

TTAD Rolling Agenda

Time Frame	Month
:30 :20 :10 :00 :00 :10 :30 :30 :05 :05 :00 :30 :10 :10 :05 Total 3:15	<u>November/December – 2020 (December 2, 2020)</u> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Review of Housing Survey Results (I) • Biannual Runway Utilization Report (I) • Approval of FY2021 Final Budget (C) • Liability Insurance Approval (C) • Discuss Truckee Round House Lease Agreement (A) • Land Management Plan Presentation (A) • Adopt new Agency Partnership Program (A) • Quarterly Safety & Security Report (I) • Quarterly Operator/Pilot/Passenger Outreach Report (I) • Airport Art Program Annual Update (C) • Flight Procedures Outreach Plan and ADS-B Update (I) • Tower Services RFP Discussion (A) • Assignment of Board President & Vice President (A) • Set Time and Date for Oath of Office for new elected Board Members (G)
	<u>January – 2021</u> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Annual Ops and Comment Report (G) • Alder Hill Agreement Approval (A) • New Curfew Program Proposal (A) • Quarterly Communications Report (I) • Flight Procedures and ADS-B Update (I) • Air Show Update (I) • GM Annual Performance Review (A)
	<u>February – 2021</u> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Monthly Ops and Comment Report (G) • Pavement Maintenance Plan Presentation (A) • Monthly Financial Report (G) • AOPA You can Fly Program Discussion (G) • Flight Procedures and ADS-B Update (I) • Review 2021 District Goals (A) • Review Annual Board Workshop and ACAT Combined Meeting Timeline and Date (A)
	<u>March – 2021</u> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Monthly Financial Report • Quarterly Safety & Security Report (I) • Operator/Pilot/Passenger Outreach Report (I) • Annual Reporting of Reimbursements and Disclosure Report (I) – Consent • Annual Appropriation Limit Resolution (A)
	<u>April – 2021</u> <ul style="list-style-type: none"> • Quarterly Noise Reports (I) • Quarterly Financial Report (G)

(I) = Information (G) = Guidance (A) = Action (CS) = Closed Session (C) = Consent (P) = Proposal (R) = Reminder

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	<ul style="list-style-type: none"> • Routine Reports and Presentations (I) • Quarterly Communication Report (I) • Quarterly GM Performance Review (G) • Finalize Budget Workshop Date CY2022 Budget (A)
	<p><u>May – 2021</u></p> <ul style="list-style-type: none"> • Consent Items and Routine Reports (I) • Update on Summer Pavement Projects (I) • Review new Agency Partnership Program Policy (G) • Facility Maintenance Plan Presentation (A) • Biannual Runway Utilization Report (I) • ARFF Annual Report (I) • Annual Audit Presentation (A) • Monthly Financial Report (I) • Review Annual Employee COLA Adjustment (G)
	<p><u>June – 2021</u></p> <ul style="list-style-type: none"> • Consent Items and Routine Reports (I) • Air Show Update (I) • Monthly Financial Report (I) • ACAT Report (I) • Review of 2022 Budget Timeline • Designation of Unrestricted Net Assets (A) • Investment Policy Review (A) – Consent • Quarterly Operator/Pilot/Passenger Outreach Report (I) • Quarterly Safety & Security Report (I) • Monthly Ops and Comment Report (C) • Property Insurance Renewal (C) • Approval of annual Employee COLA (C)
	<p><u>July – 2021</u></p> <ul style="list-style-type: none"> • Quarterly Operations Report (D) • Quarterly Financial Report (I) • Quarterly Communications Report (I) • Review Hangar and Tenant CPI Lease Adjustments (I) • Consent Items and Routine Reports (G) • Quarterly Communications Report (D) • ACAT Report (I)
	<p><u>August – 2021 (2022 Budget Workshop)</u> This meeting will be from 1:30 to 4:00 PM before regular Board Meeting.</p>
	<p><u>August – 2021</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • 2021 Air Show Recap and Update (I) • Quarterly Safety Report (I) • Operator/Pilot/Passenger Outreach Report (I) • Approval of Annual Hangar & Tenant CPI Adjustment (A) • PI 204 Conflict of Interest Code Review and Approval (A) Every even year • GM Quarterly Performance Review (G)
	<p><u>September – 2021</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • ACAT Member Selection (A) • Flight Procedure, Runway Utilization Tool, ADS-B Update (I)

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	<ul style="list-style-type: none"> • Annual ACIP Review (C) • Airport Camps and Field Trips Report (Mission to Mars) (I) • FY2022 Preliminary Budget Review #1 (G)
	<p><u>October – 2021</u></p> <ul style="list-style-type: none"> • Routine Business, Reports, and Presentations (G) • Quarterly Noise and Comment Reports (I) • Review of Signing and Signatory Authority (I) – Every other year (next review in 2022) • CY2022 Preliminary Budget Review #2 (G) • Excellence in Education Challenger Academy Presentation (I)

Required Ethics Training Due (every 2 years)

Bullock – July 2021
Morrison – April 2021
O’Dette – January 2021
Hetherington – April 2021
Smith – February 2021
Stephens – December 2021
Wallace – March 2021

Board of Director Planned Board Meeting Absences

Required Anti-Harassment Training Due (every 2 years)

Stephens – June 2021
O’Dette – June 2021
Morrison – June 2021
Wallace – August 2020
Hetherington – May 2021
Smith - September 2020
Bullock - September 2020
Hoffman - September 2020