

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 special meeting held Wednesday, January 14, 2021 via live web streaming.

3 **CALL MEETING TO ORDER:** 1:00 PM

4 **PLEDGE OF ALLEGIANCE**

5 **DIRECTORS PRESENT:** President Teresa O’Dette (via Teleconference)
6 Vice President Mary Hetherington (via Teleconference)
7 Director David Diamond (via Teleconference)
8 Director Kat Rohlf (via Teleconference)
9 Director Rick Stephens (via Teleconference)

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11 **STAFF PRESENT:** Mr. Kevin Smith, General Manager (via Teleconference)
12 Mr. Hardy Bullock, Director of Aviation & Community Services (via
13 Teleconference)
14 Mr. Josh Nelson, District Legal Counsel (via Teleconference)
15 Ms. Lauren Tapia, HR Manager/District Clerk (via Teleconference)

16 **VISITORS PRESENT:** 6

17 **MODIFICATION OF AGENDA:** None.

18 **SPECIAL ORDERS OF BUSINESS:** None.

19 **PUBLIC COMMENT:** None.

20 **PART A – OVERVIEW AND REVIEW**

21 Mr. Smith welcomed the Board to the special Board workshop. Mr. Smith reviewed each section of the
22 agenda. Mr. Smith noted the first part is to review the flight procedures, second is to review what the
23 outreach meetings with be like for the public, and third is to review an example of the neighborhood fire
24 side chats.

25 Ms. Katie Franco, Aviatrix, highlighted the draft micro site for the Flight Procedure community outreach
26 meetings.

27 Mr. Bullock reviewed the flight procedure feasibility study overview via playing a video.

28 Mr. Bullock played sample videos that would be used for the public and community wide outreach
29 meetings, which include animations and sample static boards.

30 Director Diamond reviewed his comments and suggested edits.

31 Vice President Hetherington review her comments and suggested edits.

32 Director Stephens reviewed his comments and suggested edits.

33 Director Rohlf reviewed her comments and suggested edits.

34 To listen to each Director’s comments and suggested edits in their entirety please go to:
35 <https://ttm.open.media/sessions/160743/truckee-tahoe-airport-board-special-meeting?category=458>
36 and skip to 42:55 of the recording.

37 Staff acknowledged and accepted each Director’s comments and suggested edits.

38 **PUBLIC COMMENT:**

39 Ms. Ruth Cross made a public comment not in favor of proposed procedures over downtown Truckee
40 neighborhoods.

41 Mr. Brian Biega made a public comment not in favor of proposed procedures over downtown Truckee
42 neighborhoods.

43 Mr. Dan Cockrum made a public comment not in favor of proposed procedures over downtown Truckee
44 neighborhoods.

45 **PART B – SAMPLE DISTRICT WIDE PUBLIC OUTREACH MEETING**

46 Mr. Bullock reviewed the sample community outreach agenda/diagram. Director Stephens inquired if
47 Board members would be able to attend public outreach meetings. Discussion ensued about the number
48 of Board members that could attend public outreach meetings without it triggering the Brown Act. District
49 Counsel Nelson noted that he can bring back further information regarding this.

50 Ms. Franco reviewed the summary of the outreach meeting and highlighted the digital meeting rooms.
51 Discussion ensued about the digital meeting rooms, the site needing to be mobile friendly, and the overall
52 feeling of what is being presented as too “glitzy.” There was Board consensus to have the micro site to be
53 built out further and to not utilize the digital meeting rooms that were presented. Discussion transitioned
54 to creating a Board ad hoc committee for the community outreach meetings to help speed up the roll out
55 timeline. There was Board consensus to not form an ad hoc committee but urged staff to stay on top of
56 the project and to not lose momentum. Staff agreed and indicated they would send out information to
57 the Board as soon as it is ready allowing Board input at each stage of the process.

58 **PUBLIC COMMENT:** None.

59 **PART C – SAMPLE DISTRICT WIDE PUBLIC OUTREACH MEETING**

60 Mr. Bullock reviewed the framework for the regional fireside chat breakout rooms. Mr. Bullock played the
61 videos that will be played in the fireside chat rooms. Discussion ensued regarding the video’s length being
62 too long, breaking up the video to allow for conversation after each procedure, or only showing
63 procedures that pertain to each region. There was consensus from the Board to have staff bring back an
64 updated framework/examples of the regional fireside chat rooms in January or February.

65 **PUBLIC COMMENT:**

66 Mr. Dan Cockrum made a public comment about outreach collateral needing to be more detailed on the
67 maps.

68 **ADJOURN**

69 **MOTION #1 JANUARY-14-2021 S:** Vice President Hetherington motioned to adjourn the meeting. Director
70 Stephens seconded the motion. President O’Dette, yes. Vice President Hetherington, yes. Director
71 Stephens, yes. Director Rohlf, yes. Director Diamond, yes. The motion passed via roll call vote.

72 At 3:58 PM the January 14, 2021 special meeting of the Truckee Tahoe Airport Board of Directors
73 adjourned.

74 **THIS SET OF MINUTES IS A CONDENSED VERSION OF THE JANUARY 14, 2020 SPECIAL BOARD**
75 **MEETING. TO WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/160743/truckee-](https://ttm.open.media/sessions/160743/truckee-tahoe-airport-board-special-meeting?category=458)
76 [tahoe-airport-board-special-meeting?category=458](https://ttm.open.media/sessions/160743/truckee-tahoe-airport-board-special-meeting?category=458)