

The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY ADVISORY TEAM (ACAT) regular meeting held Tuesday, June 02, 2020 via live web streaming.

CALL MEETING TO ORDER: 9:00 AM

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Chair Leigh Golden  
Member Joe Lorenz  
Member David Diamond  
Member Kat Rohlf  
Member Lynne Larson  
Member Stacy Caldwell (arrived at 9:15 am)

STAFF PRESENT: Mr. Hardy Bullock, Director of Aviation & Community Services  
Mr. Marc Lamb, Community Relations Manager  
Mr. Mark Covey, Pilot and Passenger Outreach Coordinator  
Mr. David Van Quest, Aviation & Community Services Associate  
Ms. Lauren Tapia, HR Manager / District Clerk

MEMBERS OF THE PUBLIC: 0

SPECIAL ORDERS OF BUSINESS:

None.

PUBLIC COMMENT:

None.

CONSENT ITEMS:

- Minutes: May 05, 2020 – Regular Meeting

**MOTION #1:** Member Larson made a motion to approve the May 05, 2020 meeting minutes. Member Golden seconded the motion. Chair Diamond - Yes, Members Lorenz – Yes, Golden - Yes, Rohlf – Yes, and Larson – Yes. Motion passed via roll call vote.

**EMERGENCY LANDING MAP – FINAL APPROVAL (TAB 02)**

Chair Diamond reviewed the final version of the Emergency Landing Map for the present ACAT Members.

Member Caldwell entered meeting at 9:15 AM.

Member Larson noted that she would like some sort of outreach be made to the neighborhoods near certain emergency landing areas so they understand we are putting out this guide, as well as the current disclaimer at the bottom of the map to be more emphasized. Overall, there was positive consensus regarding the emergency landing map, and all members wished the document to be presented to the Board for final approval with the caveat that staff take the time over the upcoming few weeks to strategize an appropriate communication outreach to certain neighborhoods near landing sites.

**Public Comment:** None.

**MOTION #2:** Member Larson motioned to approve the Emergency Landing Map as modified by staff with the caveat that staff strategize and appropriate communication outreach to certain neighborhoods near landing sites on the map. Chair Diamond seconded the motion. Chair Diamond - Yes, Members Lorenz – Yes, Golden - Yes, Rohlf – Yes, Caldwell – Yes, and Larson – yes. Motion passed via roll call vote.

### **SAFE HAVEN STANDARD POLICY INSTRUCTION FINAL REVIEW (TAB 03)**

Member Larson expressed her concerns regarding liability with vetting the homeowner and pilots that would participate in the program. Chair Diamond stated that District’s legal counsel reviewed the document that is being presented. Overall, there was positive consensus regarding the final approval of the Safe Haven Project as presented.

**Public Comment:** None.

**MOTION #3:** Member Lorenz motioned to approve the Safe Haven Project as presented. Member Rohlf seconded the motion. Chair Diamond - Yes, Members Lorenz – Yes, Golden - Yes, Rohlf – Yes, Caldwell – Yes, and Larson – yes. Motion passed via roll call vote.

### **REAL ESTATE GUIDE REVIEW**

Chair Diamond noted that the guide is intended to inform prospective buyers and real estate professionals about airport operations, community involvement and participation opportunities. Member Rohlf raised concerns about the notion mentioned in the draft guide that the airport has more control than it does making airplanes or flight paths quieter. Discussion ensued regarding Member Rohlf’s comment. There was member consensus to have the subcommittee to continue working on the document and to refine the paragraph which mention’s Member Rohlf’s concern. Member Larson noted that she would like the mention of “affordable housing” be changed to “workforce housing”.

**Public Comment:** None.

**MOTION #4:** Member Larson motioned to approve the subcommittee to approach a real estate professional for added input on the guide as well edit the document with the addressed concerns made by Member Rohlf and Member Larson. Member Rohlf seconded the motion. Chair Diamond - Yes, Members Lorenz – Yes, Golden - Yes, Rohlf – Yes, Caldwell – Yes, and Larson – yes. Motion passed via roll call vote.

### **PILOT SURVEY (TAB 04)**

Mr. Covey reviewed the survey that has been designed to gauge the interest in a revised FlyQuiet curfew incentive program, ascertain operational needs to fly between 10:00 PM and 7:00 AM, acceptance level of a singular standardized curfew period, understand summertime needs to fly earlier in the morning and to determine perceived unplanned conditions that may arise and prevent adherence to the existing curfew. Discussion ensued regarding the method of conducting the survey, for example a combined survey monkey combined with a possible phone survey. District Staff thanked the members for their input.

**Public Comment:** None.

## **HOW THE TRUCKEE TAHOE AIRPORT DISTRICT WORKS WITH OUR COMMUNITY**

Mr. Bullock noted several publications and communication programs the Airport has completed regarding its communication relationship with the community regarding noise & annoyance. Mr. Bullock reviewed the District's Noise and Annoyance Handbook and several infographics that were used for Board workshops in the past, with the intent of creating a Noise and Annoyance strategic plan. It was noted by members that the Real Estate Guide is almost an executive summary of this possible/potential strategic plan. There was Member consensus to have the Real Estate ad hoc committee to work alongside staff on this possible staff project.

**Public Comment:** None.

## **SUB-COMMITTEES AND REPORTS**

### **Trails Phase II**

Chair Diamond noted that the Board did approve the request for \$5,000 to hire a real estate professional to help with easement acquisitions for the connector trail on Hwy 267.

## **ADJOURNMENT OF MEETING**

**MOTION #5:** Member Larson motioned to adjourn the meeting. Chair Diamond seconded the motion. Unfortunately, the majority of ACAT members signed off Zoom before an approval to adjourn the meeting was taken.