

Truckee Tahoe Airport Lessee Request for Rent Deferral

If you are a tenant of the Truckee Tahoe Airport District and you or your business has been financially impacted as a result of the COVID-19 pandemic, you may use this form to request a rent deferral. This form must be submitted by April 30, 2020 for rents owing between March 1, 2020 and April 1, 2020, or within 7 days of the date rent is due for rents owing after April 1, 2020. Certain restriction apply, listed below:

1. Private, Commercial, and Non-Profit tenants who are experiencing financial hardship related to the COVID-19 Pandemic may apply to defer payments for a term not to exceed 18 months. Upon conclusion of the term, or before, all payments shall be paid in full to the Truckee Tahoe Airport District bringing the lessee in full paid, good standing including any and all late payments or pre-existing penalties incurred outside of this agreement.
2. Tenant shall complete the Lessee Request for Rent Deferral Form and this form shall be a binding agreement between Lessee and District.
3. The District shall make available a total of \$175,000 of payment deferral funding on a first come first serve basis.
4. This payment deferral program has a monthly payment cap of \$5000.00 per tenant. Tenants with monthly payments over \$5000 may be eligible for assistance separately as directed by the General Manager.
5. Minimum annual guarantees or concession fees are not eligible for deference under this resolution although rents and payments related to ground leases on subject commercial operating permits are eligible.
6. This program in no way suspends the lessor rights of the Truckee Tahoe Airport District, any rules or regulations, or lease and operating permits covenants.

Return completed form to:

Truckee Tahoe Airport District, ATTN: Hardy Bullock, Director of Aviation & Community Services

By Mail to: 10356 Truckee Airport Road, Truckee CA 96161 Or by email to:

hardy.bullock@truckeetahoeairport.com. E-mail submission only valid with a confirmation of receipt.

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| Lessee Name: | |
| Lessee Email: | |
| Lessee Phone Number: | |
| Building/Hangar Address or # | |
| Lessee Address: | |
| Period of Rent Deferral requested. <i>NOTE deferral available for rents from 3/1/20 through 10/1/2021</i> | |
| Total Amount of Deferral for Period. | |

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| Financial Reason for Deferral | |
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Signature of Lessee _____ Date _____

Signature of Director of Aviation & Community Services _____ Date _____

Signature of General Manager _____ Date _____