

TTAD Rolling Agenda

Time Frame	Month
	<u>September – 2020</u>
:20	<ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G)
:20	<ul style="list-style-type: none"> • Ribbon Cutting for Project Mana (I)
:30	<ul style="list-style-type: none"> • ACAT Member Selection (A)
:30	<ul style="list-style-type: none"> • Presentation of Facility Maintenance Plan (A)
:10	<ul style="list-style-type: none"> • Flight Procedure, Runway Utilization Tool, ADS-B Update (I)
:10	<ul style="list-style-type: none"> • Annual ACIP Review (C)
:20	<ul style="list-style-type: none"> • Review of Joreger Drive Utility Cost Share (A)
:20	<ul style="list-style-type: none"> • Review Ponderosa Martis Neighbors United PC-3 Request (G)
:30	<ul style="list-style-type: none"> • Review 2019 Agency Partnership Applications (G)
:00	<ul style="list-style-type: none"> • Airport Camps and Field Trips Report (Mission to Mars) (I)
<u>:30</u>	<ul style="list-style-type: none"> • CY2021 Preliminary Budget Review #1 (G)
Total 3:40	
	<u>October – 2020</u>
	<ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Quarterly Noise and Comment Reports (I) • Review of Housing Survey Results (I) • Flight Procedure Project Update (A) • Review TCPUD Tahoe Maritime Property Acquisition Request • Carbon Offset Program Discussion (A) • Biannual Runway Utilization Report (I) • Review Revised Agency Partnership Program (G) • Review of Signing and Signatory Authority (I) – Every other year (next review in 2020) • CY2021 Preliminary Budget Review #2 (G) • Excellence in Education Challenger Academy Presentation (I)
	<u>November/December – 2020 (December 2, 2020)</u>
	<ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Approval of FY2021 Final Budget (C) • Liability Insurance Approval (C) • Land Management Plan Presentation (A) • Adopt new Agency Partnership Program (A) • Quarterly Safety & Security Report (I) • Quarterly Operator/Pilot/Passenger Outreach Report (I) • Airport Art Program Annual Update (I) • Assignment of Board President & Vice President (A)
	<u>January 2021</u>
	<ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Annual Ops and Comment Report (G) • New Curfew Program Proposal (A) • Quarterly Communications Report (I) • Air Show Update (I) • GM Annual Performance Review (A)
	<u>February - 2021</u>
	<ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Monthly Ops and Comment Report (G) • Pavement Maintenance Plan Presentation (A)

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	<ul style="list-style-type: none"> • Monthly Financial Report (G) • Review 2021 District Goals (A) • Review Annual Board Workshop and ACAT Combined Meeting Timeline and Date (A)
	<p><u>March – 2021</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Monthly Financial Report • Quarterly Safety & Security Report (I) • Operator/Pilot/Passenger Outreach Report (I) • Annual Reporting of Reimbursements and Disclosure Report (I) – Consent • Annual Appropriation Limit Resolution (A)
	<p><u>April – 2021</u></p> <ul style="list-style-type: none"> • Quarterly Noise Reports (I) • Quarterly Financial Report (G) • Routine Reports and Presentations (I) • Quarterly Communication Report (I) • Quarterly GM Performance Review (G) • Finalize Budget Workshop Date CY2022 Budget (A)
	<p><u>May – 2021</u></p> <ul style="list-style-type: none"> • Consent Items and Routine Reports (I) • Update on Summer Pavement Projects (I) • Review new Agency Partnership Program Policy (G) • Facility Maintenance Plan Presentation (A) • Biannual Runway Utilization Report (I) • ARFF Annual Report (I) • Annual Audit Presentation (A) • Monthly Financial Report (I) • Review Annual Employee COLA Adjustment (G)
	<p><u>June – 2021</u></p> <ul style="list-style-type: none"> • Consent Items and Routine Reports (I) • Air Show Update (I) • Monthly Financial Report (I) • ACAT Report (I) • Review of 2022 Budget Timeline • Designation of Unrestricted Net Assets (A) • Investment Policy Review (A) – Consent • Quarterly Operator/Pilot/Passenger Outreach Report (I) • Quarterly Safety & Security Report (I) • Monthly Ops and Comment Report (C) • Property Insurance Renewal (C) • Approval of annual Employee COLA (C)
	<p><u>July – 2021</u></p> <ul style="list-style-type: none"> • Quarterly Operations Report (D) • Quarterly Financial Report (I) • Quarterly Communications Report (I) • Review Hangar and Tenant CPI Lease Adjustments (I) • Consent Items and Routine Reports (G) • Quarterly Communications Report (D) • ACAT Report (I)
	<p><u>August – 2021 (2021 Budget Workshop)</u></p>

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	This meeting will be from 1:30 to 4:00 PM before regular Board Meeting.
	<p><u>August – 2021</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • 2021 Air Show Recap and Update (I) • Quarterly Safety Report (I) • Operator/Pilot/Passenger Outreach Report (I) • Approval of Annual Hangar & Tenant CPI Adjustment (A) • PI 204 Conflict of Interest Code Review and Approval (A) Every even year • GM Quarterly Performance Review (G)

Required Ethics Training Due (every 2 years)

- Bullock – July 2021
- Morrison – April 2021
- O’Dette – January 2021
- Hetherington – April 2021
- Smith – February 2021
- Stephens – December 2021
- Wallace – March 2021

Board of Director Planned Board Meeting Absences

Required Anti-Harassment Training Due (every 2 years)

- Stephens – June 2021
- O’Dette – June 2021
- Morrison – June 2021
- Wallace – August 2020
- Hetherington – May 2021
- Smith - September 2020
- Bullock - September 2020
- Hoffman - September 2020