

TRUCKEE TAHOE AIRPORT DISTRICT

STANDARD POLICY INSTRUCTION

SPI NUMBER XXX

Effective May __, 2020

SUBJECT: KTRK Safe Haven ~~Program~~
Initiative

PURPOSE: ~~P~~~~To establish a policy that p~~rovides assistance and enhanced safety ~~for~~~~to~~ transient pilots facing ~~d~~~~with~~ unsafe flight conditions and unforeseen hardship ~~after flight into KTRK~~. ~~The Safe Haven Initiative is safety layer~~ is designed for ~~for~~ itinerate non-local, private aircraft owners or renters who ~~are perceived by staff to may require~~ need assistance ~~to avert a duress-based decision to fly contrary to prudent aero decision making~~. when completing aeronautical decisions related to their flight.

ABSTRACT: The KTRK Safe Haven ~~program~~Initiative is intended to provide transient pilots with ~~“one-off”~~ impromptu emergency overnight housing, tie-down, hangar, or transportation. It is a network within the local aviation community that will share their homes with pilots and passengers when an unexpected weather issue occurs and safe flight is not feasible.

The Safe Haven ~~program~~Initiative works in concert with ~~other~~the Pilot and Passenger Outreach programs. The Outreach Coordinator works closely with the Operations team to develop an awareness of behaviors that conflict with good aeronautical decision making. The Outreach Coordinator assists pilots and passengers by providing local weather knowledge, available hotel, transportation and food accommodations, as well as hangar availability. ~~to help them make safe, informed decisions to stay on the ground or depart ahead of weather.~~

When local hotel or short term rental availability is nonexistent, or a financial hardship ~~will~~ occurs, the Pilot Outreach Coordinator or other Aviation and

Community Services team members will make contact with individuals on the Safe Haven list to inquire on availability of overnight accommodations. ~~for pilots and passengers.~~

~~Coordination will occur with the Safe Haven provider for accommodations.~~

Hangars may be available and rented through the KTRK Airport Operations office. Staff will work diligently to find affordable alternatives for required aircraft storage and tie-down.

POLICY:

- A. Airport operations staff will be trained to perceive a potentially unsafe flight operation by Aviation and Community services staff.
- B. Operations staff will alert the Pilot Outreach Coordinator or alternate.
- C. Outreach will be made to pilot and passengers to provide awareness of weather outlook, local hotels, food, and transportation options.
- D. When a hardship or potential unsafe flight is foreseen, TTAD staff will work with Safe Haven contact list to locate accommodations until safe flight is foreseen.
- E. A hangar will be offered if weather has the potential to damage the aircraft.
- F. Hangars will be offered from those available in our overnight rental pool, not personal hangars from tenants.
- G. Hangar offerings are on a first come basis and only until damaging weather subsides.
- H. Pilot and aircraft must be at KTRK, not enroute.
- I. Snow does not qualify as damaging weather. During snow events, ramp space is available and aircraft owners/renters will be responsible for shoveling around aircraft.
- J. The length of time that all accommodations are offered expires the following morning at 10:00 a.m. By that time, the participant agrees to have left the housing premises, and removed his or her aircraft from the accommodations provided. If the weather continues to be a factor, the participant will reevaluate his or her situation, and reapply for additional help, if necessary.

- K. Participation in the Safe Haven Initiative in no way obligates the Truckee Tahoe Airport District to provide services or amenities free of charge or at a discount.
- L. Participation in the Safe Haven Initiative in no way obligates the Truckee Tahoe Airport District to act on behalf of a pilot or passenger in distress and the District may choose or be rendered incapable of assisting under certain conditions.
- ~~K~~M. Pilots and passengers choosing to participate in this initiative will hold the Truckee Tahoe Airport District harmless from aeronautical decisions made as a result of delays or forgone operations while participating in this initiative.
- N. Participants in this initiative will hold Truckee Tahoe Airport harmless of any damages or losses in a Safe Haven host home.
- ~~L~~O. Each participant will receive a copy of this Standard Policy Instruction.

Kevin Smith, General Manager

Addendum:

The Safe Haven initiative will be promoted via the Districts website by adding a “help” link at the top of the page, in the area where the webcam is located. Staff will also cross-promote in upcoming print publications, pilot outreach efforts with regional airports and through TTAD social media campaigns. The District will also pursue the addition to electronic flight applications and other publications. These resources will steer pilots to the “help” webpage to initiate the Safe Haven process.