



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: ACAT Member Selection
MEETING DATE: December 2, 2020
PREPARED BY: Hardy Bullock, Director of Aviation and Community Services

RECOMMENDATION: Direct Staff to advertise and recruit one community and two pilot ACAT members for adjusted terms as described below.

DISCUSSION: Traditionally every September the Board selects one pilot and one community ACAT member for a three-year term. The group is currently in need of one (1) community member and two (2) pilot members. Changes in membership have caused the selection cycle to become misaligned. Adjustments have been proposed to the member terms allowing the annual cycle to recur with one pilot and one community member rolling off every year.

ACAT's mission is to reduce impact from aircraft activities on the surrounding community and enhance the benefit of the airport to the community at large. This six-member appointed team consists of three pilot members and three community members who each serve at the will of the Board for a term of three years beginning and ending annually in September.

Staff advertises for a minimum of one month in the Sierra Sun News Paper, Lake Tahoe Bonanza, KTKE Truckee Tahoe Radio, and the District E-Blast as well as word of mouth encouragement from staff, ACAT, and the Board. The resultant effort usually produces one or two pilot candidates and six to eight community candidates. The candidates write a letter of interest and provide a resume. Staff contacts them, discusses the commitment and answers any questions.

At a minimum of two weeks prior to the regular January 27, 2021 Board meeting Staff will forward all candidate information to the Board for review. Staff encourages each Board member to interview potential candidates.

The Board will hear a three-minute presentation from candidates who choose to attend the January 27, 2021 Board meeting. Following the presentations, the Board will hear any public comment and ask clarifying process questions of staff or counsel if necessary. The Board will be discretely polled by sending a **Zoom Chat Message** to District Council Josh Nelson. A tutorial of how to use the chat feature in our Zoom meeting is here:

<https://support.zoom.us/hc/en-us/articles/203650445-In-meeting-chat>

Staff recommends you practice prior to the meeting if you encounter difficulty, contact TTAD IT Manager Mike Cooke. (mike.cooke@truckeeahoeairport.com)

The Board will select one (1) community member and two (2) pilot members. If a tie occurs a runoff poll will be conducted. The new ACAT members will be asked to attend the February 2, 2021 ACAT meeting to begin their service to the group.

Member	Date Appointed	Term Expires
Stacey Caldwell	September 2018	September 2021 EXTENSION 2022
Lynne Larson	September 2018	September 2021 UNCHANGED
VACANT	January 2021	September 2023 SLIGHTLY SHORT
VACANT	January 2021	September 2023 SLIGHTLY SHORT
VACANT	January 2021	September 2024 STANDARD
Leigh Golden	September 2019	September 2022 UNCHANGED
Community Selection	2021, 2022, 2023, 2024	One selected every September
Pilot Selection	2021, 2022, 2023, 2024	One selected every September

PUBLIC COMMUNICATIONS: Candidates will be recruited through radio advertisement, web site promotion, e-blasts and newsprint advertisement throughout the months of December 2020 and early January 2021.