



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS
 DAVID DIAMOND
 MARY HETHERINGTON
 TERESA O'DETTE
 KATHRYN ROHLF
 RICK STEPHENS

**AGENDA
 FOR
 JANUARY 27, 2021**

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, January 27, 2021 at 4:30 p.m.** Pursuant to Executive Order N-29-20, this meeting will held exclusively via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/> Public comment can be sent to the following email and will be read aloud during Public Comment sections of each agenda topic: Lauren.Tapia@truckeetahoeairport.com Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/88546485486>, Meeting ID: 885 4648 5486. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

MISSION STATEMENT:

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ACTION ITEM

1. Selection of Board President, Vice President, and Internal Auditor- -----**TAB 01**
 The Board will select a President, Vice President, and Internal Auditor to service for the 2021 Calendar year.

SPECIAL ORDERS OF BUSINESS

- RESOLUTION 2021-01 Commending Director Kathryn Rohlf ----- **TAB 02**
- RESOLUTION 2021-02 Commending Director Lisa Wallace ----- **TAB 03**
- RESOLUTION 2021-03 Commending Director David Diamond ----- **TAB 04**
- COVID-19 Airport Operations and Business Continuity Update

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to five minutes. Pursuant to Executive Order N-29-20, public comment may be provided by email. Please email all comments to Lauren.Tapia@truckeetahoeairport.com and staff will endeavor to read them during the meeting. Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/88546485486>, Meeting ID: **885 4648 5486**

CONSENT AGENDA

Consent Action Items:

- 2. Minutes: December 2, 2020 Regular Meeting -----**TAB 05**
- 3. Minutes: January 14, 2021 Special Meeting -----**TAB 06**
- 4. Monthly Service Bills and Fees -----**TAB 07**

Consent Information Items (no motion required):

None

SPECIAL ACTION ITEMS

- 5. Review of Proposal by Director Diamond to “Restructure ACAT for Increased Reach and Value” -----**TAB 08**
Director Diamond has prepared and will present the attached proposal for Board and public review to restructure ACAT.
- 6. Consideration of Candidates and Selection of Airport Community Advisory Team (ACAT) Members ----**TAB 09**
The Board of Directors will hear from candidates and potentially select new members of the Airport Community Advisory Team.

REPORTS AND PRESENTATIONS

- 7. Update on 2021 Air Show and Family Festival from Air Show Committee
The Truckee Tahoe Air Show and Family Festival Committee will present a brief presentation regarding their plan for the 2021 airshow including a date change to September 11, 2021.
- 8. Revised Agency Partnership Program Presentation -----**TAB 10**
Staff with the assistance of consultant Ms. Emily Vitas will present the revised Agency Partnership program materials and receive guidance and direction from the Board. This item was continued from the October 28, 2020 Board Meeting.
- 9. Presentation of new Facility Maintenance Plan and Plan acceptance -----**TAB 11**
Auerbach Engineering and Staff will present the final draft of the updated 2020 Airport District Facilities Maintenance Plan for Board review and acceptance. This item was continued from the October 28, 2020 Board Meeting.
- 10. Monthly ACAT Report – Item 8 above covers the ACAT report for the December 1, 2020 ACAT Meeting
- 11. Quarterly (Q4) and Annual Communications Report -----**TAB 12**
- 12. Quarterly (Q4) and Annual Operations and Comment Report -----**TAB 13**
- 13. Monthly Financial Report -----**TAB 14**

ACTION ITEMS

- 14. Consider Proposal to Join Good Traveler Program and Review of GHG Reduction Materials -----**TAB 15**
The Board will consider Membership in the Good Traveler Program and review distribution materials for public and airport user awareness of carbon footprint and potential mitigation measures. For more information on The Good Traveler Program visit thegoodtraveler.org.

BOARD GUIDANCE AND INFORMATION ITEMS

- 15. Board and Staff Training item regarding AB-992 Open Meetings Law and Social Media -----**TAB 16**
District Counsel Josh Nelson will provide training on new legislation from the State of California regarding open meetings and use of social media.
- 16. Revisions to PI 118 – Use of Social Media by the District – Presentation by Director Diamond -----**TAB 17**
Director Diamond has requested an opportunity to present his proposal to modify PI-118. This is a discussion item only.
- 17. Future Agenda Priorities and Meeting Management -----**TAB 18**
This is a proposed new Standing Agenda item allowing the Board and public to discuss and prioritize future Board Agendas. Director Diamond has also included a proposal for Board consideration and review related to Board Meeting Agenda Balancing which will be considered.

18. GENERAL MANAGER'S REPORT -----TAB 19

- Upcoming Training Opportunities
- Ad Hoc Committees Status Update and Board Assignments
 - Mountain Housing Council Committee Member Report
- Tahoe Truckee Workforce Housing JPA – Update
- Administration Building Parking Lot Expansion
- Revenue and Cost Allocation Study Proposal
- Rental Car Operations Update
- Land Lease Discussion with TFHD
- SEED Project Proposal
- February 11, 2021 Workshop Agenda
- Upcoming Meeting Schedule
- District Goals Review

CLOSED SESSION

- GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

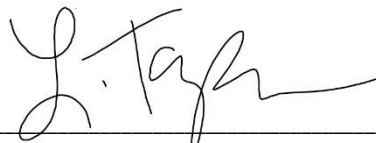
SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – February 11, 2021, **1:00 PM** via Live Web Streaming
- **Regular Board Meeting** – February 24, 2021, **4:30 PM** via Live Web Streaming
- **Regular Board Meeting** – March 24, 2021, **4:30 PM** via Live Web Streaming

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on January 22, 2021.



Lauren Tapia, HR Manager / District Clerk