



## **TRUCKEE TAHOE AIRPORT DISTRICT STAFF REPORT**

**AGENDA TITLE: TTAD Agency Partnership Policy**

**MEETING DATE: 11/3/2020**

**PREPARED BY: Marc Lamb, Manager Aviation & Community Services and  
Hardy Bullock, Director of Aviation & Community Services**

---

**RECOMMENDED ACTION:** Provide a final recommendation to the Board of Directors on the TTAD Agency Partnership Program Policy updates.

**DISCUSSION:** Staff is requesting FINAL policy recommendations from ACAT.

In November 2019, the Board of Directors, after receiving presentations from staff and ACAT, directed staff to look at potential revisions to improve the Agency Partnership program and process, and to return to the Board with suggested program revisions. Over the last three months, Emily Vitas has worked with staff to update the program to create:

- A process that clearly identifies projects that are aligned with District Mission and Goals
- A program that complies with legal counsel's advice and recommendations
- Clear guidelines and requirements for applicants
- A program that incorporates ACAT's recommendations, as presented at the November 2019 meeting

The proposed updates include:

- Agency Partnership Submission Guide and Application (for external applicant use)
- Agency Partnership Program Outline (primarily for internal staff use, but can be posted with public materials)

Also included is a document outlining how ACAT's Recommendations were considered and implemented.

**WHAT'S NEXT:** Provide a final recommendation to the Board of Directors on the TTAD Agency Partnership Program Policy.

**FISCAL IMPACT:** Significant. This policy affects the outcome of substantial funding requests. Agency Partnership allocations range from \$250,000 to \$1,500,000 annually.

**PUBLIC COMMUNICATIONS:** Covered through the public meeting notification system.

**SAMPLE MOTION(S):** I XXX moved to make the following modifications to the TTAD Agency Sponsorship Policy. XXX and further move to make this final ACAT recommendation to the Board of Directors.

**ATTACHMENTS:**

TTAD Agency Partnership\_Submission Guide and Application\_102920.pdf

TTAD Agency Partnership\_Program Outline\_102920.pdf

ACAT Community Engagement Framework - Incorporation in to AP Update.pdf