



**TRUCKEE TAHOE AIRPORT DISTRICT**

**STAFF REPORT**

**AGENDA TITLE: Safe Haven Standard Policy Instruction Review**

**MEETING DATE: 06/02/2020**

**PREPARED BY: Hardy Bullock, Director of Aviation & Community Services**

---

**RECOMMENDED ACTION:** Approve the draft **Standard Policy Instruction, (SPI)** outlining the program activity for the ACAT Safe Haven Program.

**DISCUSSION:** The Safe Haven Program objective is to remove aeronautical decision-making stress from the transient pilot when evaluating a “go- no -go” decision related to adverse flight condition that exist at KTRK or along the intended route of flight.

The program aims to interject solutions such as overnight lodging and discounted hangars into the decision matrix and encourage pilots to use those free and easily accessible resources which may combat the need to make a hasty or unsafe departure decision in times of inclement weather.

Because these considerations are inherent in all flight activity, staff felt a policy statement would officiate the program to a reasonable degree allowing staff to determine the needed amount of emphasis, resources, promotion, and framework required to meet the program objective. Essentially the concept is, “start small, measure response, and find the program interest” The attached **SPI** outlines the program.

**WHAT’S NEXT:** Approve or deny the **SPI**, offer guidance to Staff for modifications.

**FISCAL IMPACT:** Nil.

**PUBLIC COMMUNICATIONS:** Eblast, pilot newsletters and One-to-One Pilot Outreach.

**SAMPLE MOTION(S):** I XXX moved to approve/deny the additional amount of \$3453.74 for the aircraft modification.

**ATTACHMENTS:**

Sample Standard Policy Instruction KTRK Safe Haven Initiative