



**TRUCKEE TAHOE AIRPORT DISTRICT**  
10356 Truckee Airport Rd.  
Truckee, CA 96161  
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**DIRECTORS**

MARY HETHERINGTON  
JAMES W. MORRISON  
TERESA O'DETTE  
RICK STEPHENS  
LISA WALLACE

**AGENDA  
FOR  
SEPTEMBER 23, 2020**

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, September 23, 2020 at 4:30 p.m.** Pursuant to Executive Order N-29-20, this meeting will be held exclusively via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/> Public comment can be sent to the following email and will be read aloud during Public Comment sections of each agenda topic: [Lauren.Tapia@truckeetahoeairport.com](mailto:Lauren.Tapia@truckeetahoeairport.com) Live Public Comment can be made: <https://us02web.zoom.us/j/89689867834>, Meeting ID: 896 8986 7834. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

**MISSION STATEMENT:**

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

**REGULAR MEETING:** 4:30 PM

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

- COVID-19 Airport Operations and Business Continuity Update
- RESOLUTION 2020-07 Commending Director Jim Morrison ----- **TAB 01**

**MODIFICATION OF AGENDA:** The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes. Pursuant to Executive Order N-29-20, public

comment may be provided by email. Please email all comments to [Lauren.Tapia@truckeetahoeairport.com](mailto:Lauren.Tapia@truckeetahoeairport.com) and staff will endeavor to read them during the meeting. Live Public Comment can be made: <https://us02web.zoom.us/j/89689867834>, Meeting ID: 896 8986 7834

**CONSENT AGENDA**

**Consent Action Items:**

- 1. Minutes: August 26, 2020 Special Meeting-----TAB 02
- 2. Minutes: August 26, 2020 Regular Meeting -----TAB 03
- 3. Minutes: September 04, 2020 Special Meeting -----TAB 04
- 4. Monthly Service Bills and Fees -----TAB 05

**Consent Information Items:**

- 5. Monthly Operations and Comment Report ----- TAB 06

**ACTION ITEMS**

- 6. Consideration of Candidates and Selection of Airport Community Advisory Team (ACAT) Member ----TAB 07  
The Board will hear presentations from various candidates that are interested in being selected for the single Pilot Member Seat that is up for appointment.
- 7. Consideration and Potential Approval of 2019 Agency Partnership Applications -----TAB 08  
The Board will consider a final funding determination for the 2019 Agency Partnership Applications. These 2019 applications were originally scheduled for final determination in March of 2020 but were delayed due to COVID-19.
- 8. Consideration of Utility & Trail Cost Share for Joerger Road and Soaring Way -----TAB 09  
The Board will consider a proposal to cost share on mutually beneficial utility improvements for Soaring Way and Joerger Road with the Soaring Ranch development project.

**REPORTS AND PRESENTATIONS**

- 9. TTSA Glider Operations over Juniper Hill Neighborhood -----TAB 10  
Mr. Kevin Westyle has requested a discussion with the Board regarding concerns expressed via written public comment at the August 26, 2020 regular Board meeting regarding glider tow operations at the Truckee Tahoe Soaring Association.
- 10. Ponderosa Martis Neighbors United Soaring Ranch PC-3 Property Acquisition Request -----TAB 11  
The Board of Directors will hear a request from Ponderosa Martis Neighbors United regarding their interest in the District’s acquisition of properties in the Soaring Ranch Parcel 4 development for permanent open space.
- 11. Monthly ACAT Report -----TAB 12
- 12. Monthly Financial Report -----TAB 13

**BOARD GUIDANCE AND INFORMATION ITEMS**

- 13. FY 2021 Preliminary Budget Review #1-----TAB 14  
Staff will present the First Draft of the FY2021.
- 14. Runway Utilization Tool Project Update ----- TAB 15  
Staff presents monthly updates to the Board regarding ongoing progress on completing the Runway Utilization Tool.
- 15. Monthly Flight Procedure and ADS-B Update ----- TAB 16  
Staff will provide ongoing updates regarding the flight procedure project and ADS-B implementation.
- 16. GENERAL MANAGER’S REPORT -----TAB 17
  - Upcoming Training Opportunities
  - Ad Hoc Committees Status Update and Board Assignments
    - Mountain Housing Council Committee Member Report
  - Tahoe Truckee Workforce Housing JPA – Update
  - Review of Timeline to Consider the Various Property Acquisition Request
  - Mil and Fill Pavement Project on Taxiway Tengo
  - Renewal Discussion of Air Show Services Agreement with EAA Chapter 1073, Kids Zone, Truckee Optimists
  - Carbon Emission Reduction Programs and Good Traveler Program Discussion
  - Upcoming Meeting Schedule
  - Rolling Agenda & District Goals

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – October 13, 2020, **1:30 PM** via Live Web Streaming
- **Regular Board Meeting** – October 28, 2020, **4:30 PM** via Live Web Streaming
- **Regular Board Meeting** – December 02, 2020, **4:30 PM** via Live Web Streaming

**ADJOURNMENT OF MEETING**

**NOTE:** *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on September 18, 2020.*



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**Lauren Tapia, HR Manager / District Clerk**