



General Manager's Report

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Item 1 – Upcoming Training/Conference Opportunities

- AAAE National Conference and Exhibition – May 10-13, 2020 – Denver CO (*Postponed*)
- CSDA Legislative Days – May 19-20, 2020 – Sacramento CA (Virtual Meeting)
- SWAAAE Annual Conference – July 19-22, 2020 – Reno NV (Cancelled)
- AAAE General Aviation Issues Conference – August 23-25, 2020 – San Francisco CA
- CSDA Annual Conference and Showcase – August 24-27, 2020 – Palm Desert CA
- F. Russell Hoyt National Airports Conference – Sept. 27-29, 2020 – Savannah GA
- CSDA Leadership Academy – Sept. 27-30, 2020 – South Lake Tahoe CA
- AAAE/ACI-NA Noise Conference – Oct. 19-22, 2020 – Montreal, Canada

Item 2 – Ad Hoc Committee and Board Assignment Updates

Mountain Housing Council (MHC) Member Report - Directors Stephens

- Director Stephens will provide an update on activities of the Mountain Housing Council and other local's housing projects currently underway.

Per Board consensus at the September 2019 Board Meeting, Director Hetherington is assisting staff with review of the Runway Utilization Reporting Project. This project is essentially complete. Originally Staff wanted the consultant to present this report in person. However, it appears this may not be possible for a few more months. To move this along, Staff is working on a video teleconference presentation at our May Board meeting. There is further information on this topic in Item 4.

Director Wallace is assisting staff with review of the Communications Plan Report. Staff has temporarily put this project on hold.

Item 3 – Truckee Tahoe Workforce Housing Joint Powers Authority (TTWHA) Update

I will provide a brief update on actions and activities of the TTWHA for the month of April.

Item 4 – Update on Runway Utilization Report

In the fall of 2019, Director Hetherington requested an analysis that compares the runway utilization before and after TTAD installed an air traffic control tower. For this analysis TTAD tasked their current flight tracking system vendor, Vector Airport Systems. Two new software functions were required to present the initial report:

- Runway Use Report Tool
- Flight Track Heat Map Tool

Vector has produced the new tools as well as a comprehensive analysis of pre and post ATC tower installation. Originally, we were hoping to have Mr. Breen present this in person at the April Board Meeting. As this is not possible right now, we are planning a virtual Runway Utilization Report by Tom Breen of Vector at the May Board Meeting.

Item 5 – Business Assistance and Chamber of Commerce Support

District staff has been involved in various local meetings discussing ways to support our local business, employers and employees. There may be a few opportunities to help members of both of our Chamber of Commerce.

I have attached a letter from the Truckee Donner Chamber. They are inquiring if the District would be willing to increase our Support for the Truckee Tomorrow initiative to assure the programs underway by that endeavor are able to continue. This may also assist the Truckee Donner Chamber to use its resources to serve the needs of businesses that have been highly impacted by closures.

I have also discussed options to assist the North Lake Tahoe Chamber with similar programs. I am working with Jeffry Hentz who is the new Executive Director of NLTRA to see how we might be of assistance.

My goal is to find some qualifying programs in both chambers that could assist our local business community with relief from the impacts of COVID-19. I have been working with our District Legal Counsel to assure programs under consideration are qualifying.

As a note regarding general business assistance, Staff is working on a detailed list from our 2020 Budget of all approved projects and purchases which local businesses would be eligible to provide the product or service. We have already proceeded with a few of these.

I would very much appreciate the Board of Director's ideas and comments on these and other community economic assistance we may be able to offer.

Item 6 – Wildlife Hazard Assessment Update

A Wildlife Hazard Site Visit was conducted during the Fall 2019 by Mead & Hunt. The report is available to the Board Members and interested community members. The visit was conducted

to help determine if there are measures that we can do or improve upon at the Airport to help mitigate risk of wildlife hazards. The report delineated a few actions that are already in process or have been completed and areas for improvement. They are summarized on page 21 of the report as Passive, Active and Administrative Actions. If you would like more information, please contact Stacey Justesen or I can set up a meeting with Mead & Hunt. The Report is attached to the GM Report. There is no specific action required by the Board. Staff wanted the Board to be aware of the project and receive a copy of the report.

Item 7 – Update on Agency Partnerships, Land Acquisitions, and Infrastructure Participation Requests.

I would like to spend a few minutes discussing next steps regarding some of the requests we have received and reviewed in the recent past. We currently have various Agency Partnership request we have reviewed in past Board Meetings which we have yet to make a determination on totaling \$300,000. These include:

APPLICANT		ASKING	PARTNERING AGENCY
Northstar Fire District (NFD)	Search and rescue backcountry UTV	\$50,000	Northstar Community Services District
Contractors Assoc of Truckee Tahoe (CATT)	Truckee Downtown Park development	\$125,000	Truckee Donner Recreation & Parks District
Mountain Area Preservation (MAP)	Pocket Park shade Structure	\$50,000	Town of Truckee
Biking For A Better World (BFABW)	Complete build out of Truckee Bike Park	\$75,000	Truckee Donner Recreation & Parks District

Staff is in process to assure the Applicants still have matching funding to complete these projects.

We have also received a request from the Truckee Donner Land Trust to consider funding for an open space acquisition in the downtown area (funding amount unknown) as well as to follow up again on the trail funding request as part of the Soaring Ranch (Raley’s) development of approximately \$200,000.

As the total impacts on District finances related to COVID-19 are still unknown, staff would suggest the Board defer review and decisions on these items for 60 to 90 days to better understand District cash flow. While all of these are worthwhile and valuable projects, the Board may also want to consider if these funds should be deployed where possible to more urgent community needs and essential services resulting from the pandemic.

Item 8 – Upcoming Board Meeting Schedule

Board Meeting dates are as follows:

- May 27, 2020 – Board Workshop from 1:30 to 4:00 PM. Does the Board still want to conduct this meeting if it is a virtual meeting?
- May 27, 2020 – Regular Board meeting
- June 24, 2020

- Budget Workshop is confirmed for August 26, 2020 from 1:30 to 4:00 PM

Item 9 – Rolling Agenda and Review of District Goals

We will review upcoming items, review Goals, and plan agendas for future meetings.

Attachments to GM Report

Wildlife Hazard Site Visit Summary Report

Truckee Tomorrow Request Letter

Rolling Agenda

2020 District Goals