



TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTOR STAFF REPORT

AGENDA TITLE: Safety Report, 4th Quarter

MEETING DATE: February 24, 2021

PREPARED BY: Stacey Justesen, Safety and Security Manager

Safety Reports: 17 Total

Ramp & Services:

- Tenant moved barricades and cones from a construction area in order to taxi from his hangar to the runway. Prior notice to area closure had been communicated with all affected hangar tenants. An O&M Supervisor was present and had a discussion with the tenant.

Airfield:

- 5 Trespassing events
 - 2 jogger, 1 hiker, 1 snowshoe & 2 sledding occurrences.

Aviation

- 3 incursions
 - Morning, before Tower was opened, an aircraft took off Runway 29 while transmitting on Ground frequency. O&M vehicle was conducting Runway 02/20 inspections and correctly transmitting on CTAF.
 - Morning, before Tower was opened, an aircraft took off Runway 11 without making radio calls (student pilot had dialed in the wrong frequency) while O&M vehicle was conducting Runway 02/20 inspections and correctly transmitting on CTAF.
 - Morning, before Tower was opened, an airport owned backhoe crossed Runway 02 without making radio calls on CTAF. There were no aircraft operations in the vicinity.

Hangars

- 4 Hangar door momentary safety switches bypassed. A proposed Policy Instruction will be presented to the Board in March to clarify enforcement actions.
 - 3 First offenses
 - 1 Second offense
- Damaged hangar man door. Replacement \$756.78. Shipping \$509.12
- Original lower cable mounts were found to be improperly welded increasing the potential for a hangar door failure.
 - All hangars are being checked during the 1st Quarter hangar inspections and discrepancies logged for repair.
- Unapproved electrical outlets were found to be incorrectly wired. Additional outlets had been added sometime over the years.
 - All hangars are being checked for unauthorized electrical outlets during the 1st Quarter hangar inspections and logged for the Facilities Maintenance Manager.

OSHA Training:

- Building Evacuations & Emergencies
- Ladder & Scaffolding Safety
- Materials Handling, Storage and Use & Disposal

Airport Specific Training:

- Fuel Spill Training Series – O&M
- FICON NOTAM Review – O&M
- Larue Snowblower Training – O&M
- Airfield Driving – All Staff
- Unmanned Aircraft Systems Conference – Virtual
- Aviation Security Summit – Virtual
- Runway Safety Summit – Virtual
- Winter Operations Training- Virtual
- Airfield/Terminal Security, Inspection & Compliance- Virtual
- On Airport Emergencies – Truckee Fire Protection District

COVID-19: Safety measure compliance efforts

- Written policy and employee reporting responsibilities.
- Staff and facility modifications to observe social distance recommendations.
- Appropriate COVID signage and safeguards installed.
- Personal Protection Equipment for staff and customers.
- Building and vehicle sanitization policy and schedule.
- Continued Communication of information.