



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE: Monthly Agenda Priorities and Agenda Management.
Consideration of Board Meeting Agenda Balancing Proposal
from Director Diamond.**

MEETING DATE: January 27, 2021

PREPARED BY: Kevin Smith, General Manager

OBJECTIVE: Board and Staff will review the Rolling Agenda and discuss priorities and scheduling for future Board of Director Agenda Items.

DISCUSSION: Staff is proposing this item as a new standing agenda item to be considered each month on the regular agenda. This will give the Board and Staff an opportunity to review the Rolling Agenda as well as other Board of Director agenda requests and prioritize which future Agenda to place an item on. At times staff experiences a challenge making these prioritizations and have confidence we are meeting the needs and desires of the various Directors. Each month staff will update the Rolling Agenda and provide it as an attachment to this agenda item. Previously the Rolling Agenda was included at the end of the GM Report. Staff is confident that if we spend a few minutes each month reviewing the Rolling Agenda and discussing future agenda priorities, we will be able to stay better aligned as Board and Staff.

Proposal from Director Diamond: In addition to this new standing Agenda Item proposal, Director Diamond has prepared the attached proposal “Board Meeting Agenda Balancing” which he would like to review with the Board of Directors as part of this discussion on agenda priorities and agenda management. Please see attached.

SAMPLE MOTION: No motion is necessary for this request. This is a discussion item only.

ATTACHMENTS:

Rolling Agenda

Board meeting Agenda Balancing Proposal from Director Diamond