



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS

MARY HETHERINGTON
JAMES W. MORRISON
TERESA O'DETTE
RICK STEPHENS
LISA WALLACE

AGENDA FOR JULY 29, 2020

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, July 29, 2020 at 4:30 p.m.** Pursuant to Executive Order N-29-20, this meeting will be held exclusively via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/> Text message public comment can be made to the following number and will be read aloud during Public Comment sections of each agenda topic: (530) 205-8603 and email: David.VanQuest@truckeetahoeairport.com. Live Public Comment can be made: <https://us02web.zoom.us/j/87650777078>, Meeting ID: 876 5077 7078. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

MISSION STATEMENT:

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- COVID-19 Airport Operations and Business Continuity Update

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes. Pursuant to Executive Order N-29-20, public

comment may be provided by text message. Please send all comments to (530) 205-8603 and staff will endeavor to read them during the meeting. Live Public Comment can be made: <https://us02web.zoom.us/j/87650777078>, Meeting ID: 876 5077 7078

CONSENT AGENDA

Consent Action Items:

- 1. Minutes: June 24, 2020 Regular Meeting-----TAB 01
- 2. Monthly Service Bills and Fees -----TAB 02
- 3. PI 110 – Personnel Policies Update (Vacation Accrual) -----TAB 03
Staff is proposing new language defining vacation accrual to add clarity to District policy.

ACTION ITEMS

- 4. Runway Utilization Report -----TAB 04
The Runway Utilization Report Working group will present its report on the new tool and seek additional funding to add more utility to the reporting tool.

REPORTS AND PRESENTATIONS

- 5. Monthly ACAT Report -----TAB 05
- 6. Aviation and Community Services Department Report -----TAB 06
 - Operations and Comment Report – Q2 Highlights
 - Communications Report – Q2 Highlights
- 7. Quarterly Financial Report-----TAB 07

BOARD GUIDANCE AND INFORMATION ITEMS

- 8. Flight Procedure Updates -----TAB 08
Staff will provide an update regarding the ongoing flight procedure work and ADS-B implementation.
- 9. Greenhouse (GHG)Emissions Outreach Discussion -----TAB 09
Director Hetherington would like to have a discussion with the Board regarding outreach strategies to operators and passengers regarding their GHG impacts of travel to the District. The District GHG Inventory and Reduction Plan are attached to the agenda for Board and Public review.
- 10. GENERAL MANAGER’S REPORT -----TAB 10
 - Upcoming Training Opportunities
 - Ad Hoc Committees Status Update and Board Assignments
 - Mountain Housing Council Committee Member Report
 - Runway Utilization Reporting Tool
 - Tahoe Truckee Workforce Housing JPA – Update
 - Tahoe Maritime Museum Property Purchase Partnership Request from Tahoe City PUD.
 - Review of 2021 Budget Process Timeline
 - Highway 267 Sidewalk Project – Update
 - Agency Partnership Program Update
 - Upcoming Meeting Schedule
 - Rolling Agenda

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – August 26, 2020, **1:30 PM** via Live Web Streaming
- **Regular Board Meeting** – August 26, 2020, **4:30 PM** via Live Web Streaming
- **Regular Board Meeting** – September 23, 2020, **4:30 PM** via Live Web Streaming
- **Regular Board Meeting** – October 28, 2020, **4:30 PM** Truckee Airport Community Rm. A., 10356 Truckee Airport Rd., Truckee, CA

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on July 24, 2020.

A handwritten signature in black ink, appearing to read 'L. Tapia', written over a horizontal line.

Lauren Tapia, HR Manager / District Clerk