

1 The following is a **CONDENSED** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 special meeting held Wednesday, September 4, 2020 via live web streaming.

3 **CALL MEETING TO ORDER: 1:31 PM**

4 **PLEDGE OF ALLEGIANCE**

5 **DIRECTORS PRESENT:** President Teresa O’Dette (via Teleconference)
6 Vice President Mary Hetherington (via Teleconference)
7 Director Lisa Wallace (via Teleconference)
8 Director Rick Stephens (via Teleconference)

9
10 **STAFF PRESENT:** Mr. Kevin Smith, General Manager (via Teleconference)
11 Mr. Hardy Bullock, Director of Aviation & Community Services (via
12 Teleconference)
13 Mr. Josh Nelson, District Legal Counsel (via Teleconference)
14 Mr. David Van Quest, Aviation and Community Services Associate (via
15 Teleconference)
16 Ms. Lauren Tapia, HR Manager/District Clerk (via Teleconference)

17 **VISITORS PRESENT: 1**

18 **MODIFICATION OF AGENDA:** None.

19 **SPECIAL ORDERS OF BUSINESS:** None.

20 **PUBLIC COMMENT:** None.

21 **DISCUSSION AND ACTION REGARDING PROCESS AND TIMELINE TO FILL BOARD VACANCY (TAB 01)**

22 District Counsel Nelson reviewed his memo explaining the procedures for filling a Board Vacancy for the
23 Board of Directors. District Counsel Nelson noted that the Board has two basic options: (1) appoint
24 someone to fill the vacancy or (2) call a special election to do so. The appointee will serve the remainder
25 of Director Morrison’s term until 2022. District Counsel Nelson stated that Pursuant to Government Code
26 Section 1780(a), the Board may appoint a successor within sixty days of the resignation. Therefore, the
27 Board has until October 25th to make an appointment. And that the Placer and Nevada Counties elections
28 officials must be notified of the appointment no later than fifteen days after the appointment. If the Board
29 were to choose to call a special election, the Board must call the election by October 25, 2020. The election
30 will be held on the next established election date that is 130 or more days after the date the District calls
31 the election. The next available election date would be the first Monday in March next year, March 9,
32 2021.

33 The cost of the Special election would solely be funded by the District (unless there is another entity that
34 has an issue to place on the ballot, the cost would be shared) with an estimated cost of \$100,000+. An
35 exact cost will be provided to the Board as soon as it is received by staff. If the Board of Directors fail to
36 exercise either of the two options stated previously, the Placer County Board of Supervisors may fill the
37 vacancy by appointment within ninety days of the date the District is notified of the vacancy. If Placer
38 County Board of Supervisors does not fill the vacancy or call an election, the District must call an election
39 to fill the vacancy.

40 Discussion ensued regarding hangar tenants applying for the vacancy (potential conflict of interest),
41 candidates running in the general election being able to apply for the vacancy, candidates having a
42 business relationship outside of the District with sitting Board Members, amount of posting locations for

43 the vacancy notice, continued discussion of the cost of calling a special election, and each Director's
44 preference of calling a special election or having the Placer County Board of Supervisors appointing.

45 **PUBLIC COMMENT:** Mr. Andrew Terry, Truckee resident, made a public comment regarding the
46 appointment of Ms. Katie Morrison's replacement, and that a process was done before. Mr. Terry also
47 noted that there is more than 10k voters within the Airport District.

48 Mr. Matt Miller, Truckee resident, made a public comment about a "set up" of Mr. Jones replacing Mr.
49 Morrison due to their friendship and not to let it happen.

50 Ms. Danielle (did not make out last name), Reporter from the Sierra Sun, made a public comment
51 regarding the total amount of voters in Placer County.

52 There was Board consensus to post the Board vacancy announcement in multiple locations throughout
53 the community, as well as multiple social media platforms and the District website. Applications will be
54 accepted by Ms. Lauren Tapia until 5:00 PM on September 30, 2020. A special Meeting will occur on
55 October 13, 2020 at 1:30 PM, for the Board to review applications with possible selection taking place at
56 that meeting. If an agreement cannot be made, the Board will decide whether to call a Special Election.
57 There was also consensus for a completed CA Form 700 to be included with the vacancy application, which
58 will assist in providing some transparency of any potential conflicts of interest.

59 Discussion ensued regarding interviewing Candidates. There was consensus to have the Board conduct, if
60 they wish, individual off-line interviews. District Counsel Nelson stressed the importance of Board
61 members to not discuss their interviews with the candidates with other Board members, and for the
62 candidates to not talk to other candidates about their interviews with the Board members to assure Brown
63 Act compliance.

64 **PUBLIC COMMENT:** None.

65 **ADJOURN**

66 **MOTION #1 SEPTEMBER-04-2020 S:** Director Stephens motioned to adjourn the meeting. Director
67 Hetherington seconded the motion. President O'Dette, yes. Vice President Hetherington, yes. Director
68 Stephens, yes. Director Wallace, yes. The motion passed via roll call vote.

69 At 1:58 PM the September 04, 2020 special meeting of the Truckee Tahoe Airport Board of Directors
70 adjourned.

71 **THIS SET OF MINUTES IS A CONDENSED VERSION OF THE SEPTEMBER 4, 2020 SPECIAL BOARD**
72 **MEETING. TO WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/153110/truckee-](https://ttm.open.media/sessions/153110/truckee-tahoe-airport-board-special-meeting-september-4-2020?category=458)
73 [tahoe-airport-board-special-meeting-september-4-2020?category=458](https://ttm.open.media/sessions/153110/truckee-tahoe-airport-board-special-meeting-september-4-2020?category=458)