agenda

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – April 22, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – May 27, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – June 24, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA
- **Regular Board Meeting** – July 29, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on March 20, 2020.

Lauren Tapia, HR Manager / District Clerk